



Helping Crime Survivors Find Their Justice

OVC FY 2023 Advancing the Use of Technology to Assist Victims of Crime

The webinar will begin shortly

Presenter



Ivette Estrada

Grant Program Specialist
Discretionary Programs Division
Office for Victims of Crime

Webinar Outline

- OVC Overview and Mission
- Solicitation Overview
 - Funding opportunity focus
 - Eligibility
 - Required documents
- Application Process & Tools
- Questions and Answers

Current Funding Opportunities

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▲ SAM.gov Entity Validation Update [↗](#)

GSA implemented a new process to validate an entity's legal business name and physical address when requesting a Unique Entity Identifier (UEI) and for completing a SAM.gov entity registration. Due to a high volume of requests, entity validations are taking longer than expected to process. This validation process is now taking 7-10 business days, and in some cases longer.

OJP strongly recommends **starting your SAM.gov registration process as soon as possible** to allow the time necessary to process entity validations well in advance of the Grants.gov due date posted in the solicitation. Read [this FAQ](#) for more information.

When available, OVC funding opportunities will be listed on this page.

[Subscribe to News From OVC](#) for updates regarding OVC funding opportunities and other OVC resources and initiatives.

Visit our [How to Apply for Funding](#) page for tips and answers to frequently asked questions about applying for OVC funding.

Current Funding Opportunities

Funding Webinars

How to Apply for Funding

OVC Awards List

Performance Measures

Managing Grants

Types of Funding

Apply to be a Peer Reviewer

Expired Funding Opportunities



Find funding opportunities at
<https://ovc.ojp.gov/funding/current-funding-opportunities>.



Helping Crime Survivors Find Their Justice

OVC Overview

Mission: OVC is committed to enhancing the Nation's capacity to assist crime victims and to providing leadership in changing attitudes, policies, and practices to promote justice and healing for all victims of crime.

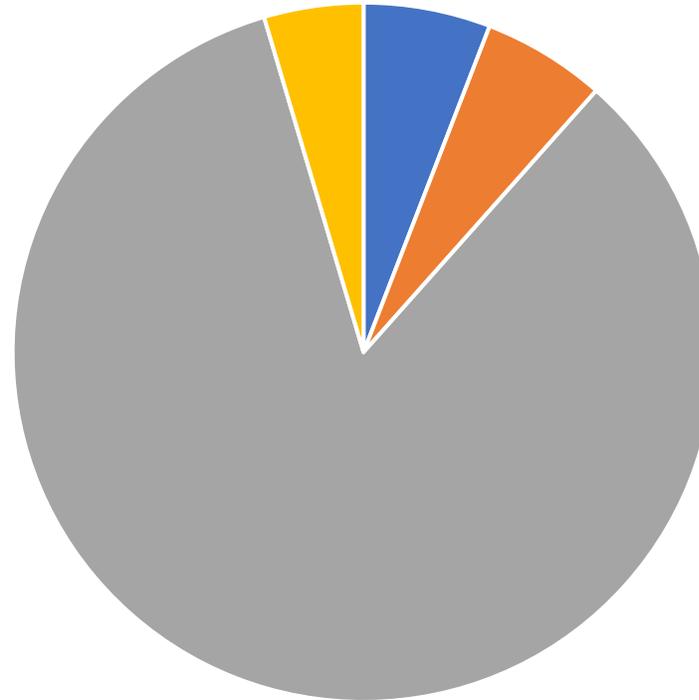
OVC funding supports:

- victims in tribal communities;
- state victim compensation and assistance programs;
- training and technical assistance and information resources;
- victims of international terrorism and mass violence;
- federal agencies' provision of victim services;
- survivors of human trafficking; and
- demonstration and service projects.



Anticipated OVC FY 2023 Funding

Over \$1,800,000,000



■ Human Trafficking ■ Tribal ■ VOCA Compensation/Assistance ■ Discretionary Programs

This OVC Funding Opportunity





Eligibility

- City or township governments
- County governments
- Native American tribal governments (Federally recognized)
- Native American tribal organizations (other than Federally recognized tribal governments)
- Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education
- Nonprofits that do not have a 501(c)(3) status with the IRS, other than institutions of higher education
- Private institutions of higher education
- Public and State controlled institutions of higher education
- State governments

Eligibility

Criteria



For additional information on eligibility, please review each solicitation's cover page.

Program Description

OVC seeks to provide funding to organizations that demonstrate innovative and effective strategies to create, expand, or enhance the use of technology to increase access to and quality of services for victims of crime and improve the accessibility and responsiveness of victim service organizations.



Helping Crime Survivors Find Their Justice

Background

Funding under this initiative may support:

- technology development and maintenance to facilitate efficient service delivery or communication;
- staff required to operate, update, and maintain the proposed technology platform or service;
- training and technical assistance on the purpose and use of the technology (including outreach and public awareness activities); and
- staff engaged in coalition-building activities regarding the use of technology.



