Office for Victims of Crime

Helping Crime Survivors Find Their Justice

OVC FY24 Expanding Access to Sexual Assault Forensic Examinations

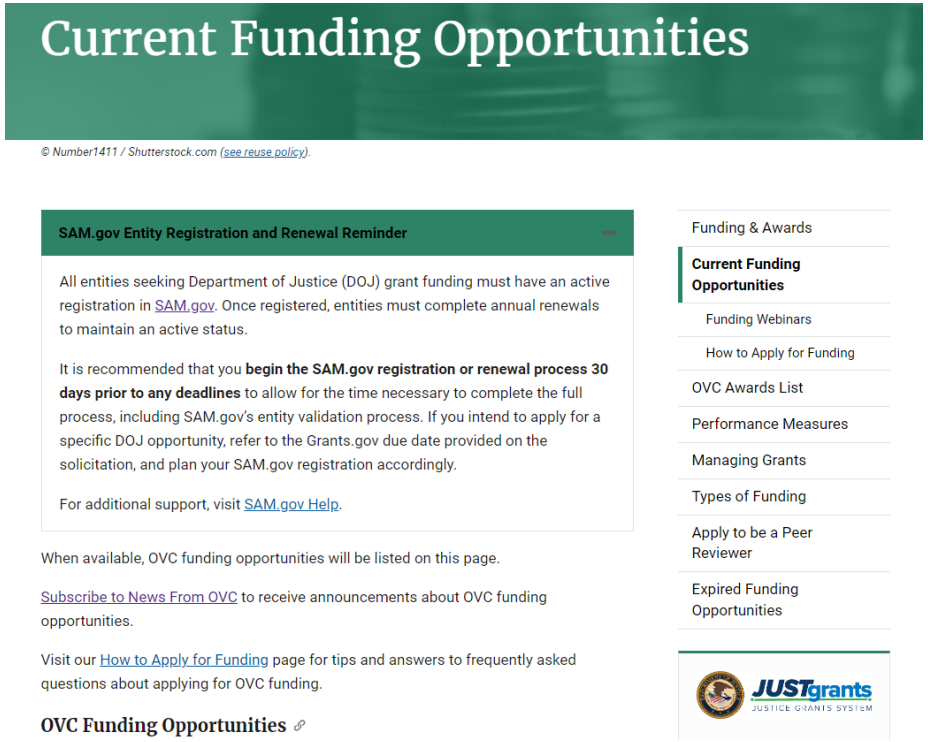
The webinar will begin shortly.

Presenter

Ivette Estrada
Senior Policy Advisor

Webinar Outline

- OVC Overview and Mission
- Solicitation Overview
  - Funding opportunity focus
  - Eligibility
  - Required documents
- General Reference to Application Process & Tools
- Questions & Answers



Find funding opportunities at https://ovc.ojp.gov/funding/current-funding-opportunities.

OVC Overview

Mission: OVC is committed to enhancing the Nation's capacity to assist crime victims and to providing leadership in changing attitudes, policies, and practices to promote justice and healing for all victims of crime.

OVC funding supports:

- victims in tribal communities;
- state victim compensation and assistance programs;
- training and technical assistance and information resources;
- victims of international terrorism and mass violence;
- federal agencies' provision of victim services;
- survivors of human trafficking; and
- demonstration and service projects.

