Office for Victims of Crime

JUSTICE FOR VICTIMS • JUSTICE FOR ALL

OVC FY 2022 Bridging Inequities – Legal Services and Victims' Rights Enforcement for Underserved Communities

CFDA # 16.582

Grants.gov Opportunity Number: O-OVC-2022-171291
May 19, 2022

The webinar will begin shortly.
Please have a copy of the solicitation available to follow along and take notes.

Presenter

Silvia Torres

Victim Justice Program Specialist

Office for Victims of Crime

Webinar Outline

1. OVC Overview and Mission
2. Breakdown of the solicitation
   - Project Purpose, Goal, and Objectives
   - Eligibility
   - Application and Award Timelines
   - Required Documents
3. Application Process
4. Questions and Answers

Have a copy of the solicitation available to follow along and take notes.

OVC Overview

Mission: OVC is committed to enhancing the Nation's capacity to assist crime victims and to providing leadership in changing attitudes, policies, and practices to promote justice and healing for all victims of crime.

OVC funding supports:

- victims in tribal communities;
- state victim compensation and assistance programs;
- training and technical assistance and information resources;
- victims of international terrorism and mass violence;
- federal agencies' provision of victim services;
- survivors of human trafficking; and
- demonstration and service projects.

Eligibility

- For profit organizations other than small businesses
- Native American tribal governments (Federally recognized)
- Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education
- Nonprofits that do not have a 501(c)(3) status with the IRS, other than institutions of higher education
- Private institutions of higher education
- Public and State controlled institutions of higher education
- Other

For additional information on eligibility, please review the solicitation cover page.

Timeline

- Grants.gov deadline: **11:59 p.m. ET on Thursday, June 16, 2022**
- JustGrants deadline: **8:59 p.m. ET on Thursday, June 23, 2022**
- DOJ expects to award grants no later than **September 30, 2022**
- All project **START** dates should be on or after **October 1, 2022***

***Please Note: Successful applicants MAY NOT begin work until the budget has been reviewed and officially approved by OJP. Additional information and or restrictions may be outlined in the award package.**

Program Description

- For over 20 years, OVC has funded various successful legal assistance programs, including crime victims' rights clinics, coordinated legal networks that holistically meet the legal needs of survivors, and national programs that place attorneys at host organizations to represent crime victims.

- This program furthers OVC's efforts to increase legal assistance to crime victims in underserved communities to improve their access to legal services in order to better address their legal needs regarding victimization and to enforce victims' rights.

Goals

1. Competitively seek organizations that will host approximately 20 legal fellows who will provide civil legal services to victims of crime.

   - Organizations must be located in underserved communities, particularly those in BIPOC communities.

2. Provide intensive training and technical assistance to the legal fellows.

Deliverables

The award recipient will—

1. issue a competitive request for proposals for host organizations that will house the legal fellows.
2. select, in consultation with OVC, the organizations that will host the legal fellows.
3. execute and monitor subawards with selected host organizations.
4. host an annual meeting with all legal fellows.
5. provide technical assistance to host organizations with administrative/fellowship matters, as needed.

OJP Priority Areas

1. Priority Considerations Supporting Executive Order 13985, *Advancing Racial Equity and Support for Underserved Communities Through the Federal Government*

    A. Applications that include project(s) that will promote racial equity and the removal of barriers to access and opportunity for communities that have been historically underserved, marginalized, and adversely affected by inequality, when making award decisions.
    B. Applicants that can demonstrate that their capabilities and competencies for implementing their proposed project(s) are enhanced because the applicant (or at least one proposed subrecipient that will receive at least 30% of the requested award funding, as demonstrated in the Budget Worksheet and Budget Narrative) identifies as a culturally specific organization.

For additional information, please see the solicitation.

Federal Award Information

Maximum number of awards OVC expects to make:	1 Award
Maximum dollar amount for each award:	$5 Million
Total amount to be awarded under solicitation:	$5 Million
Period of Performance start date:	10/01/2022
Period of Performance duration:	36 Months

Type of Award

The award will be made as a **Cooperative Agreement**:

- **Substantial involvement between awarding agency and recipient** during the performance period
- Awarding agency **closely participates** in the performance of the program

See the "Administrative, National Policy, and Other Legal Requirements" section of the OJP Grant Application Resource Guide for more information.

Application and Submission Information

Applications MUST Include

These elements **MUST** be included in the application submission to meet the basic minimum requirements to advance to peer review and receive consideration for funding:

- **Proposal Abstract**
- **Proposal Narrative**
  - Statement of the Problem or Description of the Issue (10%)
  - Project Design and Implementation (35%)
  - Capabilities and Competencies (30%)
  - Plan for Collecting the Data for this Solicitation's Performance Measures (10%)
- **Budget Worksheet and Budget Narrative (web-based form)** (15%)

Remember, if you fail to submit ANY of required documents, your application will not be considered for funding!