Goals



The goals of this program are to increase greater access to victim services and build the technological capacity of victim-serving organizations to meet the needs of crime survivors through innovative solutions and trauma-informed approaches.

Objectives



1. Conduct strategic planning activities to identify gaps in technology that can be enhanced by building the organization's technological capacity to ensure greater access to victim services that are sustainable, secure, and safe.
2. Implement technological enhancements to strengthen the organization's response to crime victims and ensure high-quality services that are trauma-informed and centered in victim safety, confidentiality, and privacy.
3. Prepare and support staff through training on the technology platform and the organization's confidentiality and privacy guidelines, appropriate to the services provided and populations served.

Objectives (cont.)



4. Collaborate with local, state, and community stakeholders to ensure greater coordination of services.
5. Conduct training and public awareness activities for professionals and community members to ensure appropriate education and awareness of the proposed technology platform and/or program services and resources.
6. Perform data collection and participate in evaluation activities to determine the effectiveness of the program and whether it is meeting stated goals and objectives.

Deliverables

...can be web applications (apps), management information systems, interactive websites, or any improvement or enhancement that uses technology to provide the service or support the program. Other deliverables must include the following:

- Criteria to best determine strategies and effective collaborative models for planning, implementing, and evaluating the proposed technological innovations in the community, state, or region.
- Staff training plan.
- Outreach and public awareness strategies.
- Training and technical assistance plan for participating organizations.
- Evaluation plan to measure project effectiveness in achieving the project goals, objectives, and identified outcomes.
- Signed Letters of Support or Memoranda of Understanding (MOU) with key implementation partners.
- Public-facing report that highlights data collected about the specific service responses to meet the needs of victims of online harassment and abuse and recommendations to address any gaps in services (*Applicable to Priority Area 2A applicants*).



OJP Priority Areas

1. Priority Considerations Supporting Executive Order 13985, *Advancing Racial Equity and Support for Underserved Communities Through the Federal Government*

A. Applications that include project(s) that will promote racial equity and the removal of barriers to access and opportunity for communities that have been historically underserved, marginalized, and adversely affected by inequality.

B. Applicants that demonstrate that their capabilities and competencies for implementing their proposed project(s) are enhanced because the applicant (or at least one proposed subrecipient that will receive at least 40% of the requested award funding, as demonstrated in the Budget Web-Based Form) identifies as a culturally specific organization.

- Receiving priority consideration for one or more priority areas does not guarantee an award.
- For additional information, please see the solicitation.



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OJP Priority Areas

2. Priority Considerations Supporting the [Memorandum on the Establishment of the White House Task Force to Address Online Harassment and Abuse](#)

A. Applications that propose innovative uses of technology to increase safety and access to support services for those who experience online harassment and abuse at the intersection of misogyny, racism, and homophobia, particularly toward women and girls along with LGBTQ and nonbinary people and other marginalized groups.

- Receiving priority consideration for one or more priority areas does not guarantee an award.
- For additional information, please see the solicitation.

Federal Award Information

Maximum number of awards OVC expects to make:	4 awards
Maximum dollar amount for each award:	\$750,000
Period of Performance start date:	10/01/2023
Period of Performance duration:	36 Months
Total amount to be awarded under solicitation:	\$3 million



Helping Crime Survivors Find Their Justice

Types of Awards



The awards will be made as a **Cooperative Agreement**:

- **Substantial involvement between awarding agency and recipient** during the performance period
 - Awarding agency **closely participates** in the performance of the program
-
- See the “Administrative, National Policy, and Other Legal Requirements” section of the [OJP Grant Application Resource Guide](#) for more information.

Application and Submission Information



Helping Crime Survivors Find Their Justice

Timeline

- ❑ Grants.gov deadline: **May 15, 2023, 11:59 p.m. ET**
- ❑ JustGrants deadline: **May 22, 2023, 8:59 p.m. ET**
- ❑ DOJ expects to award grants no later than **September 30, 2023**
- ❑ All project **START** dates should be on or after **October 1, 2023***



***Please Note: Successful applicants MAY NOT begin work until the budget has been reviewed and officially approved by OJP. Additional information and or restrictions may be outlined in the award package.**

Applications MUST Include

To meet the basic minimum requirements to advance to peer review and receive consideration for funding your application MUST have:

- Proposal Abstract
- Proposal Narrative
 - Description of the Issue
 - Project Design and Implementation
 - Capabilities and Competencies
 - Plan for Collecting the Data for this Solicitation's Performance Measures
- Budget Web-Based Form (including budget details and budget narrative)



Remember, if you fail to submit ANY of required documents, your application will not be considered for funding!

Proposal Abstract

An abstract is a **clear and simple summary** statement about your proposal.

This statement should be no more than 400 words and should include:

- purpose of the project,
- primary activities,
- expected outcomes,
- the service area, and
- intended beneficiaries and subrecipients.
- If priority consideration is being requested, please indicate the priority area(s) 1A, 1B, or 2A selected.

