DARYL FOX: Good afternoon, everyone and welcome to today's webinar, "Expanding Access to Sexual Assault Forensic Examinations," hosted by the Office for Victims of Crime.

At this time, it's my pleasure to introduce Ivette Estrada, Grants Management Specialist with the Office for Victims of Crime, for some welcoming remarks and to begin the presentation. Ivette?

IVETTE ESTRADA: Thank you. And good afternoon or good morning, depending on where you're joining us from. Welcome to OVC's Fiscal Year 2022 Expanding Access to Sexual Assault Forensic Examinations pre-application webinar. My name is Ivette Estrada. I'm a Grant Program Specialist with the Office for Victims of Crime. I'm in the Discretionary Programs Division, which oversees all discretionary programs that seek to improve quality of services, capacity to deliver services and access to services for crime victims through demonstration initiatives and national scope programs. In my capacity, I manage grant programs in the areas of sexual assault, human trafficking and technology-based initiatives.

For today's webinar, I plan to cover the following areas, an overview of OVC and its mission. I'll break down the major components of the solicitation, specifically the purpose, goal, and objectives of this program. As well as eligibility, timelines and required documents. I will talk about the application process and then wrap up with questions and answers.

The Office for Victims of Crime administers the Crime Victims Fund, which is financed by fines and penalties paid by convicted federal offenders and not from tax dollars. OVC channels that money towards victim compensation and assistance throughout the U.S., raises awareness about victim's issues, promote compliance with victims' rights laws, and provides training and technical assistance and publications and products to victim assistance professionals. Through the Fund, OVC programs support victims in tribal communities, state victim compensation and assistance programs, training and technical assistance, and information resources, victims of human trafficking, and national-scope demonstration and service projects.

The timeline for this--for this solicitation is as follows, the Grants.gov deadline date is Monday, June 13th. And the JustGrants application deadline is Monday, June 27th, 2022. DOJ expects to make award announcements no later than September 30th of 2022. If you are funded, anticipate that your project will have a start date on October 1st, 2022. However, if your award does have a start date of October 1st, please review your special conditions thoroughly as there may be conditions that restrict you from initiating grant activities. For example, if your budget was not approved through the award process, there will be a withholding special condition that has a hold on all your funds until your budget is approved. So again, it's important to read through all of the special conditions, if you are awarded.

Eligibility. The eligible applicants for the solicitation include city or township governments; county governments; Native American tribal governments that are federally recognized; Native American tribal organizations other than federally recognized tribal governments; nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education; nonprofits that do not have a 501(c)(3) status with the IRS other than institutions of higher ed; private institutions of higher education; public and state controlled institutions of higher education; state governments, and then we have an "other" category, which for the purposes of this solicitation, means any state of the United States that includes the District of Columbia, the Commonwealth of Puerto Rico, the Virgin Islands, Guam, America, American Samoa and the Commonwealth of the Northern Mariana Islands are all eligible to apply.

There are two purpose areas under this solicitation. Purpose Area 1 is for applicants that are proposing to establish or expand a SANE program. Each applicant under this purpose--under this purpose area can request up to $500,000. And we expect to make a total of six awards under this purpose area. And for Purpose Area 2, this is for applicants that are interested in serving as the Training and Technical Assistance [TA] Provider for all the awarded recipients under Purpose Area 1. And only one award will be made under this purpose area and applicants can apply up to $1 million.

The sexual assault medical forensic examinations are an important part of any coordinated community response to sexual violence and have become the standard of care for many jurisdictions around the country. However, we know that many communities, especially those in rural and tribal areas lack access to this type of care. So this program was designed to increase access to, and the quality of, post sexual assault care for victims of sexual assault. The scope of this solicitation is to support the creation or expansion of comprehensive SANE programs and that can be adolescent adult or pediatric to increase the number of highly trained sexual assault forensic examiners, especially in rural and underserved communities; expand access to medical forensic exam; and enhance the quality of care using a hospital-based or community-based approach. And as mentioned, this program does include a TA component, so OVC will fund one TA provider that can provide guidance and assistance to all awardees to help them accomplish the goals and objectives and activities of their projects.

The goal of the solicitation again is to establish and/or expand hospital-based or community-based SANE programs that offer medical forensic exams and victim services using coordinated community response strategies. And applicants can propose innovative ways of bringing examiner's to rural, tribal, and underserved communities, such as using a mobile or telehealth model.

