

OVC FY 2022 Project Beacon: Increasing Access to Services for Urban American Indian and Alaska Native Victims of Human Trafficking Program

CFDA # 16.841

Grants.gov Opportunity Number: O-OVC-2022-171244
April 20, 2022

The webinar will begin shortly.
Please have a copy of the solicitation available
to follow along and take notes.



Presenter



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Webinar Outline



1. OVC Overview and Mission
2. Breakdown of the solicitation
 - Operational Definitions
 - Program Purpose and Purpose Areas
 - Eligibility
 - Program Requirements
 - Goals & Objectives
3. Application Content & Process
4. Questions and Answers



Have a copy of the solicitation available to follow along and take notes.



OVC Overview

Mission: OVC is committed to enhancing the Nation's capacity to assist crime victims and to providing leadership in changing attitudes, policies, and practices to promote justice and healing for all victims of crime.

OVC funding supports:

- victims in tribal communities;
- state victim compensation and assistance programs;
- training and technical assistance and information resources;
- victims of international terrorism and mass violence;
- federal agencies' provision of victim services;
- survivors of human trafficking; and
- demonstration and service projects.



Definitions



- ***American Indian and Alaska Native:*** an individual who is an enrolled member of a federally recognized Indian tribe (25 U.S.C. § 479)
- ***Sex Trafficking:*** an incident “...in which a commercial act is induced by force, fraud, or coercion, or in which the person induced to perform such act has not attained 18 years of age” (22 U.S.C. §7102(9)(a))
- ***Urban Area:*** consistent with the U.S. Census Bureau’s definition of “urbanized area,” which refers to an area with a total population of “50,000 or more people”



Definitions (Cont'd.)

- **Labor Trafficking:** “... obtaining of a person for labor or services, through the use of force, fraud or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage or slavery.” (22 U.S.C. §7102)
- **Debt Bondage:** Repayment of a loan/service with undefined terms, or the value of the individual’s labor is not reasonably applied to the balance of the debt. The value of the individual’s labor is greater than the original value of the debt.
- **Involuntary Servitude:** Individual forced to work against their own will, under the threat of violence or some other form of punishment, their freedom is restricted and a degree of ownership is exerted.
- **Child Labor:** Children engaged in work that is hazardous to the health and/or physical, mental, spiritual, moral or social development /interferes with their education

Program Purpose



The Project Beacon: Increasing Services for Urban American Indian and Alaska Native Victims of Human Trafficking Program (Project Beacon) aims to:

1. Increase the quantity and quality of services available to American Indian and Alaska Native (AI/AN) victims of human trafficking who reside in urban areas; and
2. Develop the capacity of urban Indian centers to address the needs of AI/AN victims of human trafficking.



Program Purpose Areas

- **Purpose Area 1:** Direct Services
- **Purpose Area 2:** Training and Technical Assistance
- Applicants can apply to either Purpose Area 1 or Purpose Area 2, but *not to both*



Federal Award Information

| Competition ID | Category | Number of Awards | Dollar Amount for Awards | Performance Start Date | Performance Duration (Months) |
|-----------------------|--|------------------|--------------------------|------------------------|-------------------------------|
| C-OVC-2022-00005-PROD | Purpose Area 1: Direct Services | 8 | \$475,000.00 | 10/1/2022 12:00 AM | 36 |
| C-OVC-2022-00006-PROD | Purpose Area 2: Training and Technical Assistance | 1 | \$550,000.00 | 10/1/2022 12:00 AM | 36 |

Eligibility



Eligibility- Purpose Area 1

- Eligible Applicants include:
 - Nonprofit, nongovernmental organizations (including tribal nonprofit organizations) whose primary mission is specifically to provide services that meet the health, safety, and general welfare needs of AI/AN individuals who reside in urban areas.
- Applicants are **not required** to have demonstrated expertise in delivering services to victims of sex trafficking.
- Applicants **will be evaluated** on their demonstrated experience meeting health, safety, and general welfare needs of AI/AN in urban communities.



Eligibility- Purpose Area 2

- Eligible applicants include:
 - States;
 - Federally recognized Indian tribal governments;
 - Units of local government;
 - Nonprofit and for-profit organizations (including tribal nonprofits and for-profits);
 - National organizations; and
 - Institutions of higher education (including tribal institutions)
- For-profit organizations must waive any profit or fees for services.
- Applicants must demonstrate experience providing national- & local-level TTA to organizations & agencies providing direct services to urban AI/AN.