This will be completed in the JustGrants Web-based form.



Helping Crime Survivors Find Their Justice

Proposal Narrative Format

The proposal narrative must:

- be double-spaced
- use a standard 12-point font
- have no less than 1-inch margins
- NOT exceed 25 numbered pages
- be submitted as an attachment in JustGrants
- May include tables, charts, and graphs in a legible font smaller than 12-point (counts toward the page limit).



Proposal Narrative Format

The following sections are part of the proposal narrative:

- Description of the issue (20%)
- Project design and implementation (35%)
- Capabilities and competencies (20%)
- Plan for collecting the data required for this solicitation's performance measures (10%)



Outline ALL the grant requirements and make a plan to fulfill each and EVERY REQUIREMENT.



Proposal Narrative: Description of the Issue

- Describe why proposed activities are necessary or address a need.
 - Include supporting information.
- Describe how funding will support the project's value to the victims' field by meeting the stated goals.
 - Include data to provide evidence that the need for the effort exists and demonstrate the scope and size of the need.
 - Make a convincing case that the project addresses a gap in existing resources and does not duplicate an existing program.

Proposal Narrative: Project Design and Implementation

- Describe the strategy to address the needs identified in the Description of the Issue.
- List the activities and describe how they relate to the stated objectives.
- Provide a detailed description of the method(s) to be used to carry out each activity.
- Describe interim deliverables and final products.
- Provide a timetable indicating roughly when the activities or program milestones are to be accomplished.
- Describe how the safety and confidentiality of victims will be protected.
- Address Priority 1A or 2A considerations in this section.

Proposal Narrative: Capabilities and Competencies

- Describe the capabilities and competencies required to accomplish the goals and objectives of the project.
- Describe how the program will be managed and include an organizational chart or information describing staff unique qualifications that will enable them to fulfill their grant responsibilities.
- Include a list of personnel responsible for managing and implementing the major stages of the project.
 - The Project Director must have both the substantive expertise and experience to perform crucial leadership functions, and sufficient time to devote to the project to provide the needed guidance and supervision.
- Address Priority 1B considerations in this section.

Proposal Narrative: Plan for Collecting Data

This section must include the following information:

- Describe the process for measuring project performance.
- Identify who will collect the data and who is responsible for performance measurements.
- Describe how the information will be used to guide and evaluate the project's impact.
- Describe the process to accurately report data.



Budget Web-Based Form (Worksheet and Budget Narrative)



- Use the JustGrants web-based form.
- Personnel costs should relate to the key project personnel.
- The budget should include adequate funding to fully implement the project, broken out by year, reflecting 36 months.
- The budget should be mathematically sound and correspond with information described in the Proposal Narrative and aligned with the project design.
- Address Priority 1A or 1B considerations, if applicable.

Create a SMART Budget



- Be SPECIFIC when listing all your expenses.
- Under the computation column of the budget, make sure your costs are MEASURABLE.
- Ensure that your budget items are ATTAINABLE.
- If you put your timeline next to your budget, make sure each item is accounted for, then your budget should be RELEVANT.
- Make sure your budget is TIME-BOUND and broken down year by year.



Additional Documents to Apply

DOJ Application Submission Checklist

Submitting an application to DOJ is a two-part process. An applicant first submits an abbreviated application in Grants.gov. The full application is then completed in JustGrants, DOJ's grants management system. The following steps and tips will assist potential applicants in completing DOJ applications.



Step 1: Confirm your Entity's System for Award Management (SAM) registration information:

- Register with SAM or confirm that your SAM registration is active and up-to-date. You must renew and validate your registration every 12 months. If you do not renew your SAM registration, it will expire. An expired registration can delay or prevent application submission in Grants.gov and JustGrants. **Registration and renewal can take up to 10 business days to complete.**
- On April 4, 2022, the federal government will stop using Data Universal Numbering System (DUNS) numbers and start using the **new SAM Unique Entity Identifier (UEI)**.
- Entities new to JustGrants: Confirm that the contact information (email address) for your Entity's Electronic Business Point-of-Contact (E-Biz POC) in SAM is accurate and up-to-date. The E-Biz POC is onboarded in JustGrants as the Entity's first Entity Administrator and will receive notifications from JustGrants. The Entity Administrator is responsible for completing Entity User onboarding in JustGrants. Once the Entity Administrator is onboarded, that role can be reassigned to another Entity User.
- Technical issues with SAM registration or renewal must be reported to the **SAM Help Desk (Federal Service Desk)**.

