



Helping Crime Survivors Find Their Justice

OVC FY 2024 Field-Generated Solicitation: Increasing Options and Expanding Access for Victims of Crime

The webinar will begin shortly.

Presenter

Silvia Torres

Victim Justice Program
Specialist

Office for Victims of Crime



Webinar Outline

- OVC Overview and Mission
- Solicitation Overview
- Application Process & Tools
- Questions and Answers

Current Funding Opportunities

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SAM.gov Entity Registration and Renewal Reminder

All entities seeking Department of Justice (DOJ) grant funding must have an active registration in [SAM.gov](#). Once registered, entities must complete annual renewals to maintain an active status.

It is recommended that you **begin the SAM.gov registration or renewal process 30 days prior to any deadlines** to allow for the time necessary to complete the full process, including SAM.gov's entity validation process. If you intend to apply for a specific DOJ opportunity, refer to the Grants.gov due date provided on the solicitation, and plan your SAM.gov registration accordingly.

For additional support, visit [SAM.gov Help](#).

When available, OVC funding opportunities will be listed on this page.

[Subscribe to News From OVC](#) to receive announcements about OVC funding opportunities.

Visit our [How to Apply for Funding](#) page for tips and answers to frequently asked questions about applying for OVC funding.

[OVC Funding Opportunities](#)

Funding & Awards

Current Funding Opportunities

Funding Webinars

How to Apply for Funding

OVC Awards List

Performance Measures

Managing Grants

Types of Funding

Apply to be a Peer Reviewer

Expired Funding Opportunities



Find funding opportunities at <https://ovc.ojp.gov/funding/current-funding-opportunities>.



Helping Crime Survivors Find Their Justice

About the Office for Victims of Crime (OVC)

- Enhances the Nation's capacity to assist crime victims and provides leadership in changing attitudes, policies, and practices to promote justice and healing for all victims of crime.
- In addition to anti-trafficking funding, administers the Crime Victims Fund, supporting state victim assistance and compensation programs.
- To enhance capacity to identify, assist, and provide services to all victims of human trafficking, OVC leads the Nation in supporting victim-centered and trauma-informed programs, policies, and resources that promote justice, access, and empowerment.



Helping Crime Survivors Find Their Justice

This OVC Funding Opportunity



Eligibility

- Native American tribal organizations (other than Federally recognized tribal governments),
 - Nonprofits having a 501(c)(3) status with the IRS,
 - Nonprofits that do not have a 501(c)(3) status with the IRS,
 - Small businesses
- ✓ **Project partners - subawards**

Eligibility

Criteria



Program Goals

- Field-generated proposals
- Innovative solutions to increase the service options for crime victims
- Expand access for underheard and underrepresented communities or improve the way information is delivered to crime victims
- New or promising practices for the field

Areas of Interest

Partnerships between applicants and local entities

- Unique understanding of the needs of residents impacted by crime
 - Serve as an informational or referral source for crime victims to available programs and services to meet their needs.
- ✓ OR – Partnerships with national memberships representing local entities

Goals and Objectives



Applicants are expected to propose the goals, objectives and deliverables that align with their proposals.

OJP Priority Areas

1. Executive Order 13985, *Advancing Racial Equity and Support for Underserved Communities Through the Federal Government*

- A. Applications that include project(s) that will promote racial equity and the removal of barriers to access and opportunity for communities that have been historically underserved, marginalized, and adversely affected by inequality.
- B. Applicants that demonstrate that their capabilities and competencies for implementing their proposed project(s) are enhanced because the applicant (or at least one proposed subrecipient that will receive at least **40%** of the requested award funding, identifies as a culturally specific organization.

Program Requirements - Language Access

Any institution receiving federal funds must ensure that crime victims with limited English proficiency or disability have access to language translation and interpretation services.



If applicable, proposed budget can include translation and interpretation costs, even beyond allowable daily/hourly OJP threshold for consultant services—with prior approval.