OVC Discretionary Division Staff

+3 new staff members

Eugenia Pedley

Ivette Estrada

Victoria Jolicoeur

Sharron Fletcher

Jasmine D'Addario-Fobian

Kareem Izlar-Mathis

Doresa Payton

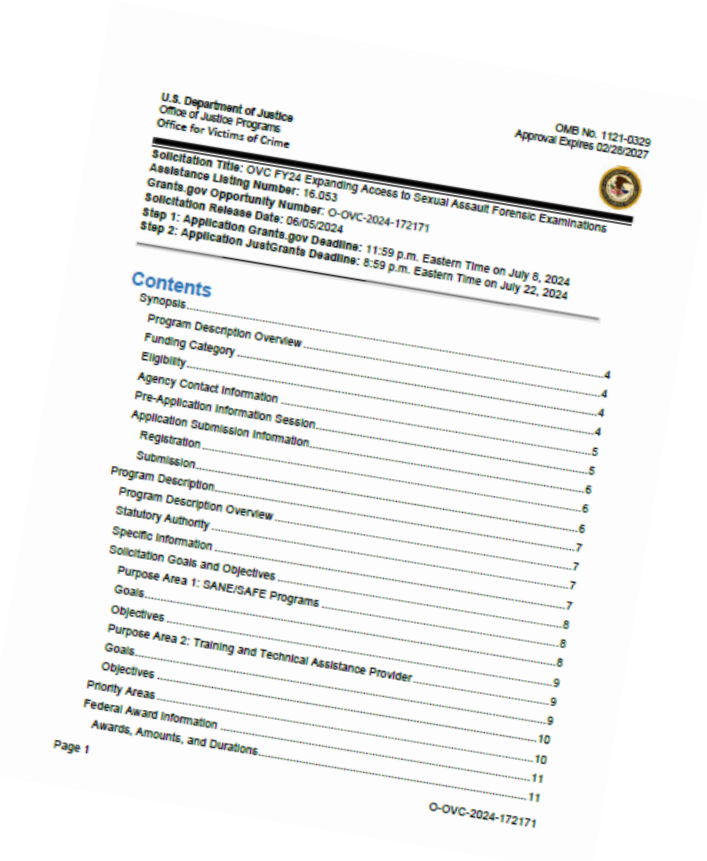
Silvia Torres

Stacy Phillips

OVC FY24 Expanding Access to Sexual Assault Forensic Examinations

https://ovc.ojp.gov/funding/opportunities/o-ovc-2024-172171

Opportunity ID	O-OVC-2024-172171
Solicitation Status	Open
Fiscal Year	2024
Posting Date	June 5, 2024
Closing Date	July 22, 2024
Solicitation Type	Competitive
Grants.gov	**July 8, 2024, 11:59 pm Eastern**
JustGrants	**July 22, 2024, 8:59 pm Eastern**



U.S. Department of Justice
Office of Justice Programs
Office for Victims of Crime

OMB No. 1121-0329
Approval Expires 02/28/2027

Solicitation Title: OVC FY24 Expanding Access to Sexual Assault Forensic Examinations
Assistance Listing Number: 16.053
Grants.gov Opportunity Number: O-OVC-2024-172171
Solicitation Release Date: 06/05/2024
Step 1: Application Grants.gov Deadline: 11:59 p.m. Eastern Time on July 8, 2024
Step 2: Application JustGrants Deadline: 8:59 p.m. Eastern Time on July 22, 2024

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Eligibility

- State governments
- Special district governments
- City or township governments
- Public- and State-controlled institutions of higher education
- County governments
- Native American tribal organizations (other than Federally recognized tribal governments)
- Native American tribal governments (Federally recognized)
- Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education
- Nonprofits that do not have a 501(c)(3) status with the IRS, other than institutions of higher education
- Private institutions of higher education
- Other – units of local government, such as towns, boroughs, parishes, villages, or other general purpose political subdivisions of a State

Eligibility Criteria

For additional information on eligibility, please review the solicitation's Synopsis section.

Program Description

OVC seeks to support the development or expansion of Sexual Assault Nurse Examiner/Sexual Assault Forensic Examiner (SANE/SAFE) programs using a coordinated community response strategy under two separate Purpose Areas.

- **Purpose Area 1 (SANE/SAFE Programs):** Funding will support developing and expanding the skills, expertise, and capacity of SANE/SAFE programs to improve access to medical forensic examinations.
- **Purpose Area 2 (Training and Technical Assistance):** Funding will support a national TTA provider to provide training and technical assistance for grantees under Purpose Area 1.

Funding Categories

Competition ID	Competition Title (Category Name)	Expected Number of Awards	Dollar Amount for Award	Performance Start Date	Performance Duration (Months)
C-OVC-2024-00013-PROD	Purpose Area 1: Establish or Expand SANE/SAFE Programs	5	$500,000	10/01/2024	36
C-OVC-2024-00014-PROD	Purpose Area 2: Training and Technical Assistance Provider	1	$1,050,000	10/01/2024	36

PA 1: Goal

- Establish or expand SANE/SAFE programs that offer trauma-informed sexual assault medical forensic exams and victim services using coordinated community response strategies through a variety of settings (e.g., hospital, community, telehealth, campus, correctional).
- Applicants may propose innovative ways of bringing experienced medical forensic examiners to communities, such as using a mobile or telehealth model.
- New and established programs should follow the National Protocol for Sexual Assault Medical Forensic Examinations Adults/Adolescents and the National Protocol for Sexual Abuse Medical Forensic Examinations Pediatric.
- Development of training programs should follow the National Training Standards for Sexual Assault Medical Forensic Examiners.

PA 1: Objectives (Page 9)

1) Increase the number and availability of health care providers who are trained or certified to perform medical forensic examinations, especially in rural, Tribal, or underserved communities.
2) Provide timely, high-quality medical forensic exams incorporating victim-centered, trauma-informed approaches to all victims of sexual violence.
3) Expand access to training and clinical education for SANEs/SAFEs to build and maintain competency (e.g., peer support, mentoring).
4) Improve access to comprehensive post-assault care and other support services that promote healing and address the emerging needs of victims and survivors.
5) Support activities that facilitate and strengthen coordinated community responses.

PA 1: Deliverables (Pages 19-20)

Deliverables under this program include the following:

- Written policies and procedures that address the standardization of victim-centered care, to include informed consent, patient safety, privacy, confidentiality, culturally and linguistically appropriate services, care to patients with communication needs, and a streamlined referral process that increases access to victim advocacy services for cases involving a medical forensic exam. *(Year 1).*
- Written security policies and procedures for telehealth systems that ensure HIPAA compliance, privacy, and security of private health information that is stored, processed, or transmitted *(by end of Year 1 – telehealth programs only).*
- Comprehensive training plan for SANE/SAFE support and professional development *(Year 1)*.
- Sustainability plan to ensure that programs can continue in an effective way beyond grant funding *(Year 2).*
- Executed memorandum of understanding, subcontract, or other agreement with a rape crisis center, victim services provider, or state sexual assault coalition to facilitate advocacy services and strengthen community response *(Year 1).*

PA 2: Goals

- OVC will fund a national training and technical assistance (TTA) provider to provide comprehensive training, technical assistance, and other support to assist organizations and communities in building their collective capacity to serve victims of sexual violence.
- Provide information to award recipients and their partners, enabling them to replicate successful model programs and approaches; promote the adoption of best practices, emerging technologies, and new models; and assist in identifying and addressing operational and programmatic needs.
- Support awarded recipients in building their capacity in SANE/SAFE practice and programming.