Step 2: Apply in Grants.gov:

- Effective February 21, 2022, all Grants.gov users and applicants will need to use **Login.gov credentials**.
- Search for an open DOJ funding opportunity in Grants.gov or on the agency website and review the solicitation requirements.
- Complete and submit the required documents in Grants.gov at least 48-72 hours prior to the Grants.gov deadline to allow for time to correct any problems or errors. The Grants.gov portion of your application includes the SF-424 and SF-LLL. (Note: The user and email identified in Section 8.F of the SF-424 will be identified as the Application Submitter in JustGrants and will receive future notifications from JustGrants.)



Updated 2/8/22

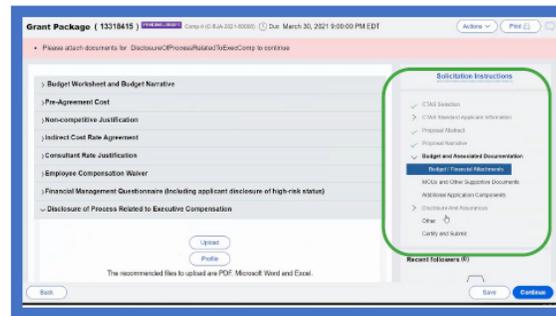
Application Attachments



Attachment Tips

Log in to JustGrants using either Chrome or Microsoft Edge as your browser. Internet Explorer is not a compatible browser for JustGrants.

Open the application and use the menu options on the right to navigate. File attachments associated with a section are displayed in the section.



May 12, 2021

Application Attachments | 1



Award Attachments

Entity Administrators and Authorized Representatives can attach these items to awards



Attach the following items as required to award deliverables for DOJ review.

Attachments	
Additional Application Components Other	Additional Project Title Information
Application Attachments	Areas Affect by Project
Bibliography/References	Budget Consultant Rate Justification
Budget Financial Management Questionnaire	Budget Indirect Cost Rate Agreement
Budget Non-competitive Justification	Budget Other
Budget Pre-Agreement Cost	Budget Sole Source Justification
Budget Worksheet	Confidentiality Notice Forms
Correspondence	Curriculum Vitae or Resumes
Delinquent Debt Explanation	Disclosure of Process related to Executive Compensation
Disclosures and Assurances	File
Human Subjects Protection	Letter of Non-supplanting
Letters of Support	List of individuals in the Application
Lobbying Activities Disclosure	MOU Document
Opportunity Zone	Other Attachment
Other Project Period GAM Attachment	Privacy Certificate
Program/Project Congressional Districts	Project Timeline
Proof 501 (c) Status (Nonprofits only)	Proposal Narrative
Request to Use Incentives or Stipends	Tool, Instruments, Questionnaires, Tables, Maps
Tribal Authorizing Resolution	

Application Submission | 126



Hallmarks of an Outstanding Application

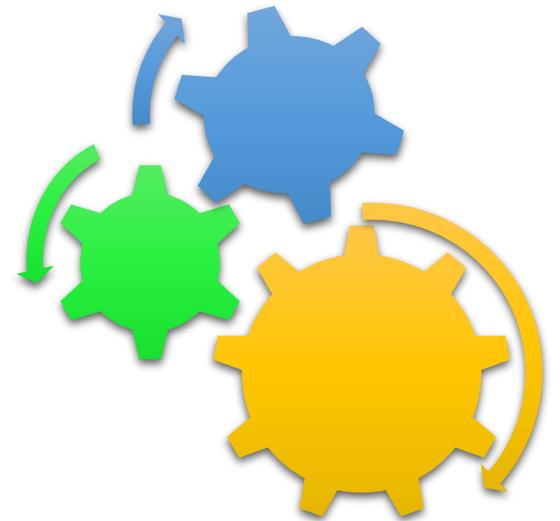


- Use simple and concise language.
- Ensure information is presentable and organized!
- Add tables, graphs, staff photos, and other images when possible while being mindful of grant guidelines.
- Be realistic about how you will achieve goals.
- Get feedback from those who may run the project!
- Make sure the proposal is consistent with the solicitation.
- Check, recheck, and check again—budget, grant requirements, references, and other grant details.



Common Reasons Cited for a Weak Application

- Too ambitious or lacks focus
- Applicant lacks appropriate expertise to carry out the proposed project
- No evidence of feasibility (do not assume reviewers are as familiar with the project as you)
- Poor writing and a lot of errors
- No citations or source of data



Application Process



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Application Submission Overview



Applicants have two application submission deadlines:

1. Grants.gov (submitting the SF-424 and SF-LLL)
2. JustGrants



It's OK to enter preliminary budget or programmatic data in Grants.gov and update later in JustGrants.



A JustGrants submission should include all items as defined in the solicitation.