The objectives--There are several objectives under Purpose Area 1, and I'll go through each of them. The first is to provide high quality, comprehensive medical forensic exams and post-sexual assault care that promotes healing and minimizes trauma. Increase the use of victim advocates to provide advocacy services during the medical forensic exam. Improve the availability of SANEs by establishing a support network of

SANE leaders that can--who can develop and grow a cadre of SANEs in the proposed target area that lack a comprehensive SANE response. Improve access to training and education that support SANEs in training, peer networking, mentoring, and retention.

Develop or enhance program policies to ensure that there are standards of care that address critical issues, such as patient consent, confidentiality, privacy, and ensuring that care is trauma-informed. Policies and procedures should also address increasing access to victim advocacy services when responding to sexual assault cases involving a medical forensic exam. Another objective is to collaborate with community advocacy and public safety agencies to ensure multidisciplinary response to sexual assault victims. This can be done through Sexual Assault Response Teams or other Multidisciplinary Teams. And finally, participate in technical assistance and collaboration activities that are led by the funded technical assistance provider. And this is to bolster project success, share resources and solutions and develop best practices related to SANE programming, training, and retention. And I will also say that funding can support activities to support SARTs, whether it's the establishment of SARTs or the expansion. This can also include hiring a SANE/SART coordinator. And it could also--funding can also support the development or enhancement of SANE protocols to improve the coordination of victim services or case review as well as public awareness and outreach efforts. When--So when developing your goals and objectives for your proposal, make sure that they are aligned with the solicitation goals and objectives that I just covered.

The deliverables for Purpose Area 1 projects are the development and enhancement of the following, policies and procedures that address a standardization of care. And this is to be accomplished by the end of year one. Security policies and procedures for telehealth systems to ensure HIPAA compliance of patient information. And this is by the end of year one. A comprehensive training plan for SANEs to support them and their professional development. And this is by the end of year one. A sustainability plan by end of year two. And finally, the establishment of MOUs, subcontracts, or other agreements from community advocacy and public safety agencies to strengthen the community engagement and response to sexual assault. And that is by the end of year one.

Purpose Area 2 is again to support a technical assistance provider that is proactive, action-driven, flexible, and ensures ongoing communication and collaboration with the selected awardees under Purpose Area 1, as well as OVC and other federal agencies and partners. The methods of technical assistance delivery should be creative and tailored according to the needs of the awardees. And the delivery of TA can be in person, by phone, email, and webinars. The TA provider is expected to bring innovative and evidence-driven ideas and strategies to the project and work closely with OVC and the awardees to accomplish the goals and objectives of the project.

The objectives for Purpose Area 2 are to provide ongoing customized TA to each award recipient under Purpose Area 1, that will help them in successfully implementing their program strategy, again, based on the needs of their program and community. Establish a highly capable, diverse project team that can deliver TA to the awarded recipients to

include communities of color, individuals with disabilities, the LGBTQ community, and victims with limited English proficiency. Another objective is to integrate innovative models for training, learning, and practice to promote problem solving, communication and innovation through the exchange of information and lessons learned. And this can be done through cross site visits, grantee meetings, roundtables, etc.

These are additional objectives for Purpose Area 2, and they are to facilitate collaboration among the selected recipient--award recipient through regular check-ins to identify any TA needs. Provide support to awardees and the development or enhancement of training plans, sustainability plans, policies and procedures, partnerships, outreach, marketing efforts, quality improvement, etc. Work to identify and/or engage partners and strengthen relationships and coordination. And finally, provide TA that's coordinated, appropriate, trauma-informed, and data-driven.

The deliverables for Purpose Area 2 are to develop a TA plan to support the awarded recipients in achieving their goals and objectives And this should include developing new tools, materials, and resources to assist them with implementation. And this should be done within 6 months of award acceptance. And also issue a final summary report relating to the achieved outcomes and that is by the final year of year three.