Program Requirements



PA 1: Comprehensive Services Model



Includes 4 components:

1. Collaborative partnerships;
2. Adoption of a victim-centered approach to service delivery;
3. Intensive case management services; and
4. Specific required categories of victim services.



Collaborative Partnerships

Key community stakeholders (Partial List):

- Federal, state, local, and tribal law enforcement officers, prosecutors, & victim-witness coordinators;
- Civil legal assistance providers;
- State & tribal child welfare and CPS professionals;
- Tribal and non-tribal domestic violence, homeless, and youth shelter & transitional housing programs;
- Tribal & non-tribal mental health services providers;
- Federal, state, and local adult and youth detention facilities, halfway houses, and group homes; and
- Educational services and job training programs for adults and youth.



Victim-Centered Approach to Service Delivery

3 Key aspects:

- Trauma-informed approach to provision of services;
- Individualized service plans; and
- Educating sex trafficking victims about their options.



Intensive Case Management

Purpose Area 1: Award recipients must develop a service delivery plan that provides access to case management services for all sex trafficking victims.

- Careful and consistent coordination across multiple systems ensures that the victim's holistic needs are met.
- Support for victims in exercising decision-making autonomy.



Required Victim Services

Applicants to Purpose Area 1 must have plan to help victims access all required services, either in-house, or through a referral network.

- Services should be provided to victims of labor trafficking
- Funds **cannot** be used to provide criminal defense services or direct representation on *vacatur* or expungement matters
- Funds **cannot** be used to support activities that compromise victim safety & recovery

Community Outreach, Training, & Program Evaluation



Community Outreach & Training Plan

- Local training for project partners on how to meet needs of AI/AN HT victims
- Outreach and awareness activities and events to educate urban AI/AN people about HT & grant-funded services
- **Can be developed post-award**
- **Allocate at least 2%, but not more than 5% of award amount**

Program Evaluation Plan

- Plan to assess program performance for the life of the award
- Includes collection & analysis of performance measurement data
- Explains how data will be used to identify areas of improvement & direct future project activities
- **Can be developed post-award**
- **Allocate at least 2%, but not more than 5% of award amount**

Project Deliverables



Purpose Area 1

- Comprehensive Services Plan
- MOU(s) with key collaborative partners
- Logic model

Deliverables due within 18 months of receipt of award

Purpose Area 2

- Individual grantee TTA assessments
- Annual 2-day grantee meeting
- One annual 2-day on-site TTA visit with each Purpose Area 1 grantee
- At least 6 remote training opportunities annually
- Quarterly conference calls with OVC

Goals & Objectives



Program Goals



Purpose Area 1

Develop the applicant's capacity to provide services to victims of sex trafficking in order to increase the quantity and quality of services available to AI/AN victims of sex trafficking

Purpose Area 2

Develop capacity of Purpose Area 1 grantees to increase quality and quantity of services to AI/AN victims of sex trafficking.



Purpose Area 1 Objectives

1. Develop and implement plan to meet comprehensive needs of AI/AN victims of sex trafficking through:
 - a) Provision of direct services to victims;
 - b) Formation of strategic partnerships with other organizations/agencies; or
 - c) Combination of a) and b).
2. Work collaboratively with key stakeholders to facilitate identification and referral of AI/AN victims for services;
3. Participate in OVC-sponsored TTA; and
4. Implement plans for program evaluation, & outreach/training



Purpose Area 2 Objectives

- 1) Educate grantees about nature, dynamics and unique needs of urban AI/AN victims of sex trafficking;
- 2) Help grantees develop required products;
- 3) Develop grantees' capacity to provide services under the Comprehensive Services Model;
- 4) Aid grantees in developing plans for data collection & program evaluation;
- 5) Assist grantees with developing training curricula & resources; and
- 6) Advise grantees on outreach strategies & collaborative partnership development.



PA 1: Resource Coordination

- Use the URLs on p. 12 of the solicitation to look for existing federally-funded HT providers in proposed service area
- If there is an existing provider, proposal narrative must explain:
 - How this proposal does not duplicate existing services or why additional funding is needed to close a gap in existing services
 - How the applicant will coordinate with the existing service provider(s)
- Identify other federal & state funding that will be used to serve HT victims and address potential duplication in proposal narrative

Application Content & Process





Applications **MUST** Include

These elements **MUST** be included in the application submission to meet the basic minimum requirements to advance to peer review and receive consideration for funding:

- **Organizational Mission Statement (PA 1 Only)**
- **Proposal Narrative**
- **Budget Worksheet and Budget Narrative**



Remember, if you fail to submit ANY of required documents, your application will not be considered for funding!



