U.S. Department of Justice
Office of Justice Programs
Office for Victims of Crime

OVC FY 2023 Transforming America's Response to Elder Abuse: Enhanced Multidisciplinary Teams (E-MDTs) for Older Victims of Abuse and Financial Exploitation and T&TA

Assistance Listing Number #   16.582

Grants.gov Opportunity Number: O-OVC-2023-171702

Solicitation Release Date: March 31, 2023 10:00 AM ET

Step 1: Application Grants.gov Deadline: May 24, 2023 11:59 PM ET

Step 2: Application JustGrants Deadline: May 31, 2023 8:59 PM ET

Overview

The U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), Office for Victims of Crime (OVC) seeks applications for funding in two purpose areas: Enhanced Multidisciplinary Teams (E-MDTs) and a Multidisciplinary Team Training and Technical Assistance (TTA) Center. This program furthers the DOJ's mission by supporting the development and TTA needs of enhanced MDT models to strengthen the capacity of the victim services field and allied professionals to better serve and support victims of elder abuse and financial exploitation.

This solicitation incorporates guidance provided in the OJP Grant Application Resource Guide which provides additional information for applicants to prepare and submit applications to OJP for funding. **If this solicitation expressly modifies any provision in the OJP Grant Application Resource Guide, the applicant is to follow the guidelines in this solicitation as to that provision.**

Solicitation Categories

Competition ID	Category *	Number of Awards	Dollar Amount for Award	Performance Start Date	Performance Duration (Months)
C-OVC-2023-00020-PROD	Purpose Area 1 Enhanced Multidisciplinary Teams	10	$375,000	10/1/23 12:00 AM	36
C-OVC-2023-00021-PROD	Purpose Area 2 Elder Abuse Multidisciplinary Team Training and Technical Assistance Center	1	$1,000,000	10/1/23 12:00 AM	36

Eligible Applicants:

City or township governments, County governments, Native American tribal governments (Federally recognized), Native American tribal organizations (other than Federally recognized tribal governments), Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education, Nonprofits that do not have a 501(c)(3) status with the IRS, other than institutions of higher education, Private institutions of higher education, Public and State controlled institutions of higher education, Special district governments, State governments

Eligibility For Purpose Area 1: Enhanced Multidisciplinary Teams

- State governments
- Special district governments
- City or township governments
- Public and State controlled institutions of higher education
- County governments
- Native American tribal organizations (other than Federally recognized tribal governments)
- Native American tribal governments (Federally recognized)
- Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education
- Nonprofits that do not have a 501(c)(3) status with the IRS, other than institutions of higher education
- Private institutions of higher education

Eligibility For Purpose Area 2: Elder Abuse Multidisciplinary Team Training and

Technical Assistance Center

- Native American tribal organizations (other than Federally recognized tribal governments)
- Native American tribal governments (Federally recognized)
- Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education
- Nonprofits that do not have a 501(c)(3) status with the IRS, other than institutions of higher education
- Private institutions of higher education
- Public and State controlled Institutions of higher education

An applicant entity may submit more than one application, if each application proposes a different project in response to the solicitation. Also, an entity may be proposed as a subrecipient (subgrantee) in more than one application.

OVC will consider applications under which two or more entities would carry out the federal award; however, only one entity may be the applicant. Any others must be proposed as subrecipients (subgrantees). For additional information on subawards, see the OJP Grant Application Resource Guide.

OVC may elect to fund applications submitted under this FY 2023 solicitation in future fiscal years, dependent on, among other considerations, the merit of the applications and the availability of appropriations.

Contact Information

For assistance with the requirements of this solicitation, contact the OJP Response Center at 800-851-3420, 301-240-6310 (TTY for hearing-impaired callers only), or grants@ncjrs.gov. The OJP Response Center operates from 10:00 a.m. to 6:00 p.m. eastern time (ET) Monday–Friday, and 10:00 a.m. to 8:00 p.m. ET on the solicitation close date.

Pre-application Information Session

OVC will hold one solicitation webinar. This call will provide a detailed overview of the solicitation and allow an opportunity for interested applicants to ask questions. When the webinar has been scheduled, the details and registration information will be available at https://ovc.ojp.gov/funding/funding-webinars. Preregistration is required for all participants. Register and follow the instructions at https://ovc.ojp.gov/funding/funding-webinars. To use the time most efficiently, OVC encourages participants to review the solicitation and submit any questions they may have in advance and no later than 2 days prior to the webinar. Submit your questions to askovc@ncjrs.gov with the subject as

"Questions for OVC FY23 E-MDTs & TTA Webinar."

Submission Information

<u>Registration</u>: Before submitting an application, all applicants must register with the System for Award Management (SAM). You must renew and validate your registration every 12 months. If you do not renew your SAM registration, it will expire. An expired registration can delay or prevent application submission in Grants.gov and JustGrants. Registration and renewal can take up to 10 business days to complete.

<u>Submission</u>: Applications must be submitted to DOJ electronically through a two-step process via Grants.gov and JustGrants.

Step 1: The applicant must submit by the Grants.gov deadline the required **Application for Federal Assistance standard form (SF-424)** and a **Disclosure of Lobbying Activities (SF-LLL)** form when they register in Grants.gov at https://www.grants.gov/ web/grants/register.html. **Submit the SF-424 and SF-LLL as early as possible, but no later than 48 hours before the Grants.gov deadline.** <u>If an applicant fails to submit in Grants.gov, they will be unable to apply in JustGrants.</u>

For technical assistance with submitting the SF-424 and a SF-LLL in Grants.gov, contact the Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, Grants.gov Customer Support, or support@grants.gov. The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.

Step 2: The applicant must submit the **full application**, including attachments, in JustGrants at JustGrants.usdoj.gov by the JustGrants application deadline.

For technical assistance with submitting the **full application** in JustGrants, contact the JustGrants Service Desk at 833-872-5175 or JustGrants.Support@usdoj.gov. The JustGrants Service Desk operates 7 a.m. to 9 p.m. ET Monday–Friday and 9 a.m. to 5 p.m. ET on Saturday, Sunday, and Federal holidays.

OJP encourages applicants to review the "How To Apply" section in the OJP Grant Application Resource Guide and the JustGrants website for more information, resources, and training. Applicants should maintain all receipts and confirmations received from SAM.gov, Grants.gov, JustGrants systems.

Contents

Program Description

Overview

OJP is committed to advancing work that promotes civil rights and racial equity, increases access to justice, supports crime victims and individuals impacted by the justice system, strengthens community safety and protects the public from crime and evolving threats, and builds trust between law enforcement and the community.

With this solicitation, OVC seeks to support the development or enhancement of multidisciplinary teams to better identify and respond to cases of abuse of older adults and more comprehensively serve and support older victims of financial exploitation and other forms of elder abuse. The program will also support a National Elder Abuse Training and Technical Assistance Center. Through these efforts OVC hopes to improve case outcomes, while minimizing additional trauma and restoring safety and security to older adult victims of crime, and hold more offenders accountable.

Statutory Authority

34 U.S.C. § 20103(c)(1)(A)

Specific Information

It is estimated that 10 percent of older adults experience some form of abuse in a given year.[i] The increased attention given to elder abuse in recent years, however, has highlighted system shortcomings. Once "in the system," elder abuse victims, who typically have numerous needs, may have to encounter multiple agencies and engage with multiple systems. The victim initially may be visited by an adult protective services caseworker or a law enforcement officer and be interviewed by a prosecutor or by someone from civil, probate, or family court. Some victims will require a highly skilled professional (such as a neuropsychologist) to conduct a "capacity assessment" or a physician to document and treat any physical injuries. Consequently, multiple agencies and professionals may be independently working with the same victim of elder abuse at the same time. This approach is neither victim-centered nor responsive to the many needs of older victims, and as a result, the investigation and prosecution of the case can suffer.