Federal Award Information

Maximum number of awards OVC expects to make: 5 Awards

Maximum dollar amount for each award: \$500,000

Period of Performance start date: 10/1/2024

Period of Performance duration: 36 Months

Total amount to be awarded under solicitation: \$2.5 million



Helping Crime Survivors Find Their Justice

Application and Submission Information



Helping Crime Survivors Find Their Justice

Applications MUST Include

- **Basic minimum requirements** to advance to peer review and receive consideration for funding:
 - SF-424 and SF-LLL (in Grants.gov)
 - **Proposal Abstract**
 - **Proposal Narrative:**
 - a) Statement of the Problem/Description of the Issue (10%)
 - b) Project Design and Implementation (45%)
 - c) Capabilities and Competencies (20%)
 - d) Plan for Collecting the Data for this Solicitation's Performance Measures (5%)
 - **Budget Web-Based Worksheet and Budget Narrative (20%)**

Proposal Abstract

An abstract is a **clear and simple summary** statement about your proposal.

This statement should be no more than 400 words and should include:

- Purpose,
- primary activities,
- expected outcomes,
- the service area, and
- intended beneficiaries and subrecipients.

Address priority consideration 1A and/or 1B, if applicable.

Proposal Narrative: Project Design and Implementation

- Include goals, objectives and activities that are aligned with the solicitation.
- Be brief, concise, and clear.
- Make sure the information is consistent throughout your proposal.
- Describe potential partnerships, if applicable.

Address priority consideration 1A and/or 1B, if applicable.

Proposal Narrative: Capabilities and Competencies

- Describe experience with managing federal grants, state or private funding that support services to crime victims
- Demonstrate staff /partners capacity and experience to implement project activities

Proposal Narrative: Plan for Collecting Data

- Describe the process for measuring project performance.
- Identify who and how the data will be collected.
- How the information will be used to guide and evaluate the project's impact?
- Process to accurately report data.



Budget



- Use the JustGrants web-based form.
- Include adequate funding to fully implement the project
- Provide a 3-year budget with a yearly breakdown
- Mathematically sound and aligned with the proposed project design.
- Include a narrative for each budget line item.

Address Priority 1B, if applicable

Attachments (If applicable)

- Curriculum Vitae or Resumes of Key Personnel
- Letters of Support
- Memoranda of Understanding
- Research and Evaluation Independence and Integrity Statement
- List of Procurement Contracts
- Organizational Chart



Additional Documents to Apply

DOJ Application Submission Checklist

Submitting an application to DOJ is a two-part process. An applicant first submits an abbreviated application in Grants.gov. The full application is then completed in JustGrants, DOJ's grants management system. The following steps and tips will assist potential applicants in completing DOJ applications.



Step 1: Confirm your Entity's [System for Award Management \(SAM\)](#) registration information:

- Register with SAM or confirm that your SAM registration is active and up-to-date. You must renew and validate your registration every 12 months. If you do not renew your SAM registration, it will expire. An expired registration can delay or prevent application submission in Grants.gov and JustGrants. **Registration and renewal can take up to 10 business days to complete.**
- On April 4, 2022, the federal government will stop using Data Universal Numbering System (DUNS) numbers and start using the [new SAM Unique Entity Identifier \(UEI\)](#).
- Entities new to JustGrants: Confirm that the contact information (email address) for your Entity's Electronic Business Point-of-Contact (E-Biz POC) in SAM is accurate and up-to-date. The E-Biz POC is onboarded in JustGrants as the Entity's first Entity Administrator and will receive notifications from JustGrants. The Entity Administrator is responsible for completing Entity User onboarding in JustGrants. Once the Entity Administrator is onboarded, that role can be reassigned to another Entity User.
- Technical issues with SAM registration or renewal must be reported to the [SAM Help Desk \(Federal Service Desk\)](#).

Step 2: Apply in [Grants.gov](#):

- Effective February 21, 2022, all Grants.gov users and applicants will need to use [Login.gov credentials](#).
- Search for an open DOJ funding opportunity in Grants.gov or on the agency website and review the solicitation requirements.
- Complete and submit the required documents in Grants.gov at least 48–72 hours prior to the Grants.gov deadline to allow for time to correct any problems or errors. The Grants.gov portion of your application includes the SF-424 and SF-LLL. (Note: The user and email identified in Section 8.F of the SF-424 will be identified as the Application Submitter in JustGrants and will receive future notifications from JustGrants.)