PA 2: Objectives (Page 10)

1) Provide ongoing, coordinated, customized technical assistance that will support each Purpose Area 1 award recipient in successfully implementing their program strategy based on the needs of the program and community.
2) Establish regular check-ins and site visits with awardees to identify technical assistance needs.
3) Establish a highly capable, diverse project team that can provide TTA to strengthen the awardees' response to underserved populations (e.g., individuals with disabilities, LGBTQ, limited English proficiency).
4) Integrate innovative models and ensure flexible options for education and training, learning, and practice (e.g., cross-site visits, peer-to-peer exchange opportunities, in-person or virtual grantee meetings, Extension for Community Healthcare Outcomes sessions, preceptorships, roundtables) among selected awardees and their partners to promote problem solving, ongoing communication, and innovation through the exchange of information, lessons learned, and new ideas.
5) Coordinate with other OVC-funded TTA provider grantees.
6) Other activities, as required by OVC, to meet the stated goals and objectives.

PA 2: Deliverables (Page 20)

Deliverables under this program include the following:

- Development of a TTA plan for FY24 SAFE award recipients *(Year 1)*.
- Completion of site assessments or visits (in person or virtual) to all newly funded SAFE awardees *(Year 2)*. Any additional in-person TTA visits as determined necessary to address site needs should be made in consultation with OVC.
- Development of site visit reports.

OJP Priority Considerations

OJP Priority Considerations Supporting Executive Order 13985, *Advancing Racial Equity and Support for Underserved Communities Through the Federal Government:*

1A. Applicants that propose project(s) that are designed to promote racial equity and the removal of barriers to access and opportunity for communities that have been historically underserved, marginalized, and adversely affected by inequality.

1B. Applicants that demonstrate that their capabilities and competencies for implementing their proposed project(s) are enhanced because they (or at least one subrecipient) identify as a culturally specific organization.

Please note if you are requesting priority consideration in your Abstract!

Application and Submission Information

Timeline

- ❑ Grants.gov deadline: **July 8, 2024, 11:59 PM ET**
- ❑ JustGrants deadline: **July 22, 2024, 8:59 PM ET**
- ❑ DOJ expects to award grants no later than **September 30, 2024**
- ❑ All project **START** dates should be on or after **October 1, 2024***

***Please Note: Successful applicants MAY NOT begin work until the budget has been reviewed and officially approved by OJP. Additional information and or restrictions may be outlined in the award package.**

Applications MUST Include

To meet the basic minimum requirements to advance to peer review and receive consideration for funding your application MUST include:

- SF-424 and SF-LLL (in Grants.gov)
- Proposal Abstract (in JustGrants)
- Proposal Narrative (in JustGrants)
- Budget Web-Based Form (including budget details and budget narrative) (in JustGrants)

Remember, if you fail to submit ANY of required documents, your application will not be considered for funding!

Budget Web-Based Form (Worksheet and Budget Narrative)

- Use the JustGrants web-based form.
- Personnel costs should relate to the key project personnel.
- The budget should include adequate funding to fully implement the project, broken out by year, reflecting 36 months.
- The budget should be mathematically sound and correspond with information described in the Proposal Narrative and aligned with the project design.
- Include information needed for the respective category.
- Address Priority 1A or 1B considerations, if applicable.

Direct Services: Allowable Costs

- Advocacy:
  - crisis counseling
  - safety planning
  - Accompaniment to appointments and navigating systems
- Nonemergency medical care, expenses involved with follow-up testing, treatment and care
- Mental health counseling / trauma recovery support
- Legal advocacy
- Transportation
- Emergency shelter or alternative housing options

Personnel: Allowable Costs

- Hiring SANEs/SAFEs, Project Coordinators, SART Coordinators
- On-call hours
- Efforts to support provider wellness
- Education/training to build/maintain competency
  - Didactic trainings
  - Courtroom testimony preparation
  - Clinical skills lab
  - Strangulation
  - SANE-A/P certification review course
- Efforts to develop/expand program policies and practices, quality improvement, peer review
- *[Suspect exams = unallowable]*

Equipment and Supplies

- Patient care packages (i.e., replacement clothing, toiletries, food and drink)
- Evidence storage related supplies (i.e., drying box)
- Cameras and related supplies
- Technology needed to facilitate use of telemedicine (i.e., computers, carts, software programs)
- Alternate light source

Attachments (If applicable)

- Curriculum Vitae or Resumes of Key Personnel
- Letters of Support
- Bibliography/References
- Tables/Charts/Graphs of Maps
- List of Individuals in the Application
- Request to Use Incentives/Stipends
- Organizational Chart

Additional Documents to Apply

DOJ Application Submission Checklist

Submitting an application to DOJ is a two-part process. An applicant first submits an abbreviated application in Grants.gov. The full application is then completed in JustGrants, DOJ's grants management system. The following steps and tips will assist potential applicants in completing DOJ applications.