To address these issues, some communities are adopting enhanced elder abuse "case review" multidisciplinary teams (E-MDTs), which bring together a group of professionals to discuss elder abuse cases with the goals of promoting healing through the provision of services (e.g., health care, legal, mental health, housing). This approach has the potential to offer a robust, yet victim-centered criminal justice response.

Case review E-MDTs are defined as a group of professionals (composed of representatives from three or more disciplines who work collaboratively), bound by a

common purpose. The team has a shared goal and shared definition of the problem they are addressing, and is characterized by—

- *shared decisionmaking* (the entire team participates in the decisionmaking process, sharing information, and sharing successes).
- *partnership* (teams are formed through a formal Memorandum of Understanding (MOU) or Interagency Agreement (IAA).
- *interdependency* (group and individual outcomes are influenced by the group).
- *balanced power* (all members of the E-MDT have equal input and say in decisionmaking).
- *process* (the development and use of protocols to introduce predictability and accountability into the case review process, including protocols for resolving conflicts).

Taken together, these elements can produce innovative approaches to address elder abuse and support victims.

While the use of multidisciplinary teams is considered a best practice, and they have a long history as an intervention model for addressing elder abuse, there is little research on elder abuse MDTs.[ii] Their continued importance, expansion, and diversification across more than a half century reflect the increasing number of disciplines involved in these complex cases and the need for collaboration to achieve more effective resolutions.[iii] The exact structure and composition of an elder abuse MDT depends on the resources and needs of the community in which it is developed. As a result, no two elder abuse MDTs are exactly alike.

Parallel to the recognition of the need for MDTs is the promising growth in the number of resources available for elder abuse MDTs. One important resource is the allowable use of Victims of Crime Act (VOCA) Victim Assistance funding. In 2016, OVC issued new rules for the VOCA Victim Assistance Program (28 C.F.R. 94.120(c)), which clarified the allowable use of funding for activities that support direct services, including support for multidisciplinary responses to crime victims' needs.

Additionally, efforts by organizations and agencies have helped shed light on the need for and effectiveness of MDTs. In 2016, the Bureau of Consumer Financial Protection released a report on fighting elder financial exploitation through community networks, including MDTs. In 2017, U.S. DOJ's Elder Justice Initiative (EJI) launched an MDT Guide and Toolkit. These efforts and resources each provided some form of technical assistance and are important contributions to the field, but standing alone, they were insufficient to meet the growing need for technical assistance throughout the country. Therefore, in collaboration with the Office on Violence Against Women (OVW), DOJ's EJI, and the Consumer Financial Protection Bureau's (CFPB) Office of Financial Protection for Older Americans, OVC issued two solicitations for funding to support

enhanced elder abuse MDTs (E-MDTs)—the initial round of funding in 2019 and the second round of funding in 2021). These E-MDTs have access to online training and technical assistance (TTA) through the existing National Elder MDT Training and Technical Assistance Center, other TA efforts under OVW's Abuse in Later Life program, CFPB's Network Program resources, and EJI MDT resources. The new E-MDTs and current grantees are expected to work with the existing TA provider and offer timely feedback on TTA received.

Through the 10 new E-MDTs that will be supported through this funding opportunity, and the existing 23 MDTs (funded in FY 2019 and 2021), OVC hopes to leverage existing federal TTA resources to improve case outcomes while minimizing additional trauma, help to restore safety and security to older adult victims of crime, and hold more offenders accountable. OVC intends to fund two separate purpose areas under this solicitation in FY 2023.

Purpose Area 1: Enhanced Elder Abuse Multidisciplinary Teams (C-OVC-2023-00020-PROD)**—**OVC will fund up to 10 enhanced elder abuse MDTs (E-MDTs) at the rural, tribal, local, or state levels, including existing and new teams. These teams should include forensic accountants; neuropsychologists or other mental health providers specializing in older populations; and medical personnel or other appropriate professionals (to possibly evaluate the victim's cognitive abilities and capacity), so that case-related efforts more comprehensively consider and address the needs and limitations of older victims of financial exploitation and other forms of elder abuse. These victim-focused E-MDTs are to be designed to improve the case review process and associated systems. In addition to system coordination, these E-MDTs should seek to better understand victims' priorities and needs, which must include determining effective responses to financial exploitation.

Purpose Area 2: Elder Abuse Multidisciplinary Team Training and Technical Assistance Center (C-OVC-2023-00021-PROD)**—**OVC will fund the continuation of the National Elder Abuse Multidisciplinary Team Training and Technical Assistance Center (National Elder Abuse MDT TTA Center) to support OVC-funded E-MDTs. Applicants for Purpose Area 2 should have in-house expertise in serving Tribal victims or propose a substantial partnership with a culturally specific service provider to ensure best practices for service delivery and support for Tribal victims. The National Elder Abuse MDT TTA Center will focus on identifying and promoting best practices and innovative strategies (e.g., via stakeholder feedback, program evaluation, and data collection), and fostering effective collaborative responses through the use of enhanced MDTs for cases of elder abuse and financial exploitation. The goal is to improve case outcomes while minimizing additional trauma, restore safety and security for older adult victims of crime, and hold more offenders accountable. The National Elder Abuse MDT TTA Center will also help guide the development of new E-MDTs, and the expansion of existing OVC-funded E-MDTs. The successful applicant will develop and operate the National Elder Abuse MDT TTA Center, using developmentally appropriate, trauma-informed, and culturally relevant

principles to enhance the coordinated multidisciplinary case review and response to elder abuse (including financial exploitation) and to improve the system's handling of these cases. The successful applicant will be responsible for providing training and technical assistance, developing and disseminating resources and other appropriate deliverables, and promoting methods to provide project assessment and increase coordination among the OVC-funded E-MDTs.

The technical assistance provided through a National Elder Abuse MDT TTA Center is intended to help transform the field through an effective national strategic plan, leading to wider knowledge and acceptance of the use of E-MDTs to address elder abuse, increased national attention to the issue and the promotion of effective responses and use of data, and ultimately establishing guidelines for optimal E-MDT functioning. The National Elder Abuse MDT TTA Center will be designed to empower communities to effectively collaborate on elder abuse cases.

Goals, Objectives, and Deliverables

Goals

The goal of this solicitation is to improve case outcomes while minimizing additional trauma, restore safety and security to older adult victims of financial exploitation and abuse, and hold more offenders accountable. The development or enhancement of TTA support for E-MDTs will ensure they can better identify and respond to older adults who experience financial exploitation and other forms of elder abuse.

Objectives

An applicant should address the objectives that are relevant to their proposed program/ project in the Goals, Objectives, Deliverables and Timeline web-based form.

For Purpose Area 1: Enhanced Elder Abuse Multidisciplinary Teams (E-MDTs)

E-MDTs are characterized by expanded membership including forensic accountants, neuropsychologists or other specialized mental health professionals, other medical personnel, and other appropriate professionals so that case-related efforts more comprehensively incorporate the needs of older victims of financial exploitation and other forms of elder abuse.

Applicants may propose either developing new E-MDTs or enhancing existing elder abuse multidisciplinary teams. These victim-focused E-MDTs should be designed to improve the case review processes and associated systems that may be involved in an elder abuse case or support a victim of elder abuse. In addition to system coordination, these E-MDTs should seek to better understand victims' priorities and needs, which must include addressing effective responses to financial exploitation.