Updated 2/16/22



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Office for Victims of Crime

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Application Process



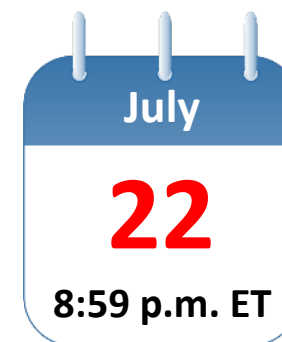
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Application Submission - Deadlines

Part 1: **Submit SF-424, SF-LLL** in Grants.gov by



Part 2: **Submit Full Application** in JustGrants.gov by



Information on SAM.gov

Visit SAM.gov:
This is your first stop
BEFORE applying.



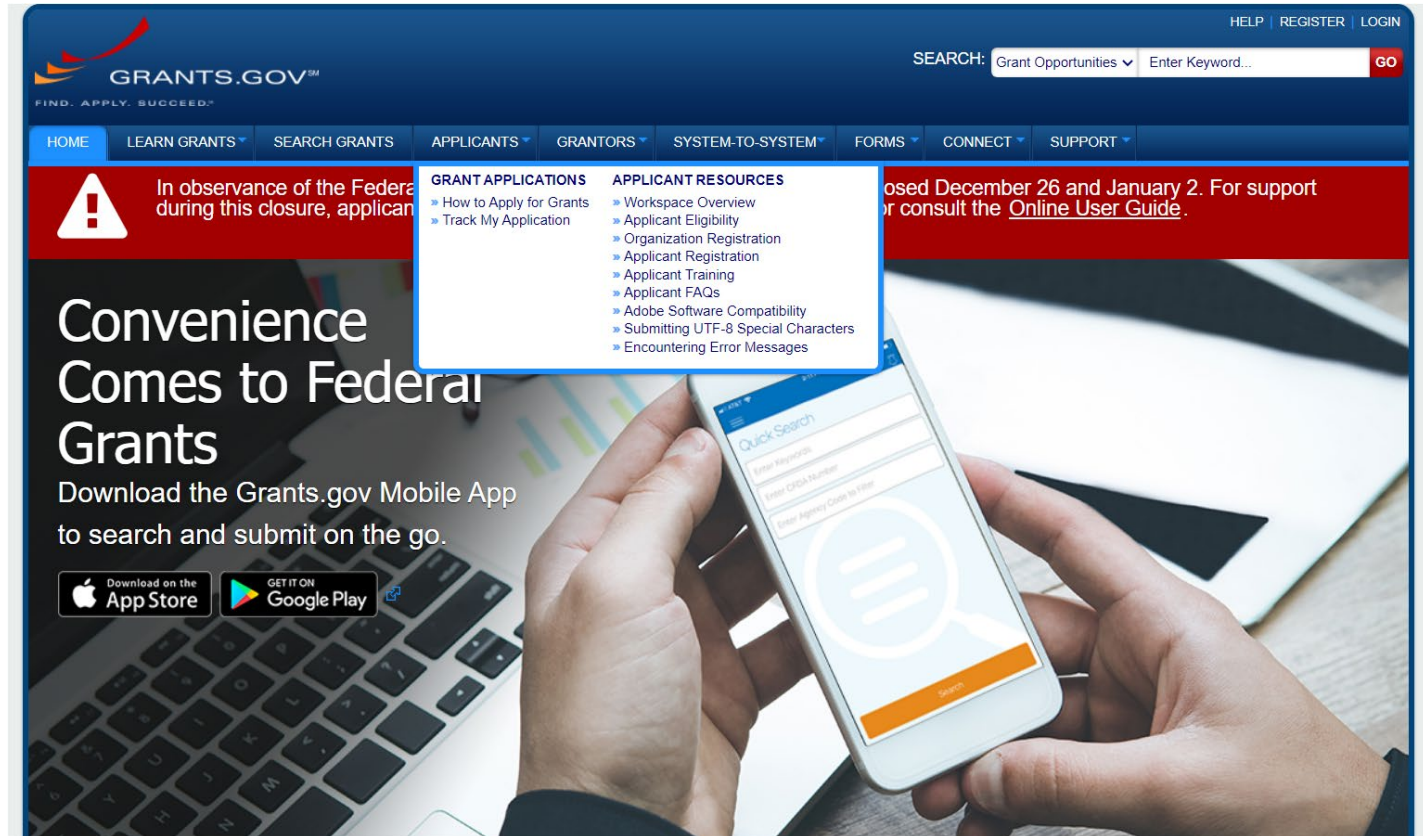
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For additional support, visit [SAM.gov Help](#).