There are two priority consideration areas to support Executive Order 13985, titled Advancing Racial Equity and Support for Underserved Communities Through the Federal Government. For Priority Area 1A, OJP will give priority consideration to applications that include projects that will promote racial equity and the removal of barriers to access and opportunity for communities that have been historically underserved, marginalized, and adversely affected by inequality when making award decisions. To receive this consideration, applicants must describe how the proposed project will address potential inequities and barriers to equal opportunity and/or contribute to greater access to services for underserved and historically marginalized populations. For Priority Area 1B, OJP will give priority consideration to applicants that can demonstrate that their capabilities and competencies for implementing their proposed project are enhanced because the applicant, or at least one proposed subrecipient that will receive at least 30 percent of the requested award funding, identifies as a culturally specific organization. To receive this additional priority consideration, applicants must describe how being a culturally specific organization or funding the culturally specific subrecipient organization will enhance their ability to implement the proposed project. And should also specify which culturally specific populations are intended or expected to be served or to have their needs addressed under the proposed project.

Consistent with this executive order, the term underserved community refers to a population sharing a particular characteristics, as well as a geographic community that has been systematically denied a full opportunity to participate in aspects of economic, social, and civic life or whose members have been historically underserved, marginalized and adversely affected by inequality. And such communities include, among others, Black people, Hispanics, and Latino people, Native American and other

Indigenous people of North America, including Alaska Natives, Eskimos and Aleuts, Asian Americans, Native Hawaiians, and Pacific Islanders. Culturally specific organizations are defined for purposes of this solicitation, as private, nonprofit or tribal organizations whose primary purpose as a whole is to provide culturally specific services to, among others, Black people, Hispanics, and Latino people, Native American and other Indigenous people of North America, Asian Americans, Native Hawaiians and/or Pacific Islanders.

Addressing these priority areas is one of many factors that OJP considers in making funding decisions. So receiving priority consideration for one or more of these priority areas is not a guarantee of an award.

These awards will be made for a 3-year project period with an anticipated start date of October 1st. And I forgot to mention that there is no match requirement for either purpose area. And OJP will also consider applications under which two or more entities would carry out the federal award. However, only one entity may be the applicant. Any others would have to be proposed as subrecipient.

OVC may choose to make discretionary awards in the form of grants or cooperative agreements. Under this solicitation, OVC expects to make awards as cooperative agreements, which means that substantial involvement is expected between OVC and the award recipient when carrying out project activities during the 3-year performance period. Generally, under cooperative agreement awards, responsibility for the day-to-day conduct of the funded project rests with the recipient in implementing the funded and approved proposal and budget and the award terms and conditions. Responsibility for oversight and redirection of the project, if necessary, rests with OVC. So if awarded, the award recipient is required to work with the assigned OVC grant manager who is OVC's authorized representative responsible for ensuring the successful management of the award during the entire project performance period.

We'll now transition to Application and Submission Information.

The following application elements must be included in the application submission for an application to meet the basic minimum requirements to advance to peer review and receive consideration for funding. The first element is the proposal abstract. The second is the proposal narrative. And third is the budget worksheet and budget narrative, using the web-based form. Applications that meet basic minimum requirements will be evaluated by peer reviewers. On this slide, under the proposal narrative and budget, you'll see the review criteria right next to it. For example, the description of the issue section is worth 15 percent, project design 30 percent, capabilities and competencies 25 percent, data collection 15 percent, and the budget 15 percent as well. If you fail to submit any of these required documents, your application will not meet the basic minimum requirements and not be considered for funding. So I'll go through each of these documents in the next several slides.

A proposal abstract should be submitted no more than 400 words summarizing the proposed project to include the purpose of the project, primary activities, expected outcomes, the service area, intended beneficiaries and subrecipients, if known, will be concluded--completed in the JustGrants web-based form. The abstract should be written in the third person and it will be made publicly available on the OJP website if the project is awarded. If you are requesting a priority consideration area, please indicate the priority area either A or B that you're applying under in the proposal abstract.

The proposal narrative should be submitted as an attachment in JustGrants. The narrative document itself should be double-spaced, using a standard 12-point Times New--Times New Roman font, have no less than 1-inch margins and should not exceed 25 pages. Pages should be numbered. So, again, please adhere to the formatting requirements.

The following sections should be included as part of the proposal narrative, there are four sections. It's the description of the issue, project design, capabilities and competencies, and a data collection plan. Each section has a review criteria, so it's really important to address all four sections. And one application tip that we share is to outline all the grant requirements from the solicitation and make a plan to fulfill each and every requirement.

The description of the issue is the first section under the proposal narrative. And under this section, you'll want to state whether your project is local, statewide, or regional in scope. Describe the community or communities that the project will serve, including the geographic location, the demographic population, and if any tribal communities exist in the proposed service area. You'll want to state whether the project is new or expanding, and describe the significance and value of your proposed--your proposed project. You'll also want to include data to provide evidence that the need for the effort exists, as well as demonstrate the scope and size of the need. And address gaps in services, training, and SANE coverage as well.