Successful applicants will clearly demonstrate the need to develop an E-MDT or to enhance a current elder abuse MDT's efforts with at least the following elements included:

- A dedicated E-MDT Coordinator or identified point of contact to coordinate the activities of the enhanced multidisciplinary team including—

    - providing or arranging for team training and cross-training.
    - identifying service gaps and helping resolve systems problems.
    - conducting team meetings, events, and stakeholder engagement activities.
    - consulting with team members to help resolve difficult abuse cases.
    - reviewing and resolving coordination issues.
    - assisting with establishing and enforcing appropriate team policies and procedures.
    - seeking and screening cases that meet intake criteria.
    - coaching team members on case presentation skills and debriefing the team after meetings to improve future presentations.
    - serving as a connection between participating agencies, organizations, and team members to ease the flow of communication to help move cases forward.
    - documenting participation and case planning action items accurately while managing confidentiality and legal discoverability requirements.
    - developing best practices, policies, training guides, and professional education tools.
    - updating team members regarding new services, programs, and relevant legislation.
    - providing a forum for learning more about the strategies, resources, and approaches used by other successful E-MDTs.
    - coordinating direct service efforts.
    - assisting in grant-reporting requirements.
    - holding business meetings for the team as appropriate.

- Activities that support a coordinated and comprehensive response to crime victims' needs by direct service providers.

- Participation on statewide or other task forces, work groups, and committees to develop protocols and interagency agreements.

- Recruitment of members and representatives from a broader array of professions (as needed) and communities to examine the comprehensive service needs and interventions that will best serve the victim (including victims of financial exploitation) and identify additional experts that might be consulted to improve outcomes for older adult victims.

- Needs assessments to ensure case-related efforts are more comprehensively incorporating the involvement of forensic accountants and neuropsychologists or other specialized mental health or medical practitioners, etc., to address financial exploitation of older adults.

- Use of technical assistance to be offered (as needed) from OVC's National Elder Abuse MDT TTA Center (see Purpose Area 2) to improve the capacity of team members and functioning of the E-MDT to provide medical and forensic evaluation, therapeutic intervention, victim support and advocacy, case review, and case tracking.

For Purpose Area 1—Applicants must demonstrate the ability to develop new MDTs or expand existing MDTs that fulfill the following requirements:

- Use a paid E-MDT Coordinator position to manage the team.

- Understand victims' priorities and needs including addressing effective responses to financial exploitation and other forms of elder abuse, and the needs and obstacles faced by cultural communities within the geographic region.

- Provide services to older adults who have been abused (e.g., physically, sexually, or maltreated, neglected, or financially exploited).

- Enhance the MDT's response by adding neuropsychologists or similar professionals to address the cognitive abilities and capacity of older adults, and forensic accountants to address the possibility of financial exploitation.

- Address issues of confidentiality that enable sharing of information to facilitate group decisionmaking.

- Reduce barriers to program advancement and improve the quality of services provided to older victims of abuse and financial exploitation in existing or developing multidisciplinary teams.

- Participate in group dynamics training and cross-training to ensure that all members have a voice.

- Conduct regular internal process review of policies and procedures to improve the case review process and associated systems and implement changes necessary to improve these issues.

- Engage in routine TTA, as necessary, to ensure continued enhancement and advancement of the MDT's efforts.

- If an existing MDT, applicants should demonstrate the commitment of MDT

member agencies and organizations' management through a formal partnership agreement (e.g., an MOU).

For Purpose Area 2: Elder Abuse Multidisciplinary Team Training and Technical Assistance Center

OVC intends to fund one national-scope MDT TTA Center award under Purpose Area 2. The goal of this TTA program is to identify and promote best practices and innovative strategies; foster effective collaborative responses by using E-MDTs for cases of elder abuse and elder financial exploitation that can result in improved case outcomes; include practices and procedures that help minimize additional trauma and help restore safety and security to older adult victims or crime; and potentially hold more offenders accountable. Applicants should have experience and expertise in serving Tribal victims or propose a partnership with a subgrantee with this experience.

For Purpose Area 2—To be competitive for this cooperative agreement, applicants must demonstrate collaboration through partnership with at least one other organization and collectively demonstrate the following:

- Knowledge of the field of elder abuse, neglect, and financial exploitation (through research, practice, or otherwise).

- Experience and expertise in serving Tribal victims (or propose a partnership with a subgrantee with this experience).

- Experience with providing technical assistance on a national level that is research-informed, based on best practices, and is culturally sensitive (or proposing partnerships to ensure culturally relevant programming).

- Understanding of various MDT models, how they optimally operate and develop over time (based on organizational development principles).
- Understanding of relevant training programs and optimal modalities (such as cross-training and MDT training based on best practices).

- Familiarity with emerging programmatic/policy issues regarding elder abuse and financial exploitation.

- Familiarity with data collection and storage (for program monitoring).

- Capacity to manage the National Elder Abuse MDT TTA Center within an existing infrastructure, including the capability to develop and host a 3-day in-person training program for the E-MDTs selected by OVC through Purpose Area 1. The training program should include cross-training, effective functioning as a team, best practices for collaboration, and working effectively with the E-MDT Coordinator.

- Applicants should also demonstrate—
  - knowledge of the role of technology in elder abuse MDTs.
  - knowledge of potential funding sources for elder abuse MDTs
  - excellence in any other area related to elder abuse MDTs (e.g., forensic interviewing, the critical role of the E-MDT Coordinator).
  - The successful applicant will have access (if applicable) to existing deliverables and programmatic information available to the current E-MDT grantees.

The successful applicant will develop a transition plan (if applicable) for achieving the objectives listed above and will design and implement additional activities and deliverables for those described below.

Year 1 funding is intended to—

- develop a transition plan for the National Elder Abuse MDT TTA Center's technical assistance structure and offerings (if not the incumbent) in the context of the requirements of Purpose Area 2.
- develop a plan for and conduct a gap analysis.
- develop a strategic plan, based on the gap analysis, for providing TTA to the E-MDTs selected by OVC in Purpose Area 1.
- develop a sustainability plan.
- identify professionals in the field to whom referrals may be made or to serve as expert consultants.
- implement a systemic strategy to assess the impact of services received from the National Elder Abuse MDT TTA Center.

Year 2 funding is intended to—

- continue implementation of the National Elder Abuse MDT TTA Center.

- continue resource development as identified in the gap analysis or other credible sources.
- host a 3-day in-person training program for the E-MDTs selected by OVC in Purpose Area 1 (and others, as appropriate).
- engage E-MDTs in developing core competencies in one or more of the following evidence-based treatments for trauma in older victims:

  - Trauma-Focused Cognitive Behavioral Therapy
  - Traumatic Stress Intervention

Year 3 funding is intended to—

- continue Year 2 activities (as appropriate) with effective implementation of the National Elder Abuse MDT TTA Center.

- document and showcase the successes of the E-MDT sites and the impact of the National Elder Abuse MDT TTA Center on them.

The goals, objectives, and deliverables are directly related to the performance measures that show the completed work's results, as discussed in the "Application and Submission Information" section.

Evidence-Based Programs or Practices

OJP strongly encourages the use of data and evidence in policymaking and program development for criminal justice, juvenile justice, and crime victim services. For additional information and resources on evidence-based programs or practices, see the OJP Grant Application Resource Guide.