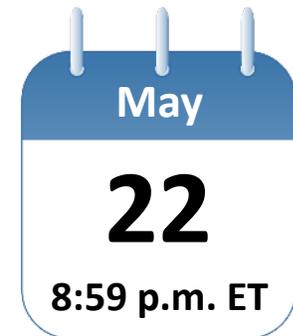


Important Dates

Part 1: **Submit SF-424, SF-LLL** in Grants.gov by

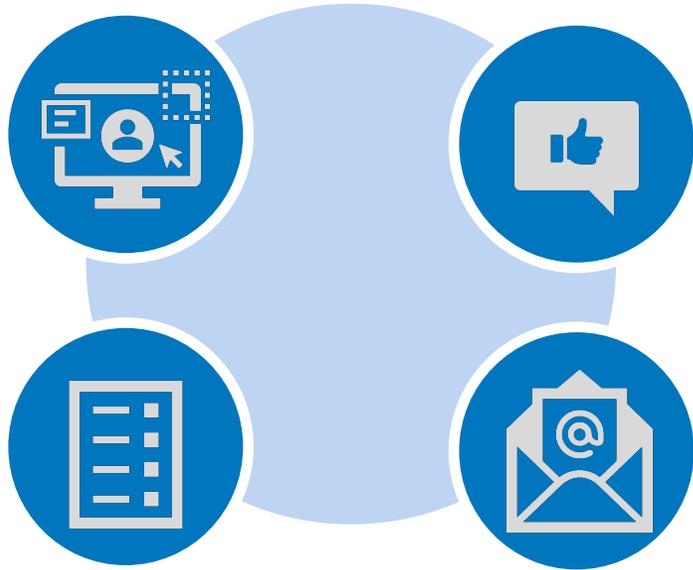


Part 2: **Submit Full Application** in JustGrants.gov by



Web-Based Forms for Submission in JustGrants

There are certain web-based forms that must be submitted directly into the system.



- Proposal Abstract
- Solicitation-Specific Data submitted with the Application
- Goals, Objectives, Deliverables, and Timelines
- Budget Web-Based Form
- Application Disclosure of Duplication Cost Items

Pay attention to required sections. If a section is required and presents you with web-based entries, you cannot upload a document instead. You must use the format required in the application.

What to Expect After Submitting an Application

The entity will be notified that they have received an award when all applications for the solicitation have been reviewed before September 30.

The system will notify:

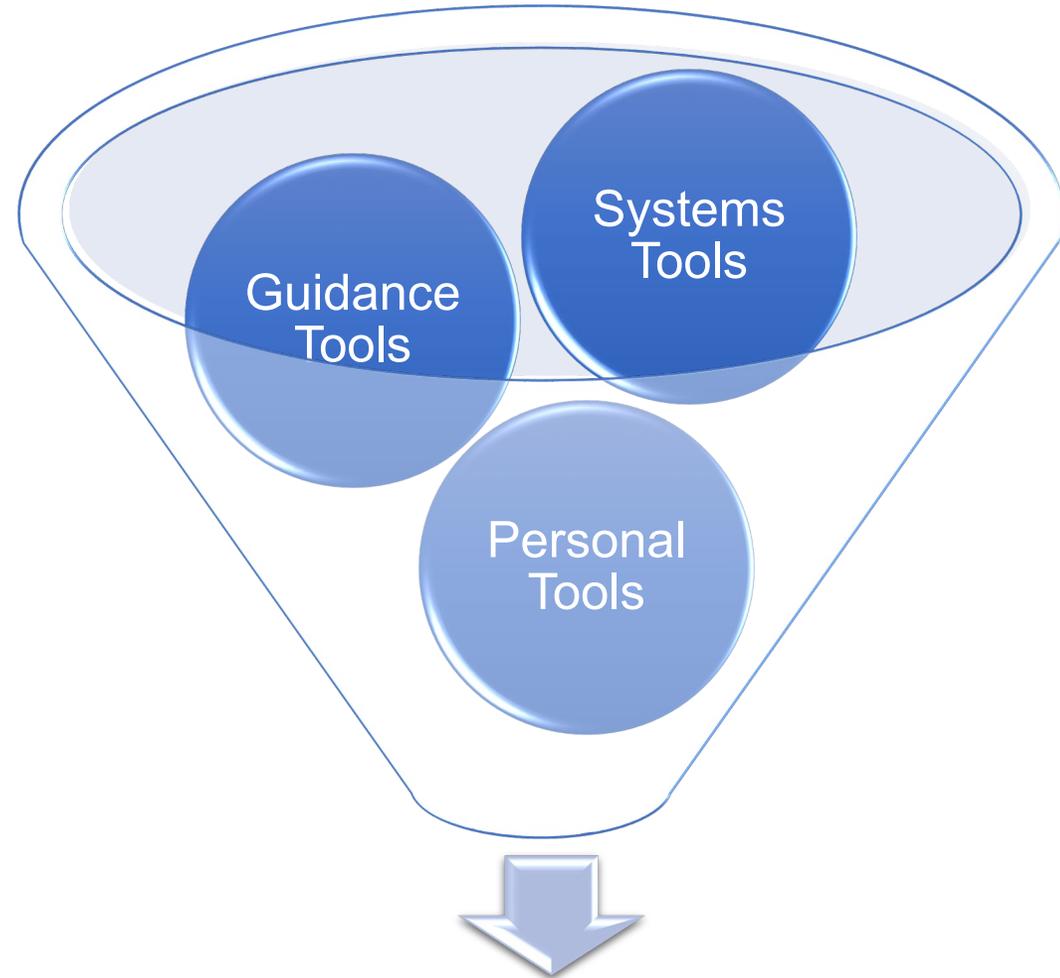
- The Entity Administrator and Authorized Representative when the deadline for applications has changed.
- The Application Submitter, Entity Administrator, and Authorized Representative when the application is received in JustGrants from Grants.gov.
- The Entity Administrator when the award notification has been sent.