Step 1: Confirm your Entity's System for Award Management (SAM) registration information:

- Register with SAM or confirm that your SAM registration is active and up-to-date. You must renew and validate your registration every 12 months. If you do not renew your SAM registration, it will expire. An expired registration can delay or prevent application submission in Grants.gov and JustGrants. **Registration and renewal can take up to 10 business days to complete.**
- On April 4, 2022, the federal government will stop using Data Universal Numbering System (DUNS) numbers and start using the new SAM Unique Entity Identifier (UEI).
- Entities new to JustGrants: Confirm that the contact information (email address) for your Entity's Electronic Business Point-of-Contact (E-Biz POC) in SAM is accurate and up-to-date. The E-Biz POC is onboarded in JustGrants as the Entity's first Entity Administrator and will receive notifications from JustGrants. The Entity Administrator is responsible for completing Entity User onboarding in JustGrants. Once the Entity Administrator is onboarded, that role can be reassigned to another Entity User.
- Technical issues with SAM registration or renewal must be reported to the SAM Help Desk (Federal Service Desk).

Step 2: Apply in Grants.gov:

- Effective February 21, 2022, all Grants.gov users and applicants will need to use Login.gov credentials.
- Search for an open DOJ funding opportunity in Grants.gov or on the agency website and review the solicitation requirements.
- Complete and submit the required documents in Grants.gov at least 48–72 hours prior to the Grants.gov deadline to allow for time to correct any problems or errors. The Grants.gov portion of your application includes the SF-424 and SF-LLL. (Note: The user and email identified in Section 8.F of the SF-424 will be identified as the Application Submitter in JustGrants and will receive future notifications from JustGrants.)

JUSTgrants JUSTICE GRANTS SYSTEM

Updated 2/15/22

Application Attachments

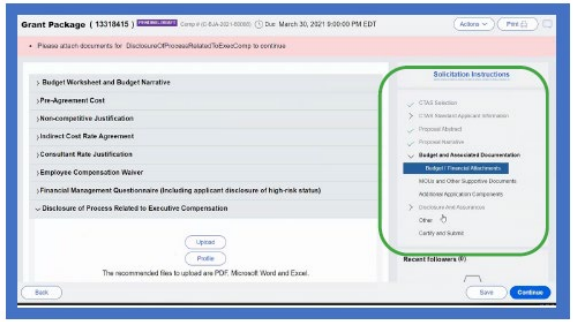
Applicants

JUSTgrants JUSTICE GRANTS SYSTEM

Attachment Tips

Log in to JustGrants using either Chrome or Microsoft Edge as your browser. Internet Explorer is not a compatible browser for JustGrants.

Open the application and use the menu options on the right to navigate. File attachments associated with a section are displayed in the section.



May 12, 2021 Application Attachments | 1

JUSTgrants JUSTICE GRANTS SYSTEM

Entity Users

Role

Application Submission

Job Aid Reference Guide

December 2022
Version 3.0

Award Attachments

Entity Administrators and Authorized Representatives can attach these items to awards

Attach the following items as required to award deliverables for DOJ review.

Attachments	
Additional Application Components Other	Additional Project Title Information
Application Attachments	Areas Affect by Project
Bibliography/References	Budget Consultant Rate Justification
Budget Financial Management Questionnaire	Budget Indirect Cost Rate Agreement
Budget Non-competitive Justification	Budget Other
Budget Pre-Agreement Cost	Budget Sole Source Justification
Budget Worksheet	Confidentiality Notice Forms
Correspondence	Curriculum Vitae or Resumes
Delinquent Debt Explanation	Disclosure of Process related to Executive Compensation
Disclosures and Assurances	File
Human Subjects Protection	Letter of Non-supplanting
Letters of Support	List of individuals in the Application
Lobbying Activities Disclosure	MOU Document
Opportunity Zone	Other Attachment
Other Project Period GAM Attachment	Privacy Certificate
Program/Project Congressional Districts	Project Timeline
Proof 501 (C) Status (Nonprofits only)	Proposal Narrative
Request to Use Incentives or Stipends	Tool, Instruments, Questionnaires, Tables, Maps
Tribal Authorizing Resolution	