Information Regarding Potential Evaluation of Programs and Activities

OJP may conduct or support an evaluation of the projects and activities funded under this solicitation. For additional information and applicable documentation to be included in the application, see the OJP Grant Application Resource Guide section entitled "Information Regarding Potential Evaluation of Programs and Activities."

Federal Award Information

Solicitation Categories

Competition ID	Category *	Number of Awards	Dollar Amount for Award	Performance Start Date	Performance Duration (Months)
C-OVC-2023-00020-PROD	Purpose Area 1 Enhanced Multidisciplinary Teams	10	$375,000	10/1/23 12:00 AM	36
C-OVC-2023-00021-PROD	Purpose Area 2 Elder Abuse Multidisciplinary Team Training and Technical Assistance Center	1	$1,000,000	10/1/23 12:00 AM	36

Awards, Amounts and Durations

Anticipated Number of Awards
11

Anticipated Maximum Dollar Amount of Awards
$1,000,000

Period of Performance Start Date
10/1/23

Period of Performance Duration (Months)
36

Anticipated Total Amount to be Awarded Under Solicitation
$4,750,000

Additional Information
Purpose Area 1: 10 EMDTs at up to $375,000 each. Purpose Area 2: 1 TTA at up to $1,000,000.

Continuation Funding Intent

OVC may, in certain cases, provide additional funding in future years to awards made under this solicitation through continuation awards. OJP will consider, among other factors, OJP's strategic priorities, a recipient's overall management of the award, and the award-funded work's progress, when making continuation award decisions.

Availability of Funds

This solicitation, and awards under this solicitation, are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by the agency or by law. In addition, nothing in this solicitation is intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the United States, its departments, agencies, or entities, its officers, employees, or agents, or any other person.

Type of Award

For **Purpose Area 1**?OVC expects to make awards under this solicitation as grants. See the "Administrative, National Policy, and Other Legal Requirements" section of the OJP Grant Application Resource Guide for a brief discussion of important statutes, regulations, and award conditions that apply to many (or in some cases, all) OJP grants.

For **Purpose Area 2**?OVC expects to make an award under this solicitation as a cooperative agreement, which provides for OJP to have substantial involvement in carrying out award activities. See the "Administrative, National Policy, and Other Legal Requirements" section of the OJP Grant Application Resource Guide for additional information.

Financial Management and System of Internal Controls

Award recipients and subrecipients (including recipients or subrecipients that are pass-through entities) must, as described in the Part 200 Uniform Requirements as set out at 2 C.F.R. 200.303, comply with standards for financial and program management. See the [OJP Grant Application Resource Guide](#) for additional information.

Cost Sharing or Matching Requirement

This solicitation does not require a match.

Pre-agreement Costs (also known as Pre-award Costs)

See the [OJP Grant Application Resource Guide](#) for information on pre-agreement costs (also known as pre-award costs).

Limitation on Use of Award Funds for Employee Compensation: Waiver

See the [OJP Grant Application Resource Guide](#) for information on the Limitation on Use of Award Funds for Employee Compensation; Waiver.

Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs

See the [OJP Grant Application Resource Guide](#) for information on Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs.

Costs Associated with Language Assistance (if applicable)

See the [OJP Grant Application Resource Guide](#) for information on Costs Associated with Language Assistance.

Eligibility Information

For eligibility information, see the solicitation cover page.

For information on cost sharing or match requirements, see the "Federal Award Information" section.

For the purposes of this solicitation, "state" means any state of the United States, the District of Columbia, the Commonwealth of Puerto Rico, the Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands.

Notice regarding law enforcement agencies: State, local, and university or college law enforcement agencies must be certified by an approved independent credentialing body or have started the certification process to be eligible for FY 2023 DOJ discretionary grant funding. To become certified, the law enforcement agency must meet two mandatory conditions: (1) the agency's use-of-force policies adhere to all applicable

federal, state, and local laws, and (2) the agency's use-of-force policies prohibit chokeholds except in situations where use of deadly force is allowed by law. The certification requirement also applies to law enforcement agencies receiving DOJ discretionary grant funding through a subaward. For detailed information on this certification requirement, please visit https://cops.usdoj.gov/SafePolicingEO to access the Standards for Certification on Safe Policing for Safe Communities, the Implementation Fact Sheet, and the List of Designated Independent Credentialing Bodies.

All recipients and subrecipients (including any for-profit organization) must forgo any profit or management fee.

Application and Submission Information

Content of Application Submission

The following application elements **must** be included in the application to meet the basic minimum requirements to advance to peer review and receive consideration for funding:

- Proposal Abstract
- Proposal Narrative
- Budget Web-Based Form (The web-based form includes the budget details and the budget narrative.)

If OJP determines that an application does not include these elements, it will neither proceed to peer review, nor receive further consideration.

Information to Complete the Application for Federal Assistance (SF-424) in Grants.gov

The SF-424 must be submitted in Grants.gov. It is a required standard form used as a cover sheet for submission of pre-applications, applications, and related information. See the OJP Grant Application Resource Guide for additional information on completing the SF-424.

In Section 8F of the SF-424, please include the name and contact information of the individual **who will complete the application in JustGrants**. JustGrants will use this information *(email address)* to assign the application to this user in JustGrants.

Intergovernmental Review: This solicitation ("funding opportunity") **is not** subject to Executive Order (E.O.) 12372. (In completing the SF-424, an applicant is to answer question 19 by selecting "Program is not covered by E.O. 12372.")

Standard Applicant Information (JustGrants 424 and General Agency Information)

The "Standard Applicant Information" section of the JustGrants application is pre-populated with the SF-424 data submitted in Grants.gov. The applicant will need to

review the Standard Applicant Information in JustGrants and make edits as needed. Within this section, the applicant will need to add ZIP codes for areas affected by the project; confirm their Authorized Representative; and verify and confirm the organization's unique entity identifier, legal name, and address.

Proposal Abstract

A Proposal Abstract (no more than 400 words) summarizing the proposed project — including its purpose, primary activities, expected outcomes, the service area, intended beneficiaries, and subrecipients (if known) — must be completed in the JustGrants web-based form. This abstract should be in paragraph form without bullets or tables, written in the third person, and exclude personally identifiable information. Abstracts will be made publicly available on the OJP and USASpending.gov websites if the project is awarded. See the OJP Grant Application Resource Guide for an example of a proposal abstract.

Proposal Narrative

The Proposal Narrative should be submitted as an attachment in JustGrants. The attached document should be double-spaced, using a standard 12-point font; have no less than 1-inch margins; and should not exceed 22 numbered pages. If the Proposal Narrative fails to comply with these length restrictions, OVC may consider such noncompliance in peer review and in final award decision. Tables, charts, and graphs included in the proposal narrative can be created in a legible font smaller than 12-point and will count toward the page limit.

The Proposal Narrative must include the following sections:

a. Description of the Issue

This section must describe the need for the project and provide a clear statement of how funding will support the project's value to the victim services field by meeting a stated goal.

For Purpose Area 1—Applicants should briefly describe any previous or current attempts to address elder abuse multidisciplinary team development and any related research or evaluation studies that contribute to the applicant's understanding of the need for an enhanced elder abuse MDT (E-MDT). Applicants must also make a convincing case that the project addresses a gap in existing efforts and does not duplicate existing resources.