The entity should check the system regularly so that any upcoming deadlines for submitting applications and documentation are addressed in a timely manner.

Once the application deadline passes in JustGrants, you may see a banner that says it is past due. If your status is "Submitted," your application has been received by DOJ and you can ignore the past due banner.



Resources



Your Application

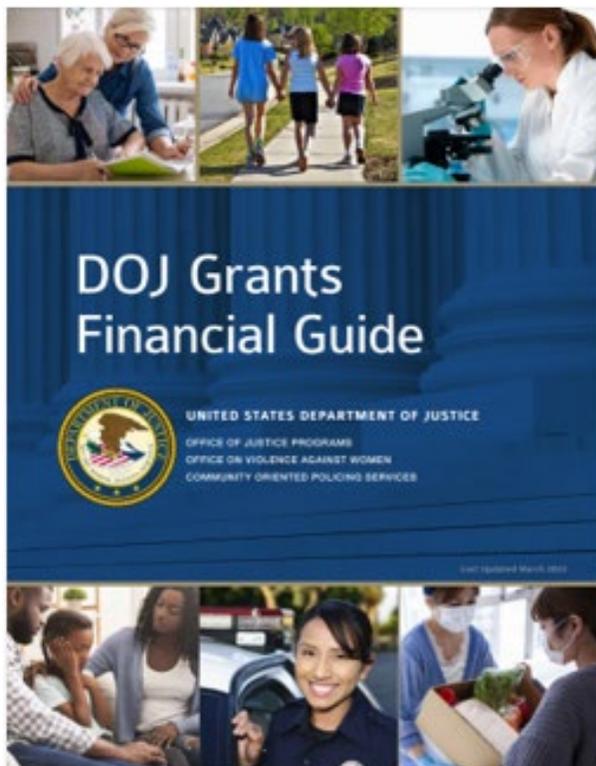


Information About OVC

Consult the [OVC website](#).



DOJ Grants Financial Guide



As a starting point for all recipients and subrecipients of DOJ grants and cooperative agreements in ensuring the effective day-to-day management of awards consult the DOJ Grants Financial Guide: <https://ojp.gov/financialguide/DOJ/index.htm>.

TOP 10 TOPICS

1. Financial Management Systems	6. Audit Requirements
2. Allowable Costs	7. Conference Costs
3. Unallowable Costs	8. Adjustments to Awards
4. Federal Financial Reports	9. Accounting by Approved Budget Category
5. Performance Reports	10. Subrecipient Monitoring

The OJP Grant Application Resource Guide

Find it at: <https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide>



Information on Grant Measurement Reporting

Overview of performance measurement activities at OJP:
<https://ojp.gov/performance/>.

Applicant Resources

Grant Performance Measurement and Progress Reporting Information [🔗](#)

Welcome to the Office of Justice Programs (OJP) Grant Performance Measurement and Progress Reporting Information Portal! This page provides OJP grant applicants and grantees with an overview of performance measurement activities at OJP.

Applicants [🔗](#)

Applicants are encouraged to review the following information when completing their application. Each solicitation requires applicants to respond with a detailed description of how the required performance data will be collected.