Application Submission | 126

Application Submission Overview

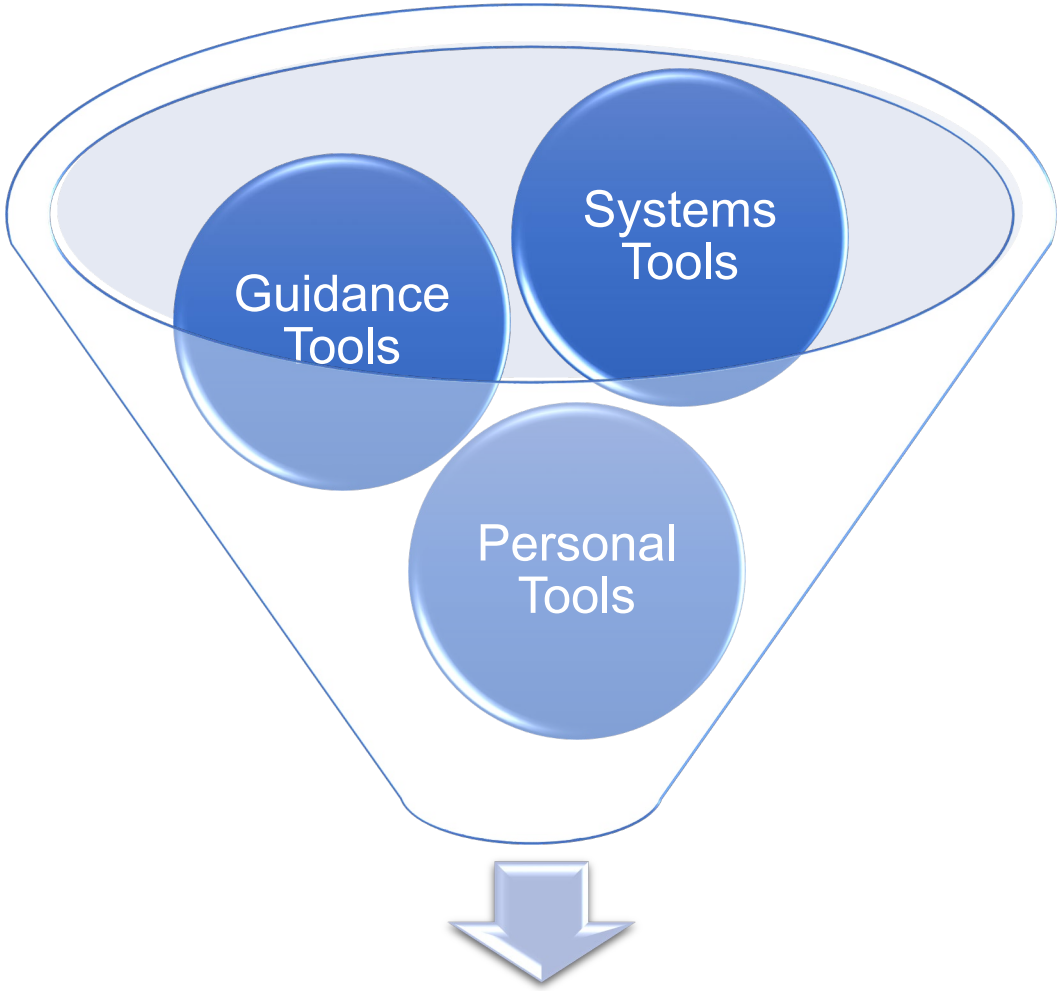
Applicants have two application submission deadlines:

1. Grants.gov (submitting the SF-424 and SF-LLL)
2. JustGrants

It's OK to enter preliminary budget or programmatic data in Grants.gov and update later in JustGrants.

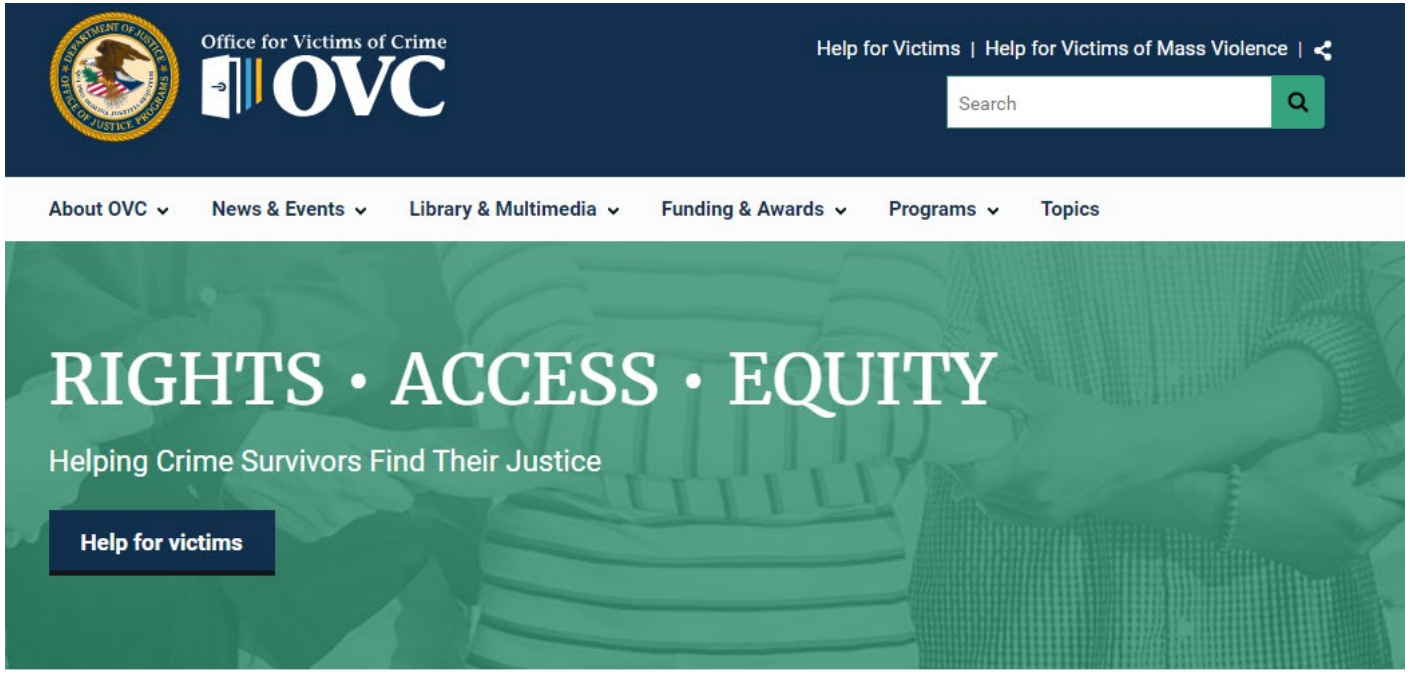
A JustGrants submission should include all items as defined in the solicitation.