For Purpose Area 2—Applicants should describe the need for technical assistance for professionals addressing elder abuse who are participating in enhanced multidisciplinary teams. Applicants should use data to provide evidence that the problem exists (also addressing the need within Tribal communities), demonstrate the size and scope of the problem, and document the effects of the problem on the target population and the larger community. Applicants should

describe the target population and any previous or current efforts to provide TTA to elder abuse professionals in the multidisciplinary investigation and response to elder abuse and financial exploitation. Applicants should describe any research or evaluation studies that relate to the problem and contribute to their understanding of its causes and potential solutions (including among Tribes). While OVC expects applicants to review the research literature for relevant studies, they should also explore whether unpublished sources of research or evaluation data are available. Applicants should identify the challenges (e.g., resources, policy and system barriers, training gaps) to improving outcomes for older victims and provide a clear statement of how funding will allow the applicant to address these unique challenges in innovative and collaborative ways.

b. Project Design and Implementation

The Project Design and Implementation Plan must describe the project strategy and discuss how the strategy will address the identified problems and support the goals and objectives.

This section must include the following:

- The strategy, tasks, and time-task plan for project implementation.
- A description of project phases, tasks, activities, staff responsibilities, interim deliverables, and final products.
- A time-task plan that clearly identifies objectives, major activities, and products for the duration of the project period. (The time-task plan presented in chart form will not be included as part of the 22-page narrative limit.)
- The designation of organizational responsibility and a schedule for completing activities and submitting finished products. (In preparing the time-task plan, Gantt chart, or schedule, applicants should make certain that all project activities will occur within the proposed project period.)
- A plan for how the project deliverables (e.g., training, technical assistance, promising practices, models, manuals, protocols for staff implementation) will be developed.
- A plan for submitting financial and progress reports. (All recipients are required to submit semi-annual progress reports and quarterly financial reports.)

Each applicant must include a **Logic Model** with the application that graphically illustrates how the project's goals, objectives, and activities are interrelated to address the stated problem. The Logic Model must be included as a separate attachment and must include anticipated short- and long-term outcomes. Sample Logic Models are available at https://ojjdp.ojp.gov/funding/grant-performance-measurement/data-collection-methods-and-logic-models.

Additional Requirements For Purpose Area 2—The successful applicant who receives funding must be prepared to incorporate substantive and editorial changes into

deliverables, per discussion with the OVC grant monitor. If the applicant proposes to work with a video production company on any deliverables, OVC approval must be granted before a subaward or procurement contract (as applicable) is awarded. The OVC Communications Team is not required to review products such as one-page fliers and discrete web pages, however the applicant must include appropriate disclaimers as required by the award conditions and the OVC Publishing Guidelines.

Release of any deliverables produced with grant funds is contingent on the approval of OVC. Such deliverables must be submitted for the approval of the OVC Communications Team no later than 3 months prior to the grant end date, unless the grant monitor is satisfied with the progress on draft deliverables and agrees to a different date. For further guidance on the publication process, please refer to OVC's Publishing Guidelines for Print and Web Media, available online at https://ovc.ojp.gov/ sites/g/files/xyckuh226/files/publications/infores/pubguidelines/welcome.html.

The strategy should clearly describe the following:

- The project's intended services and deliverables (including those related to tribal grantees).
- Coordination of the project with other organizations (including with the incumbent organization for TTA, if applicable), including victim services and any additional joint or cooperative efforts with financial industry representatives.
- A dissemination plan for any training products or awareness materials that will be produced as a result of the proposed project. Products should be provided in accessible formats. If the plan provides for dissemination to nontraditional groups, (such as organizations or agencies not likely to be included in a victim assistance or criminal justice mailing list), then applicants should be prepared to provide specific names and contact information. In most instances, publications that have been reviewed, revised by the grantee, and subsequently approved for publication by OVC will be printed by OVC and disseminated through the OVC Resource Center at the expense of OVC. Most publications will also be uploaded to the OVC website. However, product or publication dissemination may be limited to the organization alone. In this case, both a plan and line item for funding organizationwide dissemination should be included in the application and budget.

c. Capabilities and Competencies

Organizational capability will be assessed on the basis of the applicant's described management structure, financial capability, the applicant's project management plan, and documentation of the professional staff members' unique qualifications to perform their assigned tasks.

Applications must also include the following:

- A clear description of the management structure and the current and

proposed professional staff members' unique qualifications that will enable them to fulfill the project's responsibilities.
- A description of how the program will be managed, including an organizational chart or information describing the roles and responsibilities of key organizational and functional components and personnel.
- A list of personnel responsible for managing and implementing the major stages of the project. If additional staff will be hired to complete the project, the applicant should identify the selection criteria.
- Resumes for key staff, submitted as a separate attachment to the application.
- A descriptive statement about the applicant's knowledge and understanding of the needs of victims of elder abuse and financial exploitation.

For Purpose Areas 1 and 2—The Project Coordinator must have the substantive expertise and experience to perform crucial leadership functions and sufficient time to devote to the project to provide the needed guidance and supervision. Job descriptions and resumes for proposed key staff positions must be included.

d. Plan for Collecting the Data Required for this Solicitation's Performance Measures

- Describe the process for measuring project performance.
- Identify who will collect the data, who is responsible for performance measurements, and how the information will be used to guide and evaluate the project's impact.
- Describe the process for accurately reporting data.

Note: An applicant is **not** required to submit performance data with the application. Rather, performance measure information is included as a notification that award recipients will be required to submit performance data as part of each award's reporting requirements. Some measures are presented as examples, while others are the exact measures that every recipient will be expected to address.

OJP will require each award recipient to submit regular performance data that show the completed work's results. The performance data directly relate to the goals, objectives, and deliverables identified in the "Goals, Objectives, and Deliverables" discussion. Applicants can visit OJP's performance measurement page at www.ojp.gov/performance for an overview of performance measurement activities at OJP.

A list of performance measure questions for this program can be found at https://ovc.ojp.gov/sites/g/files/xyckuh226/files/media/document/tvs-performance-

measures-questionnaire.pdf.

OVC will require award recipients are to submit performance measure data in the Performance Measurement Tool (PMT) and separately submit a semi-annual performance report in JustGrants. A list of resources and trainings can be found at https://ovc.ojp.gov/funding/performance-measures/transforming-victim-services.

Award recipients under **Purpose Area 1** of this solicitation will be required to complete the following sections, including any relevant shared measures.

V. Collaborative Partnerships

VI. Strategic Planning

VII. Victim Services

Award recipients under **Purpose Area 2** of this solicitation will be required to complete the following sections, including any relevant shared measures.

I. Training

II. Technical Assistance

OVC will provide further guidance on the post-award submission process, if the applicant is selected for award.

Note on Project Evaluations

An applicant that proposes to use award funds through this solicitation to conduct project evaluations must follow the guidance in the "Note on Project Evaluations" section in the OJP Grant Application Resource Guide.

Goal, Objective and Deliverables

The applicant will submit the project's goals, objectives, deliverables and timeline in the JustGrants web-based form. The applicant will also enter the projected fiscal year and quarter that each objective and deliverable will be completed. Please refer to the Application Submission Job Aid for step-by-step directions.

Goals. The applicant should describe the project's intent to change, reduce, or eliminate the problem noted in the previous section and outline the project's goals.

Program Objectives. The applicant should explain how the program will accomplish its goals. Objectives are specific, quantifiable statements of the project's desired results. They should be measureable and clearly linked to the goal.

Deliverables. Project deliverables refer to outputs—tangible or intangible—that are submitted within the scope of a project.