Proposal Abstract

An abstract is a **clear and simple summary statement** about your proposal.

This statement should be no more than 400 words and should include:

- purpose of the project,
- primary activities,
- expected outcomes,
- the service area, and
- intended beneficiaries and subrecipients

Attach the Abstract as a Word document to our application for funding



Proposal Narrative Sections

- Description of the Issue (15%)
- Project Design and Implementation (35%)
- Capabilities and Competencies (30%)
- Plan for Collecting the Data for this Solicitation's Performance Measures (5%)



Proposal Narrative Format

The proposal narrative must:

- Be double-spaced
- Use a standard 12-point font
- Have no less than 1-inch margins
- NOT exceed 25 pages. Pages should be numbered “1 of 25,” “2 of 25,” etc.
- Be submitted as an attachment in JustGrants.



Proposal Narrative Tips

- Follow the formatting guidelines;
- Submit separate attachments for:
 - Timeline, which covers 36-months of activities;
 - Program evaluation & outreach/training plans (Purpose Area 1 only);
 - Organizational mission statement & bios of key staff/board members (Purpose Area 1 only); and
 - Resumes and position descriptions.
- Use the program narrative sections as subheadings

Budget Worksheet and Budget Narrative (Excel Spreadsheet)



- Use the OJP Budget Detail Worksheet
- Personnel costs should relate to the key personnel for the project.
- The budget should include adequate funding to fully implement the project, broken out by year, reflecting 36 months.
- The budget should be mathematically sound and correspond with information described in the Proposal Narrative and aligned with the project design.



Budget Requirements

- **Personnel & FB:** Budget for a 1.0 FTE Project Coordinator (PA 2 only)
- **Travel**
 - PA 1: Budget airfare, lodging, & per diem costs for 2 travelers to attend 2-day PB grantee annual meeting (use DC as destination)
 - PA 2: Budget airfare, lodging, & per diem costs to send 2 staff/consultants to annual 2-day PB grantee meeting & annual 2-day on-site TTA visits with 8 PA 1 grantees (use DC as destination)
- **Other Costs:** PA 2 applicants must budget for costs associated with hosting 2-day, in-person, annual grantee meeting

Other Attachments



| Attachment | Purpose Area | Mandatory/Optional |
|--|---------------|---------------------------|
| Organizational mission statement | PA 1 | Mandatory |
| Biographies of board members | PA 1 | Optional |
| MOUs, Logic Model, and Plan for Comprehensive Services | PA 1 | Optional |
| Resumes and position descriptions | PA 1 and PA 2 | Optional |
| Limitation on Use of Award Funds for Employee Compensation for Awards over \$250,000; Waiver | PA 1 and PA 2 | Mandatory (If applicable) |

Other Required Forms



| Forms/Attachments | Submission Process |
|---|---|
| Application for Federal Assistance standard form (SF-424) | Web-based form in Grants.gov |
| Disclosure of Lobbying Activities (SF-LLL) | Web-based form in Grants.gov |
| DOJ Certified Standard Assurances | Review and accept in JustGrants |
| Applicant Disclosure of Duplication in Cost Items | Web-based form in JustGrants |
| DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements | Review and accept in JustGrants |
| Financial Management and System of Internal Controls Questionnaire | Download, complete, and attach to application in JustGrants |

Application Process

Application Submission Overview



Applicants have two application submission deadlines:

1. Grants.gov (submitting the SF-424 and SF-LLL)
2. JustGrants



It's OK to enter preliminary budget or programmatic data in Grants.gov and update later in JustGrants.



A JustGrants submission should include all items as defined in the solicitation.

Two Step Application Process



Submission into Grants.Gov
Due: **May 31, 2022**

Submission of the Full Application
into JustGrants and Grants.gov
Due: **June 6, 2022**



Step 1: Apply in Grants.gov

- Make sure your SAM.gov registration is up to date
- Complete, review, & submit the Application for Federal Assistance standard form (SF)-424 and Disclosure of Lobbying Activities form (SF-LLL)
- Receive Grants.gov email notification
 - Confirmation that both forms received
 - Submission either validated or rejected with errors
- Contact Grants.gov Help Desk for assistance
 - Confirmation receipt not received or if you need help resolving errors

Step 2: Apply in JustGrants



Applicants will then submit the **full application** including attachments in JustGrants at JustGrants.usdoj.gov.