For the project design and implementation section, your proposed strategy should address the needs identified in the previous description of the issue section; include goals, objectives, and activities that are aligned with the solicitation's goals, and objectives; and ensure that they are specific, measurable, attainable, realistic, and time-bound. You'll want to identify any potential challenges to the project's success and describe a plan to mitigate those challenges. Provide a realistic timeframe as well and indicate roughly when activities or project milestones are to be accomplished. And remember that the timeframe should cover the duration of the 36-month project period. Finally, if you are seeking priority consideration for 1A, you should address within this section how the proposed project will promote racial equity and/or the removal of barriers to access and opportunity and/or contribute to greater access to services for communities that have been historically underserved, or marginalized.

Applicants should describe its capability and competencies to accomplish the goals and objectives of their proposed project, such as describing the management structure of the program, how the program will be managed, and the background information of personnel responsible for managing and implementing the project. You'll also want to describe the expertise of the organization and any subrecipients that you propose in providing SANE services, as well as any previous or current experience in providing victim services. You'll also want to describe the criteria for individuals hired as SANEs. The roles and responsibilities of key personnel and demonstrate that the individuals and organizations have the capacity to address the challenges and needs that were described in the description of the issue section. You'll want to also demonstrate coordination with victim service providers, advocacy organizations, law enforcement and prosecutors. And if there is an existing SART or the project involves creating or supporting a multidisciplinary team, you'll want to describe how that will help facilitate the project's success. And finally, if you're seeking priority consideration under 1B, you should describe within this section how being a culturally specific organization or funding a culturally specific subrecipient organization will enhance your ability to implement the proposed project.

When developing your data collection plan, you should describe the process for measuring and reporting project performance. Identify who's going to be collecting the data and who's going to be responsible for performance measurements. Describe how the information will be used to guide and evaluate the impact of your project. And describe the process to accurately report data. And this would include data reported by any proposed subrecipients as well.

I would also encourage you to have a thorough understanding of the performance measures, OVC will ask you to report on and that can be found on our website. There's a link in the solicitation that will take you there. And if funded, OVC will require you to submit quarterly performance measure data in the performance measurement tool or PMT, is what we call it. And to also submit semiannual performance reports in JustGrants, and OVC will provide further guidance on this, if your proposal is funded.

All applicants will complete the budget worksheet and budget narrative using the JustGrants web-based form. You'll want to break out costs by year, reflecting 36 months total of project activity. The budget should be mathematically sound and aligned with the project design and information described in the proposal narrative. If you are seeking priority consideration under 1B, the proposed funding for the subrecipient in the--in the web-based budget form must be a minimum of 30 percent of award funding. Your budget narrative should also describe how the activities that will be funded with the minimum 30 percent to the subrecipients relate to the priority consideration requested under 1B, and described in the capabilities and competencies section under the proposal narrative.

Just like your objectives need to be SMART, so does your budget. Your budget also needs to be specific, measurable, achievable, relevant, and time-bound. You'll want to be specific when listing all your subcategories. Make sure your costs are measurable.

To ensure that your budget items are achievable, your budget needs to make sense. For example, is there enough work for your project director to be hired at a full-time basis? On the flip side, do you have ample resources included in your budget to meet the objectives? If you put your timeline next to your budget, ensure that each item is accounted for, then your budget should be relevant. For example, if you listed hiring a project director in your timeline and discuss the project director's role in your project design, then it would be relevant to include a project director in your budget. On the other hand, if you did not include the project director in your timeline or project design, then it would not be relevant to include in your budget. There is--This is a 3-year project so your budget must be broken down year by year, month--or month by month.

This slide includes or it lists other documents to be included in your application. There is an application checklist that can be found at the end of the solicitation--at the end of the solicitation, and can help you in developing your applications. So I would encourage you to use the checklist prior to submitting your application to ensure that you've submitted all of the required documents.

So remember, when developing your proposal narrative and budget, use simple and concise language. Information should be presentable and organized. Be realistic about how you will achieve your goals and get feedback from those who actually run the project.

Common reasons cited for a weak application are too ambitious or it lacks focus. The applicant lacks appropriate expertise to carry out the proposed project. There wasn't any--There was no evidence of feasibility. You cannot assume that peer reviewers are familiar with your project. Poor writing, typos, grammatical errors, no citations or source of data.