Proposal Narrative:

This **section** should include goals, objectives and activities that are aligned with the solicitation

- Be brief, concise, and clear.
- Make sure the information is consistent throughout your proposal.
- Create solid goals and measurable objectives:
  - Objectives should be **SMART:**

Specific, **M**easurable, **A**ttainable, **R**ealistic, and **T**ime-bound

Budget Worksheet and Budget Narrative (Web-Based Form)

- Use the JustGrants web-based form.
- Include adequate funding to fully implement the project, broken out by year, reflecting 36 months.
- Correspond with the proposed project design.
- Address Priority 1B considerations, if applicable. at least one proposed subrecipient as a culturally specific organization, budget **must include a minimum of 30% of award funding.**

Create a SMART Budget

Be **SPECIFIC** when listing all your expenses

Under the computation column of the budget, make sure your costs are **MEASURABLE**

Ensure that your budget items are **ATTAINABLE**

If you put your timeline next to your budget, make sure each item is accounted for, then your budget should be **RELEVANT.**

Make sure your budget is **TIME-BOUND** and broken down year by year or month by month.

Applications Should Also Include

Along with the 3 required documents, the following information should be included in the application submission:

- Information to Complete the Application for Federal Assistance (SF-424) in Grants.gov
- Standard Application Information (SF-424 info from Grants.gov)
- Indirect Cost Rate Agreement (if applicable)
- Financial Management and System of Internal Controls Questionnaire
- Tribal Authorizing Resolution (if applicable)
- Documentation of DOJ Priority Areas (if applicable)
- Research and Evaluation Independence and Integrity (if applicable)
- Request and Justification for Employee Compensation; Waiver (if applicable)
- Disclosure of Lobbying Activities (SF-LLL)
- Applicant Disclosure of Duplication in Cost Items
- DOJ Certified Standard Assurance
- DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements
- Applicant Disclosure and Justification—DOJ High-Risk Grantees (if applicable)

Application Process

Two Step Application Process

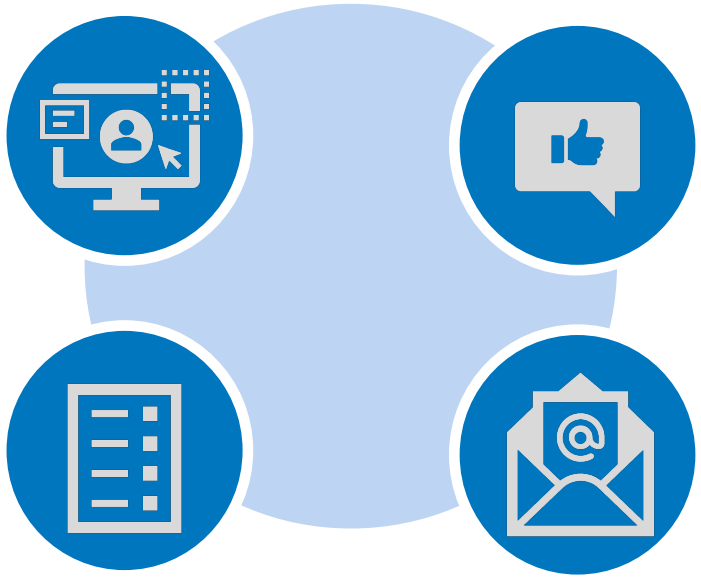
Submission into Grants.Gov

Due: June 16, 2022

Submission of the Full Application into JustGrants and Grants.gov

Due: June 23, 2022

Web-based Forms for Submission in JustGrants



There are certain web-based forms that must be submitted directly into the system.

- Proposal Abstract
- Solicitation-Specific Data submitted with the Application
- Goals, Objectives, Deliverables, and Timelines
- Budget Detail Form
- Application Disclosure of Duplication Cost Items

Pay attention to required sections. If a section is required and presents you with web-based entries, you cannot upload a document instead. You must use the format required in the application.

What to Expect After Submitting an Application

The entity will be notified that they have received an award when all applications for the solicitation have been reviewed before September 30.

The system will notify:

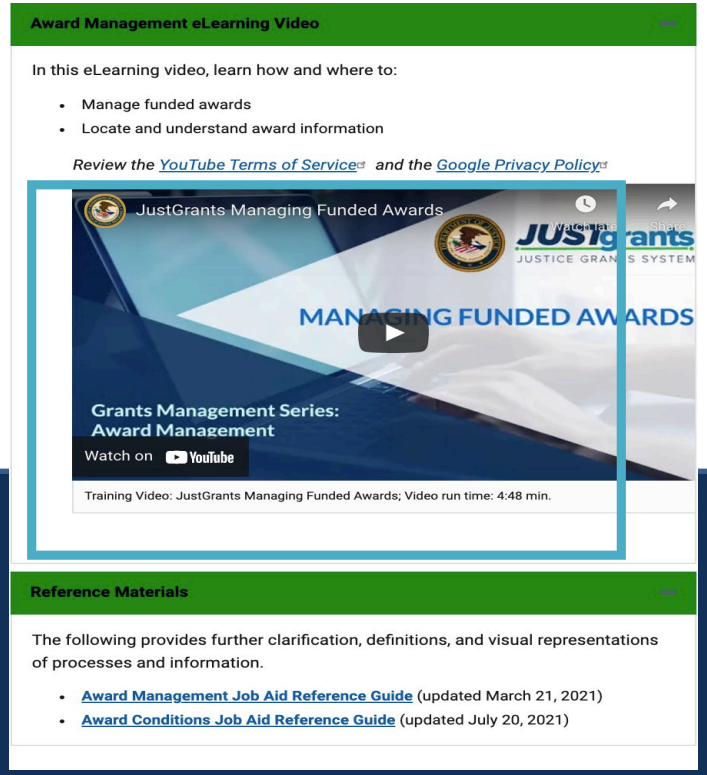
- The Entity Administrator and Authorized Representative when the deadline for applications has changed.
- The Application Submitter, Entity Administrator, and Authorized Representative when the application is received in JustGrants from Grants.gov.
- The Entity Administrator when the award notification has been sent.