Overview

Grants 101

OJP Grant Process

Frequently Asked Questions

2014 OJP Financial Guide

Other Application Requirements



Helping Crime Survivors Find Their Justice

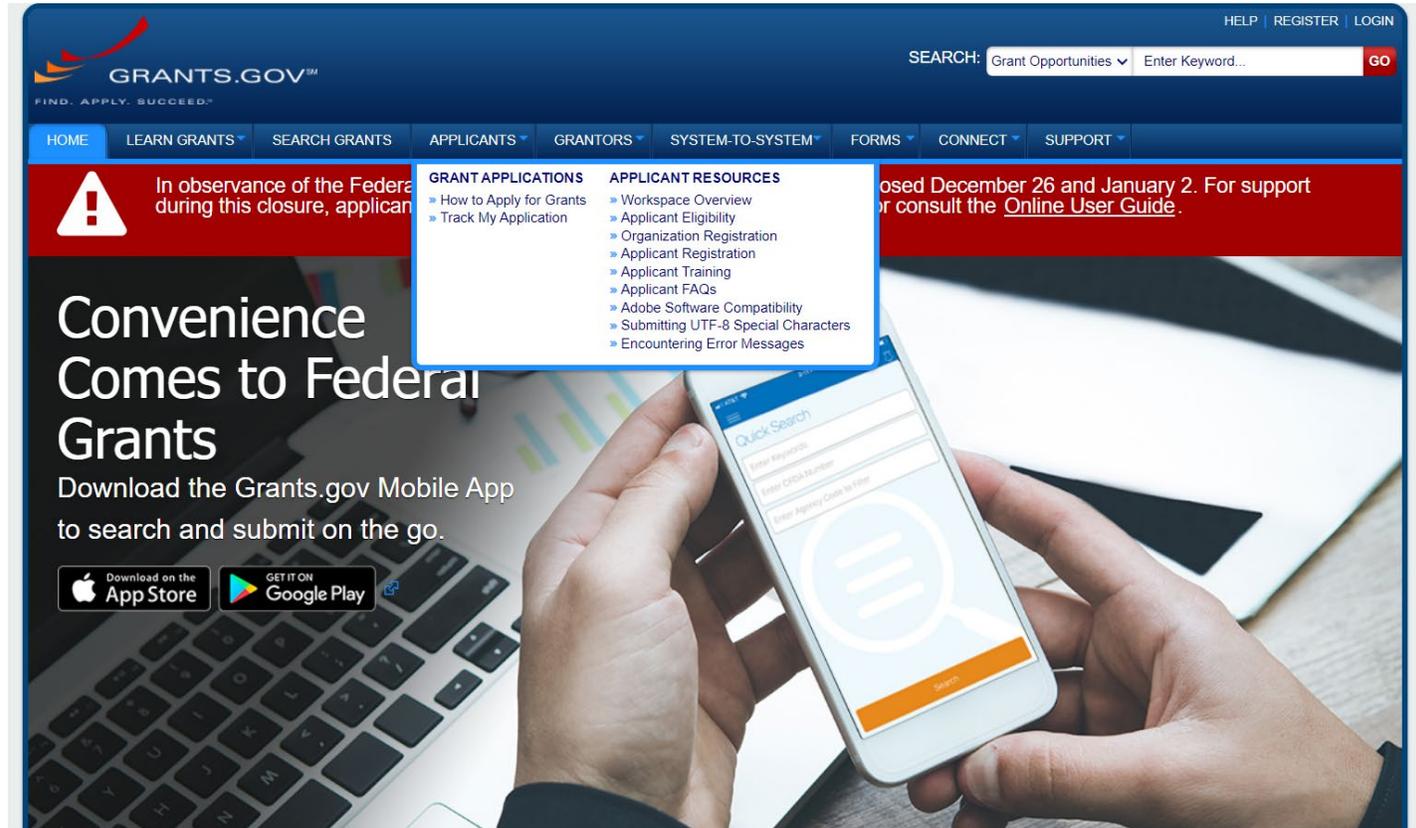
Information on SAM.gov

Visit [SAM.gov](https://sam.gov):

This is your first stop
BEFORE applying.



Information on Grants.gov



Visit Grants.gov:
<https://www.grants.gov>.
This is your first stop in
applying.

JustGrants Training Resources

Visit: <https://justicegrants.usdoj.gov>

The screenshot shows the JustGrants website header with the DOJ logo and the text "JUSTgrants JUSTICE GRANTS SYSTEM". A navigation menu is open, listing various topics: Training, Entity Management, Entity User Experience, Application Submission, Grant Award Acceptance, Award Management, Grant Award Modifications, Financial Reporting, Performance Reporting, Monitoring, Closeout, and Virtual Q&A Sessions. Below the menu, a paragraph states: "The Department of Justice (DOJ) grant making components—the Office, the Office of Justice Programs (OJP), and the Office on to serve as a resource hub for their grants management system of which launched on October 15, 2020."

Organized by Topics

The screenshot shows an eLearning video player titled "Award Management eLearning Video". It contains the following text: "In this eLearning video, learn how and where to:" followed by a bulleted list: "• Manage funded awards" and "• Locate and understand award information". Below the list, it says "Review the [YouTube Terms of Service](#) and the [Google Privacy Policy](#)". A video player interface is shown with the title "JustGrants Managing Funded Awards" and "MANAGING FUNDED AWARDS". Below the video, it says "Grants Management Series: Award Management" and "Watch on YouTube". At the bottom, it states "Training Video: JustGrants Managing Funded Awards; Video run time: 4:48 min." Below the video player, there is a "Reference Materials" section with the text: "The following provides further clarification, definitions, and visual representations of processes and information." followed by a bulleted list: "• [Award Management Job Aid Reference Guide](#) (updated March 21, 2021)" and "• [Award Conditions Job Aid Reference Guide](#) (updated July 20, 2021)".