Resources

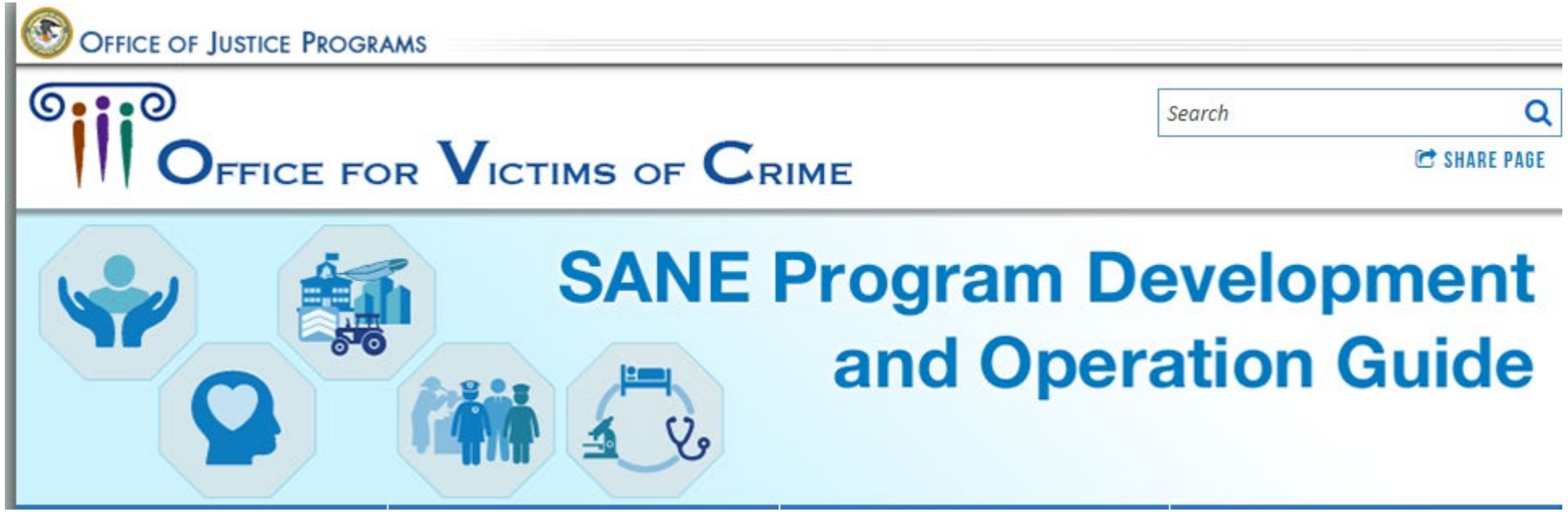

Guidance Tools
Systems Tools
Personal Tools
Your Application

Information About OVC

Consult the OVC website.



OVC SANE Program Development and Operation Guide



https://www.ovcttac.gov/saneguide/introduction/

The OJP Grant Application Resource Guide

https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide

Information on SAM.gov

Visit SAM.gov:

This is your first stop BEFORE applying.

SAM.gov Entity Registration and Renewal Reminder

All entities seeking Department of Justice (DOJ) grant funding must have an active registration in SAM.gov. Once registered, entities must complete annual renewals to maintain an active status.