So now we're going to go over the Application Process.

The Application Process is done in two steps. First, applicants will need to submit the required Application for Federal Assistance Standard Form, which is the SF-424; and a Disclosure of Lobbying Activities, the SF-LLL form in Grants.gov. These two forms must be submitted in Grants.gov by June 13th, 2022. The full application must then be submitted in JustGrants by June 27th.

The Application Submission Process involves completing and submitting web-based forms as well as attachments that are requested based on the requirements in the solicitation. The process of submitting an application in JustGrants begins in Grants.gov. Once you've located a funding opportunity with DOJ, you will submit an SF-424 and SF-LLL in Grants.gov. This is the extent of the application requirements in Grants.gov. Aside from the SF-424 and the SF-LLL, most of your application is entered in JustGrants. Your entity information is populated based upon entries made in SAM.gov and used in Grants.gov. Since the application process is done in two steps, there are two application submission deadlines, one for Grants.gov and one for JustGrants. Each solicitation has an application submission deadline in Grants.gov.

After this date, the solicitation is removed from Grants.gov and no one will be able to apply any longer. So it's highly recommended that you check the due date in Grants.gov. And try to submit at least 72 hours prior to the deadline to provide you with enough time to correct any errors and resubmit, if necessary.

Once the application has been submitted and validated in Grants.gov, it is sent to JustGrants for completion. And this process can take several days for Grants.gov to complete validations and release it to JustGrants. JustGrants has its own submission deadline, and it's typically 2 weeks longer than the Grants.gov deadline. But submitting early in both systems is strongly recommended. The JustGrants submission should include all items that are required in the--in the solicitation. The JustGrants--and the JustGrants application submission is final.

Grants.gov provides access to funding opportunities from multiple government agencies and is not managed by DOJ. So if you have questions about Grants.gov, you will need to contact their helpdesk for support. The first step to submitting your application is to apply in Grants.gov. In Grants.gov, you will select the option to apply for grants. Remember that the Grants.gov login is separate from JustGrants. You will login Grants.gov using the email address you want to receive notifications. There is a workspace icon that will allow you access to funding opportunities. Once you have determined the funding opportunity and applied, you will receive notification from Grants.gov confirming the receipt of the SF-424 and stating whether the SF-424 and SF-LLL were validated and submitted, or were rejected with errors. The notification will include an explanation for any errors. Therefore, it's a really good idea to submit in Grants.gov at least 48 hours prior to the deadline to give you the time you need to correct any errors. You will not be able to correct errors or continue with the application process once the deadline in Grants.gov has passed.

And then the second step is to submit the full application including all the attachments that are required in just--in JustGrants at JustGrants.usdoj.gov.

There are certain--excuse me. There are certain web-based forms that must be submitted directly into the system, your proposal abstract and budget. For those who are return users, you will need to submit your goals, objectives, and deliverables, as well your timeline just like before, which is directly through the system. Make sure your budget information is included in the budget detail form. And lastly, your disclosure of duplication in cost items. If a section is required and presents you with web-based entries, that's an indicator that you cannot upload a document; you'll need to use the format required in the application.

After you've submitted your application, you're probably wondering what's next. Once all the applications for the solicitation have been reviewed, then the entity will be notified if they have received an award, which hopefully, will happen before September 30th. Remember who your Entity Administrator and Authorized Representatives are because they will be notified when the deadline change--if there are any changes to the application deadline. The system will also notify the Application Submitter, Entity

Administrator, and Authorized Representative when the application has been received in JustGrants from Grants.gov. And the Entity Administrator will receive the notification if the proposal is awarded or selected for awarded.

If you have submitted your app--if you have submitted your application, the status will show as "submitted." You may also see a banner that indicates that it is past due. This banner indicates that the submission deadline has passed and not that your application is past due. So if your status is--or shows "submitted," then your application has been received by DOJ and you can ignore the past due banner.

JustGrants offers training resources on the DOJ website that are organized by topics. Once you've selected a topic to explore, you will open a page with training resources dedicated to that topic. Typically, you'll find a job aid reference guide and links to step-by-step videos. These are really short videos and they are meant to be used while you are working. They can really help if you're in the middle of a task in JustGrants and want to verify next steps. The job aid reference guide provides step-by-step instructions with screenshots, again to help you walk through any task.