Access Live JustGrants Training

Application Mechanics: Submitting an Application Training

Date/Time: April 27, 2022, 2:30-4:00 p.m. ET

Register: [JustGrants Web site](#)

Topics to be Covered:

- Preparing to apply
- Completing the abbreviated application in Grants.gov
- Entity onboarding and JustGrants access
- JustGrants roles and responsibilities
- Assigning users' roles to applications
- Completing, reviewing, certifying and submitting a JustGrants application
- Attendee questions about application submission

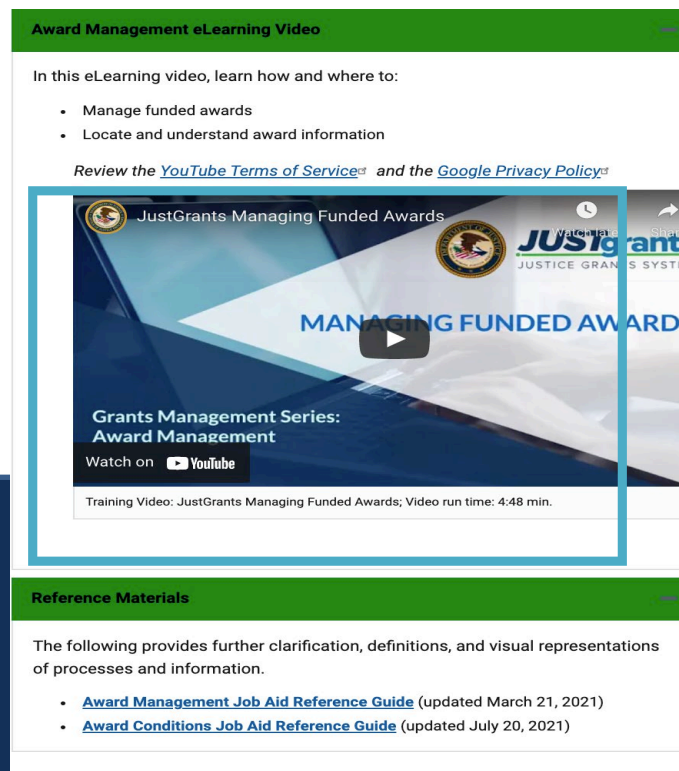


JustGrants Training Resources



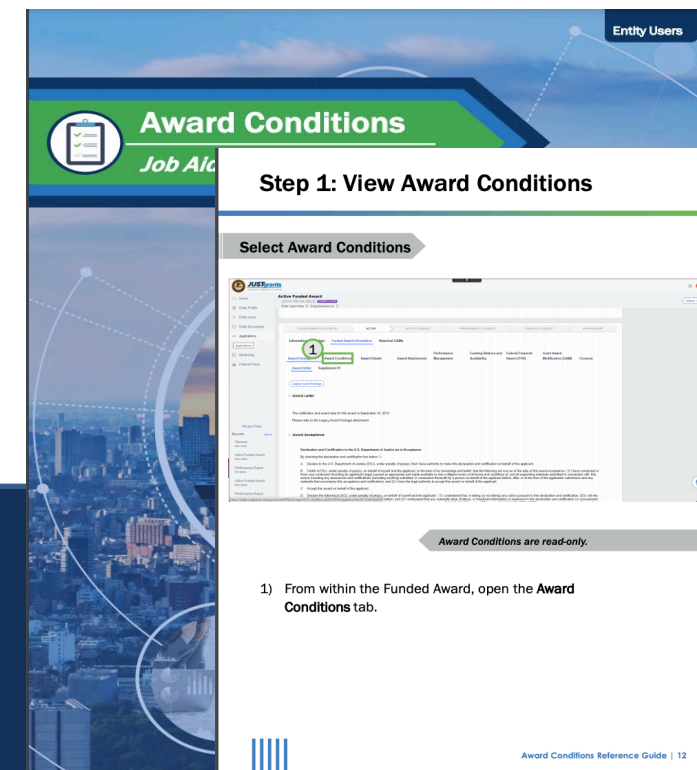
The screenshot shows the JustGrants website navigation menu. The 'Training' dropdown menu is open, listing various topics: Training, Entity Management, Entity User Experience, Application Submission, Grant Award Acceptance, Award Management, Grant Award Modifications, Financial Reporting, Performance Reporting, Monitoring, Closeout, and Virtual Q&A Sessions. Below the menu, a paragraph states: 'The Department of Justice (DOJ) grant making components—the Office, the Office of Justice Programs (OJP), and the Office on to serve as a resource hub for their grants management system of which launched on October 15, 2020.'