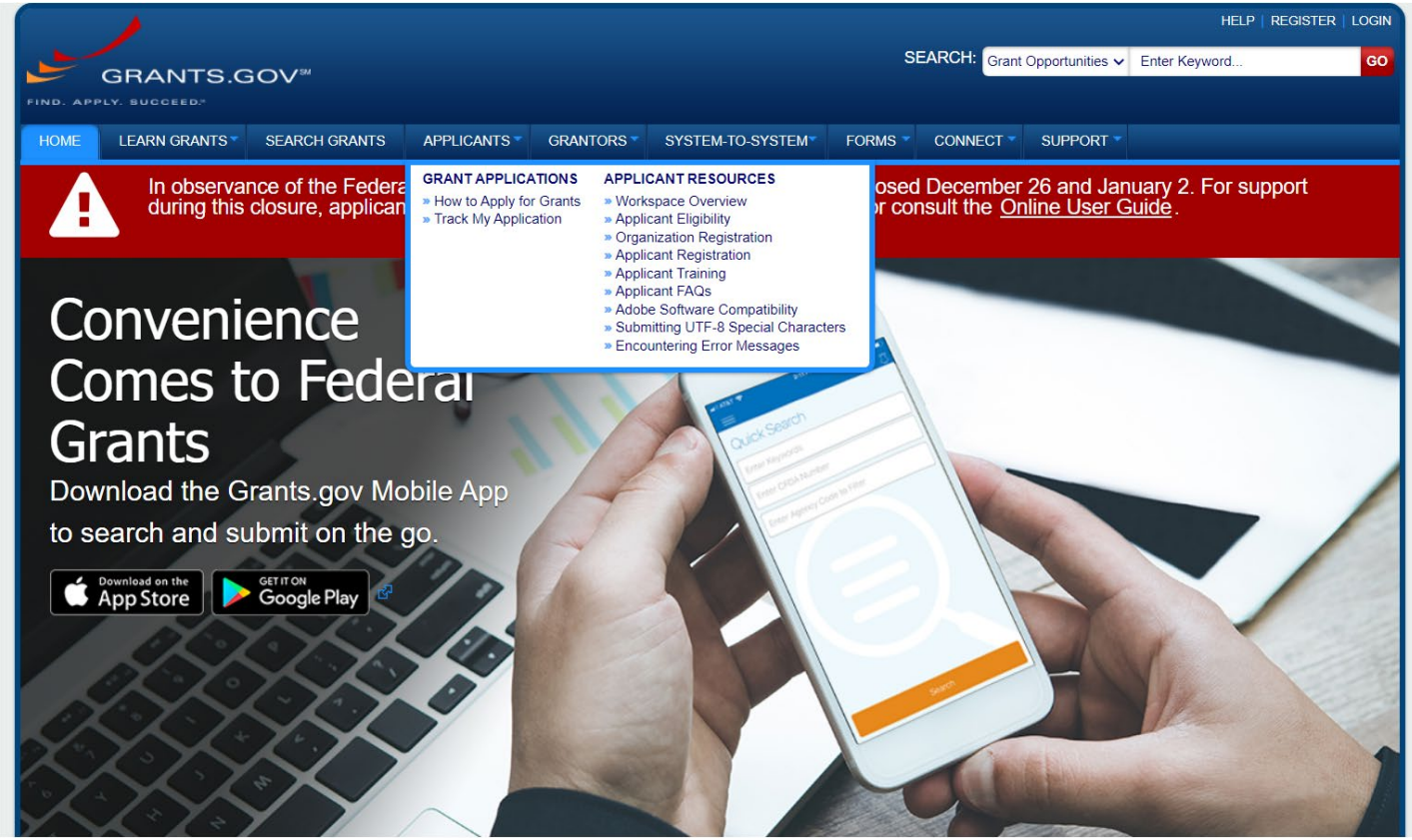
It is recommended that you **begin the SAM.gov registration or renewal process 30 days prior to any deadlines** to allow for the time necessary to complete the full process, including SAM.gov's entity validation process. If you intend to apply for a specific DOJ opportunity, refer to the Grants.gov due date provided on the solicitation, and plan your SAM.gov registration accordingly.

For additional support, visit SAM.gov Help.

Information on Grants.gov

Visit Grants.gov: https://www.grants.gov.

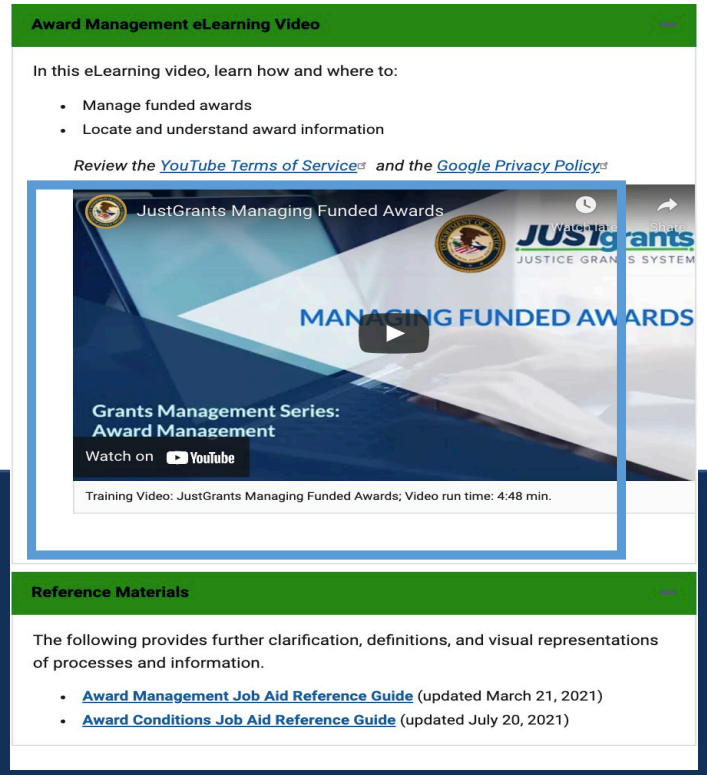
This is your first stop in applying.