To provide targeted assistance to applicants applying for DOJ funding opportunities, the JustGrants team is offering office hour sessions on the application submission process. These sessions are held every Wednesdays from 2:30 to 4:00 PM, Eastern Time. You can find these sessions on the JustGrants website at justicegrants.usdoj.gov/training.

This solicitation incorporates the OJP Grant Application Resource Guide by reference. This guide provides guidance to applicants for the preparation and submission to OJP of applicants--of applications for funding. If this solicitation expressly modifies any provision in the OJP Grant Application Resource Guide, the applicant has to follow the guidelines in the solicitation as to that provision.

To assist potential applicants in developing strong proposal and in response to our funding opportunities, OVC does host educational webinars for interested stakeholders to learn more about the program objectives and submission requirements. A QA session is held before the conclusion of every webinar. You can sign up for News From OVC to stay up to date on webinars as they are scheduled.

This is the list of important websites referenced throughout the solicitation that may be resources for you as you prepare your application. We've listed links for OVC's website, the DOJ Grants Financial Guide, JustGrants, Grants.gov, the OJP Grant Application Resource Guide, OVC Training and Technical Assistance Center, Grant Performance Measurement Reporting, and the OJP Resource Center.

Here's the list of contact information that will be important to you as you prepare your applications. First is Grants.gov, which is available to provide technical assistance when submitting the SF-424 and SS-LLL. They can be reached by phone at 800--1-800-518-4726 or by email to support@grants.gov. Next is JustGrants, which is available to provide technical assistance on submitting the full application. They can be reached by

phone at 8--1-800--no, 1-833-872-5175 or by email to JustGrants@usdoj.gov. Finally is the OJP Response Center, which is available to provide technical assistance with programmatic requirements. And they can be reached by phone at 1-800-851-3420 or by email to grants@ncjrs.gov.

As a reminder, part one is to submit the SF-424 and SF-LLL in Grants.gov by June 13th 11:59 PM, Eastern Time. And then submit part two, which is the full application in JustGrants by June 27th, no later than 8:59 PM, Eastern Time.

If you're interested in staying connected and want to receive updates on new funding opportunities and other OVC announcements, you can subscribe to [News From OVC](#) at our website.

And if you want to stay connected to OVC through social media, we are on [Facebook](#), [Twitter](#), and [YouTube](#).

And that concludes this presentation. We should have some time for questions.

And I see that we have a handful of questions here.

"Can you clarify, a moment ago, you were talking about a 30 percent limit related to the budget and a subcontractor, did you say that 30 percent of our budget needs to be going to a subcontractor?"

No. Well, if you are applying for one of the priority consideration areas, the Priority Area for 1A--B is for applicants that demonstrate that their capabilities and competencies are enhanced because they are proposing a subrecipient under their proposed project. And if you are--if you are applying for that priority consideration area, you will have to dedicate at least 30 percent of the requested award towards that culturally specific organization. So that's what I was referring to. It's only if you are applying for a priority consideration area.

Let's see. Let me go to the next question here. "Are we able to use this funding to add nonsexual child abuse, medical forensic exam services to an existing forensic nursing sexual assault program?"

Yes, you can use this funding to establish or expand a SANE program.

This application can be used for--so another question that we have here is "This application can be used for expansion of SANE--SAFE/SANE programs. Can these funds be utilized for services to intimate partner violence, domestic violence victims and/or child physical abuse victims that are seen--that are also seen by forensic nurse examiners?"

The funding statutory authority for this program does limit services to sexual assault victims. So if you are expanding your SANE or SAFE program, it does need to be used

for sexual assault victims. And I understand that there's an overlap there as well with--there's an overlap of IPV and DV but again, your proposal really needs to be specific to sexual assault victims.

Let's see here. Another question. Oh, I think I've lost the question here. Second--okay. So I think this is a two-part question to--the first is, "does it need to be a SANE or can it be a leader with advocacy center, law enforcement, etc.?"

Hmm, I'm not sure what that question means. "Does it need to be a SANE or can it be a leader with advocacy center, law enforcement, etc.?"

For that person, I--I'm not sure what--I'm not sure I understand that question. So what I would recommend is, if you can email--on this slide, we have here technical assistance with programmatic requirements, contact information. Send your question to the OJP Response Center and we can get you a response to that question. If you could just elaborate a little bit more about what you mean, then we can--we can address that.