Organized by Topics



The screenshot shows the 'Award Management eLearning Video' page. It includes a list of topics: 'Manage funded awards' and 'Locate and understand award information'. Below the list, there is a video player for 'JustGrants Managing Funded Awards' with a play button and the text 'Grants Management Series: Award Management'. A note indicates the video run time is 4:48 min. Below the video player, there is a 'Reference Materials' section with two links: 'Award Management Job Aid Reference Guide (updated March 21, 2021)' and 'Award Conditions Job Aid Reference Guide (updated July 20, 2021)'. The page also includes links to 'YouTube Terms of Service' and 'Google Privacy Policy'.

Micro-learning videos



The screenshot shows the 'Award Conditions Job Aid Reference Guide' page. It features a 'Step 1: View Award Conditions' section with a 'Select Award Conditions' button. Below this, there is a screenshot of the JustGrants system interface showing a table of award conditions. A red circle highlights the 'Award Conditions' tab in the system interface. Below the screenshot, there is a list of instructions: '1) From within the Funded Award, open the Award Conditions tab.' The page also includes a 'Watch on YouTube' button and a footer with the text 'Award Conditions Reference Guide | 12'.

Job Aid Reference Guides

What to Expect After Submitting an Application

The entity will be notified that they have received an award when all applications for the solicitation have been reviewed before September 30.

The system will notify:

- The Entity Administrator and Authorized Representative when the deadline for applications has changed.
- The Application Submitter, Entity Administrator, and Authorized Representative when the application is received in JustGrants from Grants.gov.
- The Entity Administrator when the award notification has been sent.

The entity should check the system regularly so that any upcoming deadlines for submitting applications and documentation are addressed in a timely manner.

Once the application deadline passes in JustGrants, you may see a banner that says it is past due. If your status is “Submitted,” your application has been received by DOJ and you can ignore the past due banner.

Important Contact Information



Technical Assistance Submitting the SF-424 and SF-LLL into
Grants.Gov: 800-518-4726, 606-545-5035 | support@grants.gov



Technical Assistance Submitting the FULL APPLICATION into
JustGrants: 833-872-5175 | JustGrants.Support@usdoj.gov



Technical Assistance with Programmatic Requirements contact the
OJP Response Center: 800-851-3420 | grants@ncjrs.gov



Unforeseen Technical Issues

- OJP will only consider accepting applications after the June 6, 2022 deadline under the following circumstances:
- Applicant documents unforeseen SAM.gov, Grants.gov, or JustGrants technical issues beyond its control that prevent application submission by the deadline
 - Contact the relevant help desk and obtain a ticket#
 - Email the NCJRS Help Desk within 24 hours after the application deadline to request a waiver
 - Address all the bullet points on p. 21 of the solicitation in the email

Important Web Resources



- DOJ Grants Financial Guide: <https://ojp.gov/financialguide/DOJ/index.htm>
- JustGrants: <https://justicegrants.usdoj.gov/>
- Grants.gov: <https://www.grants.gov>
- OJP Grant Application Resource Guide: <https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide>
- Grant Performance Measurement Reporting: <https://ojp.gov/performance/>
- OJP Resource Center: <https://www.ojp.gov/ncjrs/new-ojp-resources>

Sign Up And Stay Connected!



The screenshot shows the top portion of the OVC website. At the top left is the OVC logo, which includes the Department of Justice seal and the text "Office for Victims of Crime" and "OVC". To the right of the logo are navigation links: "Help for Victims", "About OVC", "Subscribe", "FAQs", and a share icon. Below these is a search bar with the word "Search" and a magnifying glass icon. A horizontal menu below the search bar contains: "About OVC", "News & Events", "Library & Multimedia", "Funding & Awards", "Programs", and "Topics". The main banner features a green-tinted background image of hands clasped together, with the text "Justice for victims. Justice for all." and a dark blue button labeled "Help for victims".

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Sign up for updates on new funding opportunities and other OVC announcements at:

https://puborder.ncjrs.gov/Listservs/subscribe_newsfromovc.asp

Questions?



To submit a question, use the [Q&A Box](#) and select [All Panelists](#)