Information on Grants.gov



Visit Grants.gov:
<https://www.grants.gov>.
This is your first stop in
applying.

Important Contact Information



Technical Assistance registering or renewing your entity registration in the System for Award Management (SAM): 866-606-8220 | [SAM Help Desk \(Federal Service Desk\)](#)



Technical Assistance submitting the SF-424 and SF-LLL into Grants.Gov: 800-518-4726, 606-545-5035 | support@grants.gov



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Important Contact Information



Technical Assistance submitting the FULL APPLICATION into JustGrants: 833-872-5175 | JustGrants.Support@usdoj.gov



OJP Response Center

Technical Assistance with Programmatic Requirements and to report a technical issue that prevented application submission, contact the OJP Response Center: 800-851-3420 | grants@ncjrs.gov



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Resources



JustGrants Office Hours: Application Mechanics

Session Topic	Description	Session Registration
<p data-bbox="104 436 695 596">Application Mechanics: Submitting an Application Weekly Training Webinar</p> <p data-bbox="104 662 644 879"><i>Key Audience: Entity Administrator, Application Submitter, Authorized Representative</i></p>	<ul data-bbox="784 354 1658 961" style="list-style-type: none">• Preparing to apply• Completing the abbreviated application in Grants.gov• Entity onboarding and JustGrants access• JustGrants roles and responsibilities• Assigning users to applications• Completing, reviewing, certifying and submitting a JustGrants application• Attendee questions about application submission	<p data-bbox="1722 408 2372 625">Every Wednesday from 2:30-4:30 p.m. ET Click the link to register for the session you wish to attend:</p> <p data-bbox="1722 694 2423 853">June 19, 2024 2:30-4:30 p.m. ET June 26, 2024 2:30-4:30 p.m. ET July 3, 2024 2:30-4:30 p.m. ET</p>

Check website for updates: <https://justicegrants.usdoj.gov/training/application-submission>