Let's see. Let's go to another question here. "The solicitation states Purpose Area 1 applicants must submit signed letters of commitment from the agency or agencies hosting the SANE/SAFE Program describing their involvement and stating their commitment for the project as presented in the application. For a hospital-based program, would this be for example from the hospital board?"

Yes. Yes, it would.

"When submitting the SF-424 on"--so here's another question. "When submitting the SF-424 on line number 18, do we submit the total for the 3 years or just for the first year?"

Good question. You will submit for the total, the total for the 3 years.

Another question is, "the solicitation dates that there will--states there will be limited funds for equipment, is there a specific amount available?"

No, there's not a specific amount available. However, just keep in mind that the use of funds under this program should focus primarily on the direct services. So just consider that when proposing your equipment costs. And again, it's going to depend on how much you're applying for but the cost, they should be reasonable. And again, it shouldn't be the primary focus of your budget. Hopefully that helps.

Another question, "where can I locate the allowable and non-allowable budget items? Is there a cap on the FNA rate? My organization has rates."

There is no cap on indirect cost or the FNA rate. If you are proposing a de minimis indirect cost, then there is a 10 percent cap on that. And as far as the first part to your question regarding allowable and non-allowable budget items in the solicitation, we do

highlight a couple of areas that are--where we encourage the limited use of funds. And one of those is research. We do not--we would not like to see a lot of funding allocated toward research. And the other one is tuition reimbursement and that really applies more for institutions of higher education. There--As far as other unallowable and allowable budget items, you can refer to our DOJ Financial Guide, and I provided a link on one of our slides. Yes, thank you. And here's the link to the [DOJ Grants Financial Guide](#). There is a section specifically on unallowable costs and allowable costs. So you can--you can go there. If you do not see an--a cost that you are proposing and are unsure whether it's allowable or unallowable, then you can always email the [OJP Response Center](#) as well. And we can let you know if that cost would be considered allowable or unallowable.

Let's see. Another question here is, "is there a requirement for a full-time project coordinator?"

There is not a requirement for a project coordinator. That's really--that--that's determined based--that's determined on--that's your--that's up to you. Excuse me. And so, that will depend on your goals and objectives and activities that you--that you propose. But no, we do not require a full-time project coordinator.

Let's see. Another question here. "Can you clarify the MOU requirements? The proposal spoke of MOU or Letter of Intent with the application in the presentation, you said, the MOU and agreements by end of year one. So my question is, do we need MOUs with the application?"

MOUs and any letters of support are not required as part of the application. However, they are a deliverable under the award. So you will have time to finalize any MOUs or contracts or other agreements with any proposed project partners or subrecipients. And that--those deliverables are expected by the end of year one, but they are not required for the application itself.

Another question that we have is, "If an organization is already receiving VOCA funding through a state agency, can it apply for this grant opportunity?"

Yes, you can certainly apply for this grant opportunity. You will need to--you'll need to demonstrate how your act--how the activities funded under VOCA are not duplicative of the proposed grant activities or project. There is--and I--and I did mention it on one of the slides here. Let me see if I can find it real quickly. There is another form that you will have to complete. That is about the duplication of cost items. And in that area, you can also speak to how you will not duplicate any existing efforts through both funding opportunities, through the VOCA and the--and this grant opportunity.

Another question is, "Will we--will we receive these slides?"

I believe these--this presentation and the recording of the webinar will be available on OVC's website.

And another question that we have here, "is there an age range limit to the victims served?"

No. No, there isn't. You can propose--the SANE programs can serve adolescent, adult, or pediatric victims. So there is no age range or limit.

Another question that we have here, and this--I know--I know we're at time here. I'll try to get to answer many questions as I can.

Another question that we have here is, "can a 30 percent award to organizations for meeting priority population requirements be allocated among more than one organization, as long as those organizations are serving the populations?"

Yes. It--you can, it can be allocated among more than one organization.

And another question that just popped up. "Can we submit a CV instead of a resume in the organizational chart?"

Yes.

And I think that's all that I can really get to at this point. Again, if I was not able to get to your question, please send your question to the OJP Response Center at--by email at grants--no, it's grants@ncjrs.gov. And I'll be--I'll do my best to respond to your questions through there.

So thanks again for joining this webinar.

DARYL FOX: Great. Thanks so much, Ivette. So on behalf of the Office for Victims of Crime and our panelist, we want to thank you for joining today's webinar. This will end today's presentation.