Budget and Associated Documentation

See the Budget Preparation and Submission Information section of the OJP Grant Application Resource Guide for details on the Budget Detail Worksheet and on budget information and associated documentation, such as information on proposed subawards, proposed procurement contracts under awards, and pre-agreement costs**.**

Budget Worksheet and Budget Narrative (Web-based Form)

The applicant will complete the JustGrants web-based budget form. For additional information, see the OJP Grant Application Resource Guide and the Complete the Application in JustGrants – Budget training.

Pre-agreement Costs (also known as Pre-award Costs)

See the section on Costs Requiring Prior Approval in the DOJ Grants Financial Guide Post Award Requirements for more information.

Indirect Cost Rate Agreement (if applicable)

If applicable, the applicant will upload their indirect cost rate agreement as an attachment in JustGrants. See the OJP Grant Application Resource Guide for more information on indirect costs.

Consultant Rate

See the DOJ Grants Financial Guide for information on the consultant rates which require prior approval from OJP.

Limitation on Employee Compensation; Waiver

See the OJP Grant Application Resource Guide for information on the Limitation on Use of Award Funds for Employee Compensation for Awards over $250,000; Waiver.

Financial Management and System of Internal Controls Questionnaire (including applicant disclosure of high-risk status)

The applicant will download the questionnaire, complete it, and upload it as an attachment in JustGrants. See the OJP Grant Application Resource Guide for the link to the questionnaire and additional information.

Disclosure of Process Related to Executive Compensation

If applicable, the applicant will upload a description of the process used to determine executive compensation as an attachment in JustGrants. See the "Application Attachments" section of the OJP Grant Application Resource Guide for information.

Memoranda of Understanding (MOUs) and Other Supportive Documents

Applicants should include for each named partner, a signed Memorandum of Understanding (MOU), Letter of Intent, or subcontract that confirms the partner's agreement to support the project through commitments of staff time, space, services, or other project needs. For applications submitted from two or more entities, applicants are encouraged to develop and submit signed MOUs or signed Letters of Intent that provide a detailed description of how the agencies will work together to meet project requirements.

Each MOU or Letter of Intent should include the following: (1) names of the organizations involved in the agreement; (2) scope of the direct service(s) and other work to be performed under the agreement; (3) duration of the agreement. Subcontracts, MOUs, or Letters of Intent should be submitted as one separate attachment to the application.

Additional Application Components

The applicant will attach the additional requested documentation in JustGrants.

Curriculum Vitae or Resumes

Provide resumes of key personnel.

Tribal Authorizing Resolution

An application in response to this solicitation may require inclusion of tribal authorizing documentation as an attachment. If applicable, the applicant will upload the tribal authorizing documentation as an attachment in JustGrants. See the OJP Grant Application Resource Guide for information on tribal authorizing resolutions.

Research and Evaluation Independence and Integrity Statement

If an application proposes research (including research and development) and/or evaluation, the applicant must demonstrate research/evaluation independence and integrity, including appropriate safeguards, before it may receive award funds. The applicant will upload documentation of its research and evaluation independence and integrity as an attachment in JustGrants. For additional information, see the OJP Grant Application Resource Guide.

Disclosures and Assurances

The applicant will address the following disclosures and assurances.

Disclosure of Lobbying Activities

Complete and submit the SF-LLL in Grants.gov. Once the applicant submits in Grants.gov, this information will pre-pend into JustGrants. See the OJP Grant Application Resource Guide for additional information.

DOJ Certified Standard Assurances

Review and accept the DOJ Certified Standard Assurances in JustGrants. See the OJP Grant Application Resource Guide for additional information.

Applicant Disclosure of Duplication in Cost Items

Complete the JustGrants web-based Applicant Disclosure of Duplication in Cost Items form. See the OJP Grant Application Resource Guide for additional information.

DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing

Review and accept the DOJ Certified Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing. See the OJP Grant Application Resource Guide for additional information.

Applicant Disclosure and Justification - DOJ High Risk Grantees

If applicable, submit the DOJ High Risk Disclosure and Justification as an attachment in JustGrants. A DOJ High Risk Grantee is an award recipient that has received a DOJ High Risk designation based on a documented history of unsatisfactory performance; financial instability; management system or other internal control deficiencies; noncompliance with award terms and conditions on prior awards or is otherwise not responsible. See the OJP Grant Application Resource Guide for additional information.

How to Apply

Registration: Before submitting an application, all applicants must register with the System for Award Management (SAM). You must renew and validate your registration every 12 months. If you do not renew your SAM registration, it will expire. An expired registration can delay or prevent application submission in Grants.gov and JustGrants. Registration and renewal can take up to 10 business days to complete.

Submission: Applications must be submitted to DOJ electronically through a two-step process via Grants.gov and JustGrants.

Step 1: After registering with SAM, the applicant must submit the **SF-424** and **SF-LLL** in Grants.gov at https://www.grants.gov/web/grants/register.html by the Grants.gov deadline. **Submit the SF-424 and SF-LLL as early as possible, but no later than 48 hours before the Grants.gov deadline**. If an applicant fails to submit in Grants.gov, they will be unable to apply in JustGrants.

Step 2: The applicant must then submit the **full application**, including attachments, in JustGrants at JustGrants.usdoj.gov by the JustGrants deadline.

Within 24 hours after receipt of confirmation emails from Grants.gov, the individual in Section 8F of the SF-424 will receive an email from DIAMD-NoReply@usdoj.gov with instructions on how to create a JustGrants account. Register the Entity Administrator and the Application Submitter with JustGrants as early as possible but no later than 48-72 hours before the JustGrants deadline. Once registered in JustGrants, the Application Submitter will receive an emailed link to complete the rest of the application in JustGrants. The Entity Administrator also will need to log into JustGrants to review and invite the applicant's Authorized Representative(s) before an application can be submitted.

Submit the complete application package in JustGrants at least 24 – 48 hours prior to the JustGrants deadline. Some of the application components will be entered directly into JustGrants, and others will require uploading attached documents. Therefore, applicants will need to allow ample time before the JustGrants deadline to prepare each component. Applicants may save their progress in the system and revise the application as needed prior to hitting the Submit button at the end of the application in JustGrants.

For additional information, see the "How to Apply" section in the OJP Grant Application Resource Guide and the DOJ Application Submission Checklist.

Submission Dates and Time

The **SF-424 and the SF-LLL** must be submitted in Grants.gov by 11:59 p.m. eastern time on May 24, 2023.

The **full application** must be submitted in JustGrants by 8:59 p.m. eastern time on May 31, 2023.

OJP urges applicants to submit their Grants.gov and JustGrants submissions prior to the due dates with sufficient time to correct any errors and resubmit by the submission deadlines if a rejection notification is received. To be considered timely, the **full application** must be submitted in JustGrants by the JustGrants application deadline. Failure to begin the SAM.gov, Grants.gov, or JustGrants registration process in sufficient time (i.e., waiting until the date identified in this solicitation) is not an acceptable reason for late submission.

Experiencing Unforeseen Technical Issues Preventing Submission of an Application

OJP will only consider requests to submit an application after the deadline when the

applicant can document that a technical issue with a government system prevented application submission.

If an applicant misses a deadline due to unforeseen technical issues with SAM.gov, Grants.gov, or JustGrants, the applicant may request a waiver to submit an application after the deadline. However, the waiver request will not be considered unless it includes a tracking number generated when the applicant contacts the applicable service desks to report technical difficulties. Tracking numbers are generated automatically when an applicant emails the applicable service desks; and for this reason applicants are encouraged to email the appropriate service desk, even if they also intend to call the service desk for phone support. Experiencing wait times for phone support does not relieve the applicant of the responsibility of getting a tracking number.