The entity should check the system regularly so that any upcoming deadlines for submitting applications and documentation are addressed in a timely manner.

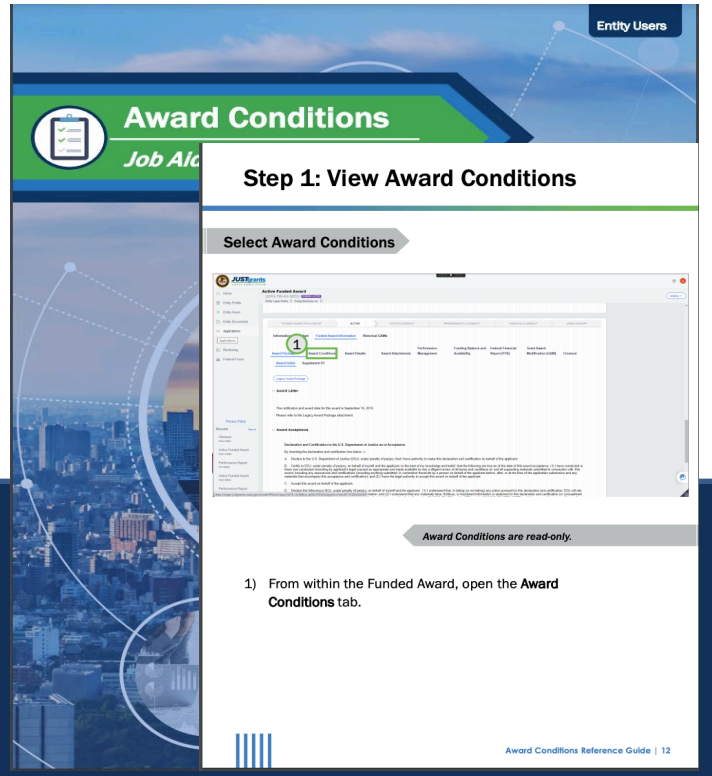
Once the application deadline passes in JustGrants, you may see a banner that says it is past due. If your status is "Submitted," your application has been received by DOJ and you can ignore the past due banner.

JustGrants Training Resources

Organized by Topics



Micro-learning videos



Job Aid Reference Guides

OJP Grants Application Resource Guide

Visit: https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide

OVC Pre-Application Webinars

- Review OVC's previously held webinars:
  - *Part 1: Getting Ready to Apply*
  - *Part 2: Considerations When Building Your OVC Budget*
  - *Part 3: Preparing Your Proposal and What to Expect Next*
  - *Part 4: Overview of Upcoming Funding Opportunities in FY 2022*
- Review OVC's current funding opportunities.
- Sign up for News From OVC to stay up-to-date with the webinars schedule.

Important Web Resources

- Office for Victims of Crime: https://ovc.ojp.gov
- DOJ Grants Financial Guide: https://ojp.gov/financialguide/DOJ/index.htm
- JustGrants: https://justicegrants.usdoj.gov/
- Grants.gov: https://www.grants.gov
- OJP Grant Application Resource Guide: https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide
- OVC Training and Technical Assistance Center: www.ovcttac.gov
- Grant Performance Measurement Reporting: https://ojp.gov/performance/
- OJP Resource Center: https://www.ojp.gov/ncjrs/new-ojp-resources

Important Contact Information

Technical Assistance Submitting the SF-424 and SF-LLL into Grants.Gov: 800–518–4726, 606–545–5035 | support@grants.gov

Technical Assistance Submitting the FULL APPLICATION into JustGrants: 833–872–5175 | JustGrants.Support@usdoj.gov

Technical Assistance with Programmatic Requirements contact the OJP Response Center: 800–851–3420 | grants@ncjrs.gov

Sign Up And Stay Connected!

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Sign up for updates on new funding opportunities and other OVC announcements at:
https://puborder.ncjrs.gov/Listservs/subscribe_newsfromovc.asp

Go Social With OVC!

Like: https://www.facebook.com/OJPOVC

Follow: https://twitter.com/OJPOVC

Watch: www.youtube.com/user/OJPOVC

Questions?

To submit a question, use the Q&A Box and select All Panelists