Micro-learning videos

The screenshot shows a "Job Aid Reference Guide" titled "Award Conditions". It features a "Step 1: View Award Conditions" section with a "Select Award Conditions" button. Below this, there is a screenshot of the JustGrants system interface showing a table of award conditions. A red circle highlights a specific row in the table. Below the screenshot, there is a note: "Award Conditions are read-only." followed by a numbered list: "1) From within the Funded Award, open the Award Conditions tab." At the bottom right, it says "Award Conditions Reference Guide | 12".

Job Aid Reference Guides

JustGrants Office Hours: Application Mechanics

Application Mechanics: Submitting an Application Training

*Key Audience: Entity
Administrator, Application
Submitter, Authorized
Representative*

- Preparing to apply
- Completing the abbreviated application in Grants.gov
- Entity onboarding and JustGrants access
- JustGrants roles and responsibilities
- Assigning users' roles to applications
- Completing, reviewing, certifying and submitting a JustGrants application
- Attendee questions about application submission

Every Wednesday from 2:30-4:00 p.m. ET

Click the link to register for the session you wish to attend:

[April 12, 2023](#)

[April 19, 2023](#)

[April 26, 2023](#)

Check website for updates: <https://justicegrants.usdoj.gov/training/training-virtual-sessions>



Helping Crime Survivors Find Their Justice

Free Training and Technical Assistance

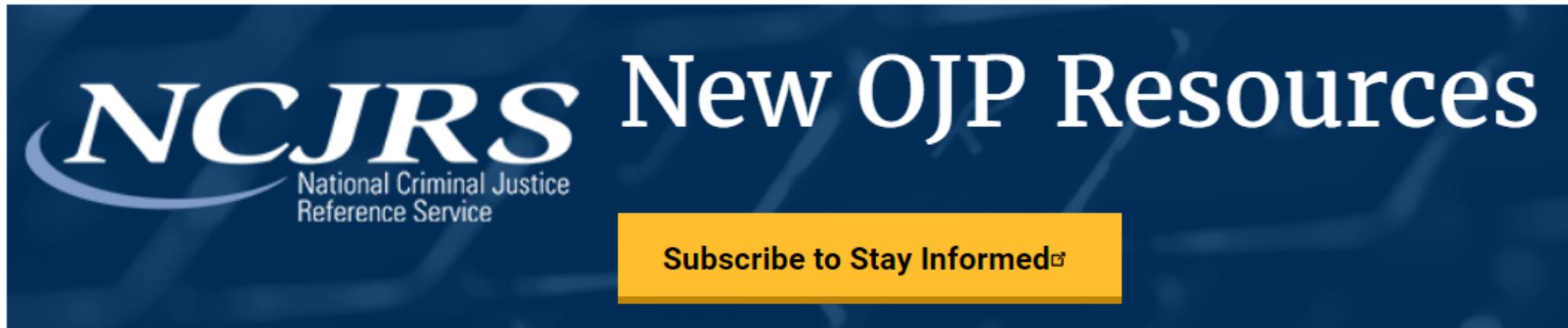
Explore training tools at the OVC Training and Technical Assistance Center: www.ovcttac.gov.

Multiple victim services topics are covered, including human trafficking, so that you have the skills to reach out to victims of every type of crime, from every background, in every place, and offer them what they need to rebuild their lives.



Information on OJP Resources

Obtain justice and drug-related information to support research, policy, and program development worldwide at OJP Response Center: <https://www.ojp.gov/ncjrs/new-ojp-resources>. Subscribe and find funding opportunities, recent publications, online resources, and upcoming events.



How to Prepare for Solicitation Season

- Review OVC's previously held [webinars](#):
 - Part 1: Getting Ready to Apply
 - Part 2: Considerations When Building Your OVC Budget
 - Part 3: Preparing Your Proposal and What to Expect Next
- Find OVC's [current funding opportunities](#).
- Sign up for [News From OVC](#) to stay up-to-date with the webinars schedule.
- Visit the [DOJ Program Plan](#) for other funding opportunities.

Important Contact Information



Technical Assistance registering or renewing your entity registration in the System for Award Management (SAM): 866-606-8220 | [SAM Help Desk \(Federal Service Desk\)](#)



Technical Assistance submitting the SF-424 and SF-LLL into Grants.Gov: 800-518-4726, 606-545-5035 | support@grants.gov



Helping Crime Survivors Find Their Justice

Important Contact Information



Technical Assistance submitting the FULL APPLICATION into JustGrants: 833-872-5175 | JustGrants.Support@usdoj.gov



OJP Response Center

Technical Assistance with Programmatic Requirements and to report a technical issue that prevented application submission, contact the OJP Response Center: 800-851-3420 | grants@ncjrs.gov



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Go Social With OVC!



Like: <https://www.facebook.com/OJPOVC>



Follow: <https://twitter.com/OJPOVC>



Watch: www.youtube.com/user/OJPOVC

Questions?



To submit a question, use the [Q&A Box](#) and select [All Panelists](#)