An applicant experiencing technical difficulties must contact the associated service desk indicated below to report the technical issue and receive a tracking number:

- SAM.gov - contact the [SAM Help Desk (Federal Service Desk)](#), Monday – Friday from 8 a.m. to 8 p.m. ET at 866-606-8220.
- Grants.gov - contact the [Grants.gov Customer Support Hotline](#), 24 hours a day, 7 days a week, except on federal holidays, at 800-518-4726, 606-545-5035, or [support@grants.gov](#).
- JustGrants - contact the JustGrants Service Desk at [JustGrants.Support@usdoj.gov](#) or 833-872-5175, Monday – Friday from 7 a.m. to 9 p.m. ET and Saturday, Sunday, and Federal holidays from 9 a.m. to 5 p.m. ET.

If an applicant has technical issues with SAM.gov or Grants.gov, the applicant must contact Ihe OJP Response Center at [grants@ncjrs.gov](#) within **24 hours of the Grants.gov deadline** to request approval to submit after the deadline.

If an applicant has technical issues with JustGrants that prevent application submission by the deadline, the applicant must contact the OJP Response Center at [grants@ncjrs.gov](#) within 24 hours of the JustGrants deadline to request approval to submit after the deadline.

Waiver requests sent to the OJP Response Center must -

- describe the technical difficulties experienced,
- include a timeline of the applicant's submission efforts (e.g., date and time the error occurred, date and time of actions taken to resolve the issue and resubmit; and date and time support representatives responded),
- include an attachment of the complete grant application and all the required documentation and materials,
- include the applicant's Unique Entity Identifier (UEI), and
- include any SAM.gov, Grants.gov, and JustGrants Service Desk tracking numbers

documenting the technical issue.

OJP will review each waiver request and the required supporting documentation and notify the applicant whether the request for late submission has been approved or denied. An applicant that does not provide documentation of a technical issue or that does not submit a waiver request within the required time period will be denied.

For more details on the waiver process, OJP encourages applicants to review the "Experiencing Unforeseen Technical Issues" section in the OJP Grant Application Resource Guide.

Application Review Information

Review Criteria

Merit Review Criteria

Applications that meet the basic minimum requirements will be evaluated by peer reviewers on how the proposed project/program addresses the following criteria:

> Description of the Issue (15%) - evaluate the applicant's understanding of the program/issue to be addressed.
>
> Project Design and Implementation (30%) - evaluate the adequacy of the proposal, including the goals, objectives, timelines, milestones, and deliverables.
>
> Capabilities and Competencies (30%) - evaluate the applicant's administrative and technical capacity of the applicant to successfully accomplish the goals and objectives.
>
> Plan for Collecting the Data Required for this Solicitation's Performance Measures (15%) - evaluate the applicant's understanding of the performance data reporting requirements and the plan for collecting the required data.
>
> Budget (10%) - evaluate for completeness, cost effectiveness, and allowability (e.g., reasonable, allocable, and necessary for project activities).

Other Review Criteria/Factors

Other important considerations for OVC include geographic diversity, strategic priorities (specifically including, but not limited to, those priority areas already mentioned, if applicable), available funding, past performance, and the extent to which the Budget Web-Based Form accurately explains project costs that are reasonable, necessary, and otherwise allowable under federal law and applicable federal cost principles.

Review Process

Applications submitted under this solicitation that meet the basic minimum requirements will be evaluated for technical merit by a peer review panel(s) in accordance with OJP peer review policy and procedures using the review criteria listed above.

OJP screens applications to ensure they meet the basic minimum requirements prior to conducting the peer review. Although specific requirements may vary, the following are common requirements applicable to all OJP solicitations:

- The application must be submitted by an eligible type of applicant.
- The application must request funding within programmatic funding constraints (if applicable).
- The application must be responsive to the scope of the solicitation.
- The application must include all items necessary to meet the basic minimum requirements.

Pursuant to the Part 200 Uniform Requirements, before award decisions are made, OJP also reviews information related to the degree of risk posed by the applicant entity. Among other things to help assess whether an applicant with one or more prior federal awards has a satisfactory record of performance, integrity, and business ethics, OJP checks whether the applicant entity is listed in SAM as excluded from receiving a federal award.

In addition, if OJP anticipates that an award will exceed $250,000 in federal funds, OJP also must review and consider any information about the applicant entity that appears in the non-public segment of the integrity and performance system accessible through SAM (currently, the Federal Awardee Performance and Integrity Information System, FAPIIS).

Important Note on FAPIIS: An applicant may review and comment on any information about its organization that currently appears in FAPIIS and was entered by a federal awarding agency. OJP will consider such comments by the applicant, in addition to the other information in FAPIIS, in its assessment of the risk posed by the applicant entity.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final award decisions will be made by the Assistant Attorney General, who may consider not only peer review ratings and OVC recommendations, but also other factors as indicated in this section.

Federal Award Administration Information

Federal Award Notices

Generally, award notifications are made by the end of the current Federal fiscal year, September 30th. See the OJP Grant Application Resource Guide for information on award notifications and instructions.

Administrative, National Policy, and Other Legal Requirements

If selected for funding, in addition to implementing the funded project consistent with the OJP-approved application, the recipient must comply with all award conditions and all applicable requirements of federal statutes and regulations, including the applicable requirements referred to in the assurances and certifications executed in connection with award acceptance. For additional information on these legal requirements, see the "Administrative, National Policy, and Other Legal Requirements" section in the OJP Grant Application Resource Guide.

Information Technology Security Clauses

An application in response to this solicitation may require inclusion of information related to information technology security. See the OJP Grant Application Resource Guide for more information.

General Information about Post-Federal Award Reporting Requirements

In addition to the deliverables described in the "Program Description" section, all award recipients under this solicitation will be required to submit certain reports and data.

Required reports
. Award recipients typically must submit quarterly financial reports, semi-annual performance reports, final financial and performance reports, and, if applicable, an annual audit report in accordance with the Part 200 Uniform Requirements or specific award conditions. Future awards and fund drawdowns may be withheld if reports are delinquent. (In appropriate cases, OJP may require additional reports.)

See the OJP Grant Application Resource Guide for additional information on specific post-award reporting requirements, including performance measure data.

Federal Awarding Agency Contact(s)

For OJP contact(s), contact information for Grants.gov, and contact information for JustGrants, see the solicitation cover page.

Other Information

Freedom of Information and Privacy Act (5 U.S.C. 552 and 5 U.S.C. 552a)

See the OJP Grant Application Resource Guide for information on the Freedom of Information and Privacy Act (5 U.S.C. 552 and 5 U.S.C. 552a).

Provide Feedback to OJP

See the OJP Grant Application Resource Guide for information on how to provide

feedback to OJP.

Performance Measures

OVC will require award recipients to submit performance measure data in the Performance Measurement Tool (PMT) and separately submit a semi-annual performance report in JustGrants. A list of resources and trainings can be found at https://ovc.ojp.gov/funding/performance-measures/transforming-victim-services. A list of performance measure questions for this program can be found at https://www.ovc.gov/grants/pdftxt/TVS-questionnaire.pdf.

Award recipients under **Purpose Area 1** of this solicitation will be required to complete the following sections, including any relevant shared measures.

> V. Collaborative Partnerships
>
> VI. Strategic Planning
>
> VII. Victim Services

Award recipients under **Purpose Area 2** of this solicitation will be required to complete the following sections, including any relevant shared measures.

> I. Training
>
> II. Technical Assistance

OVC will provide further guidance on the post-award submission process if the applicant is selected for award.