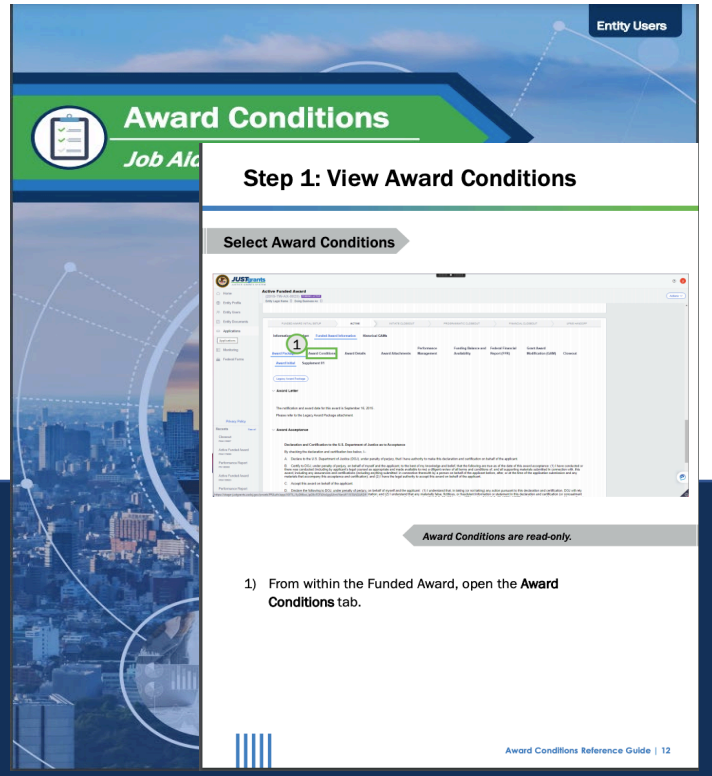
JustGrants Training Resources

Visit: https://justicegrants.usdoj.gov

Organized by Topics



Micro-learning videos



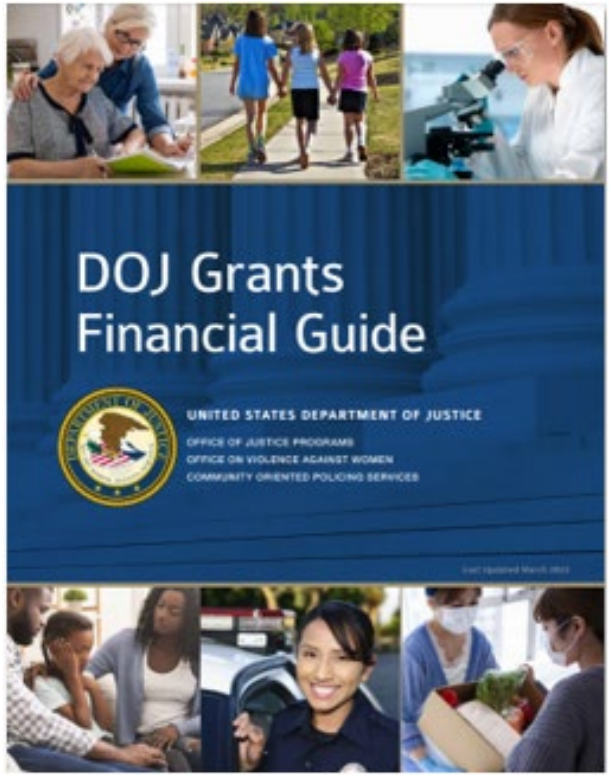
Job Aid Reference Guides

JustGrants Office Hours: Application Mechanics

Session Topic	Description	Session Registration
Application Mechanics: Submitting an Application Weekly Training Webinar ***Key Audience:*** *Entity Administrator, Application Submitter, Authorized Representative*	• Preparing to apply • Completing the abbreviated application in Grants.gov • Entity onboarding and JustGrants access • JustGrants roles and responsibilities • Assigning users to applications • Completing, reviewing, certifying and submitting a JustGrants application • Attendee questions about application submission	**Every Wednesday** from 2:30-4:30 p.m. ET Click the link to register for the session you wish to attend: June 19, 2024 2:30-4:30 p.m. ET June 26, 2024 2:30-4:30 p.m. ET July 3, 2024 2:30-4:30 p.m. ET July 10, 2024 2:30-4:30 p.m. ET July 17, 2024 2:30-4:30 p.m. ET

Check website for updates: https://justicegrants.usdoj.gov/training/application-submission

DOJ Grants Financial Guide



As a starting point for all recipients and subrecipients of DOJ grants and cooperative agreements in ensuring the effective day-to-day management of awards consult the DOJ Grants Financial Guide: https://ojp.gov/financialguide/DOJ/index.htm.

TOP 10 TOPICS	
1. Financial Management Systems	6. Audit Requirements
2. Allowable Costs	7. Conference Costs
3. Unallowable Costs	8. Adjustments to Awards
4. Federal Financial Reports	9. Accounting by Approved Budget Category
5. Performance Reports	10. Subrecipient Monitoring

Important Contact Information

Technical Assistance submitting the FULL APPLICATION into JustGrants:

833-872-5175

JustGrants.Support@usdoj.gov

OJP Response Center

Technical Assistance with Programmatic Requirements and to report a technical issue that prevented application submission, contact the OJP Response Center:

800-851-3420

grants@ncjrs.gov

Go Social With OVC!

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Follow: https://twitter.com/OJPOVC

Watch: www.youtube.com/user/OJPOVC

Questions?

To submit a question, use the Q&A Box and select All Panelists