Endnotes

[i] Acierno, R., Hernandez, M. A., Amstadter, A. B., Resnick, H. S., Steve, K., Muzzy, W., and Kilpatrick, D. G. (2010). Prevalence and Correlates of Emotional, Physical, Sexual, and Financial Abuse and Potential Neglect in the United States: The National Elder Mistreatment Study. American Journal of Public Health, 100(2), 292–297. doi: 10.2105/AJPH.2009.163089. Available at www.ncbi.nlm.nih.gov/pmc/articles/PMC2804623.

[ii] Wilber, K. H., Navarro, A. E., & Gassoumis, Z. D. (April 2014). Evaluating the Elder Abuse Forensic Center Model. See https://www.ncjrs.gov/pdffiles1/nij/grants/246428.pdf.

[iii] Anetzberger G.J. (2017) Elder Abuse Multidisciplinary Teams. In: Dong X. (eds.) *Elder Abuse*. Springer, Cham. https://doi.org/10.1007/978-3-319-47504-2_19.

Application Checklist

OVC FY 2023 Transforming America's Response to Elder Abuse: Enhanced Multidisciplinary Teams (E-MDTs) for Older Victims of Abuse and Financial Exploitation and T&TA

This application checklist has been created as an aid in developing an application. For more information, reference the OJP Application Submission Steps in the OJP Grant Application Resource Guide and the DOJ Application Submission Checklist.

[Below is an example of a list of requested/required items. The PO must modify the checklist to include all items requested/required by the solicitation.]

Pre-Application

Before Registering in Grants.gov:

- Acquire or renew your Entity's System Award Management (SAM) Registration Information (see OJP Grant Application Resource Guide)

Register in Grants.gov

- Acquire an Authorized Organization Representative (AOR) and a Grants.gov username and password (see OJP Grant Application Resource Guide)

- Acquire AOR confirmation from the E-Business Point of Contact (E-Biz POC) (see OJP Grant Application Resource Guide)

Find the Funding Opportunity

- Search for the funding opportunity in Grants.gov using the opportunity number, assistance listing number, or keyword(s)

- Select the correct Competition ID

- Access the funding opportunity and application package (see Step 7 in the OJP Grant Application Resource Guide)

- Sign up for Grants.gov email notifications (optional) (see OJP Grant Application Resource Guide)

- Read Important Notice: Applying for Grants in Grants.gov

- Read OJP policy and guidance on conference approval, planning, and reporting available at https://www.ojp.gov/funding/financialguidedoj/iii-postaward-requirements#6g3y8 (see OJP Grant Application Resource Guide)

Review the Overview of Post-Award Legal Requirements

- Review the "Overview of Legal Requirements Generally Applicable to OJP Grants and Cooperative Agreements - FY 2023 Awards" in the OJP Funding Resource Center.

Review the Scope Requirement

- The federal amount requested is within the allowable limit(s) of **Purpose Area 1**-$375,000 or **Purpose Area 2**- $1,000,000

*Review Eligibility Requirement***:**

- Review the Eligibility section on the cover page and Eligibility Information section in the solicitation.

~~~~

Application Step 1
Submit the **SF-424** and **SF-LLL** in Grants.gov

- In Section 8F of the SF-424, include the name and contact information of the individual **who will complete the application in JustGrants and the SF-LLL in Grants.gov**

Within 48 hours after the SF-424 and SF-LLL submission in Grants.gov, receive four (4) Grants.gov email notifications:

- a submission receipt

- a validation receipt

- a grantor agency retrieval receipt

- an agency tracking number assignment

If no Grants.gov receipt and validation email is received, or if error notifications are received:

- Contact Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, Grants.gov customer support, or support@grants.gov regarding technical difficulties (see OJP Grant Application Resource Guide)

Within 24 hours after receipt of confirmation emails from Grants.gov, the individual in Section 8F of the SF-424 will receive an email from JustGrants with login instructions.

- Proceed to Application Step 2 and complete application in JustGrants

Application Step 2

Submit the following information in JustGrants:

Application Components

- Standard Applicant information (SF-424 information from Grants.gov)
- **Proposal Abstract***
- **Proposal Narrative***

Budget and Associated Documentation

- **Budget Web-Based form***

- Indirect Cost Rate Agreement (if applicable) (see [OJP Grant Application Resource Guide](#))

- Financial Management and System of Internal Controls Questionnaire (see [OJP Grant Application Resource Guide](#))

- Disclosure of Process related to Executive Compensation (see [OJP Grant Application Resource Guide](#))

Additional Application Components

- Tribal Authorizing Resolution (if applicable) (see [OJP Grant Application Resource Guide](#))

- Research and Evaluation Independence and Integrity (see [OJP Grant Application Resource Guide](#))

- Request and Justification for Employee Compensation; Waiver (if applicable) (see [OJP Grant Application Resource Guide](#))

- Timeline

- Memorandum of understanding (if applicable)

- Résumés of key personnel (if applicable)

- List of procurement contracts (if applicable)

- Organizational chart (if applicable)

Disclosures and Assurances

- [Disclosure of Lobbying Activities (SF-LLL)](#) (see [OJP Grant Application Resource Guide](#))

- Applicant Disclosure of Duplication in Cost Items (see [OJP Grant Application Resource Guide](#))

- DOJ Certified Standard Assurances (see [OJP Grant Application Resource Guide](#))

- DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements (see [OJP Grant Application Resource Guide](#))

- Applicant Disclosure and Justification – DOJ High Risk Grantees (if applicable) (see [OJP Grant Application Resource Guide](#))

***Note: Items designated with an asterisk must be submitted for an application to meet the basic minimum requirements review. If OJP determines that an application does not include the designated items, it will neither proceed to peer review, nor receive further consideration.**

Review, Certify and Submit Application in JustGrants

- Any validation errors will immediately display on screen after submission.

- Correct validation errors, if necessary, and then return to the "Certify and Submit" screen to submit the application. Access the Application Submission Validation Errors Quick Reference Guide for step-by-step instructions to resolve errors prior to submission.

- Once the application is submitted and validated, a confirmation message will appear at the top of the page. Users will also receive a notification in the "bell" alerts confirming submission.

If no JustGrants application submission confirmation email or validation is received, or if error notification is received:

- Contact the JustGrants Service Desk at 833-872-5175 or JustGrants.Support@usdoj.gov regarding technical difficulties. See the OJP Grant Application Resource Guide for additional information.

Standard Solicitation Resources

OJP Grant Application Resource Guide provides guidance to assist OJP grant applicants in preparing and submitting applications for OJP funding.

DOJ Grants Financial Guide serves as the primary reference manual to assist award recipients in fulfilling their fiduciary responsibility to safeguard grant funds and to ensure funds are used for the purposes for which they were awarded. It compiles a variety of laws, rules and regulations that affect the financial and administrative management of DOJ awards. This guide serves as a starting point for all award recipients and subrecipients of DOJ grants and cooperative agreements in ensuring the effective day-to-day management of awards.

JustGrants Resources Website is an entryway into information about JustGrants and the grants management system itself. Through this portal both award recipients and applicants can access training resource and user support options, find frequently asked questions and sign-up for the JustGrants Update e-newsletter.

JustGrants Application Submission Training Page offers helpful information and resources on the application process. This training page includes e-learning videos, reference guides, checklists and other resources to help applicants complete an application.

Virtual Q&A Sessions are advertised here and provide opportunities for users to receive topic-specific training, direct technical assistance and support on JustGrants system functionality.