Helping Crime Survivors Find Their Justice

The OJP Grant Application Resource Guide

Find it at: <https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide>



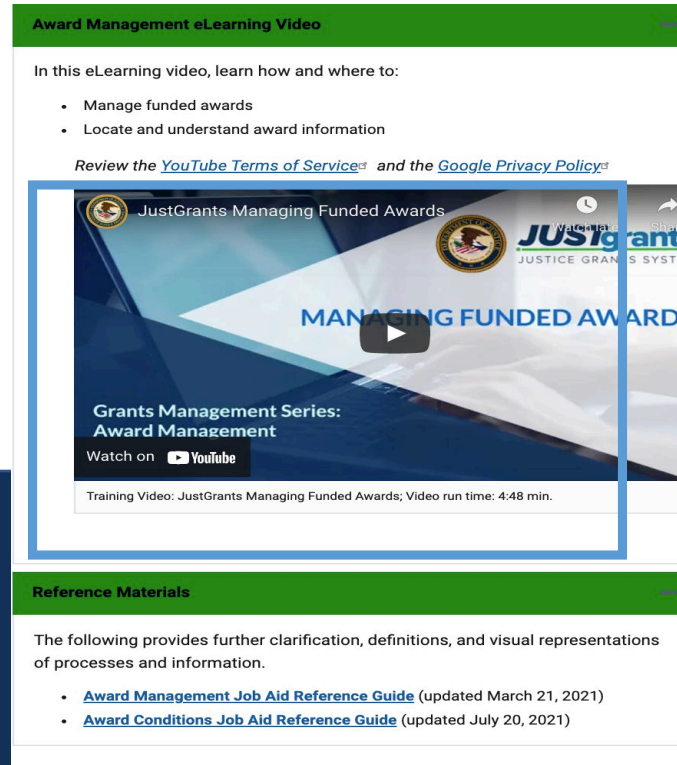
JustGrants Training Resources

Visit: <https://justicegrants.usdoj.gov>



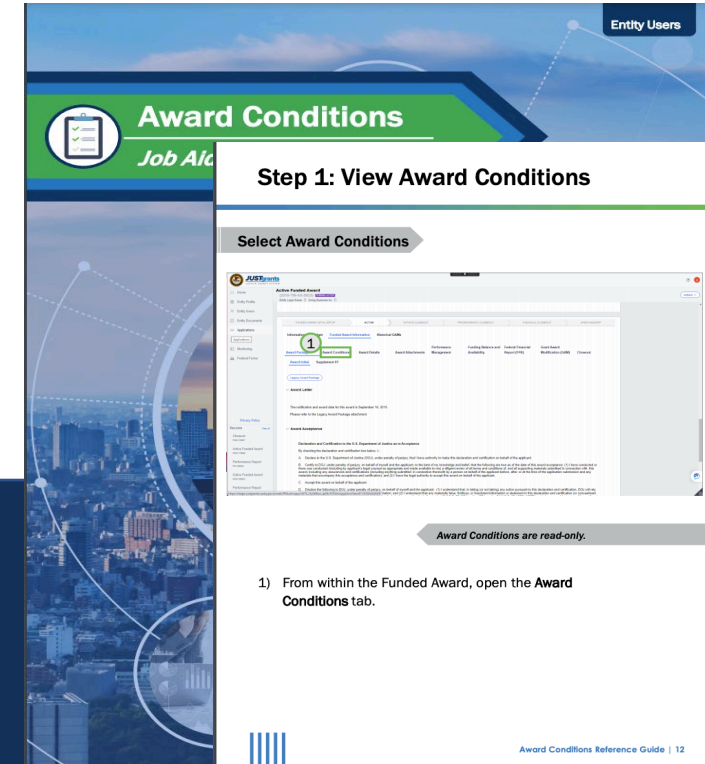
The screenshot shows the JustGrants website header with the DOJ seal and the text "JUSTgrants JUSTICE GRANTS SYSTEM". A navigation menu is open, listing various topics: Training, Entity Management, Entity User Experience, Application Submission, Grant Award Acceptance, Award Management, Grant Award Modifications, Financial Reporting, Performance Reporting, Monitoring, Closeout, and Virtual Q&A Sessions. Below the menu, a paragraph states: "The Department of Justice (DOJ) grant making components—the Office, the Office of Justice Programs (OJP), and the Office on to serve as a resource hub for their grants management system of which launched on October 15, 2020."

Organized by Topics



The screenshot shows an eLearning video player titled "Award Management eLearning Video". It contains the text: "In this eLearning video, learn how and where to:" followed by a bulleted list: "• Manage funded awards" and "• Locate and understand award information". Below the list, it says "Review the [YouTube Terms of Service](#) and the [Google Privacy Policy](#)". A video player is embedded with the title "JustGrants Managing Funded Awards" and "MANAGING FUNDED AWARDS". Below the video, it says "Grants Management Series: Award Management" and "Watch on YouTube". At the bottom, it states "Training Video: JustGrants Managing Funded Awards; Video run time: 4:48 min." Below the video player, there is a "Reference Materials" section with the text: "The following provides further clarification, definitions, and visual representations of processes and information." followed by a bulleted list: "• [Award Management Job Aid Reference Guide](#) (updated March 21, 2021)" and "• [Award Conditions Job Aid Reference Guide](#) (updated July 20, 2021)".

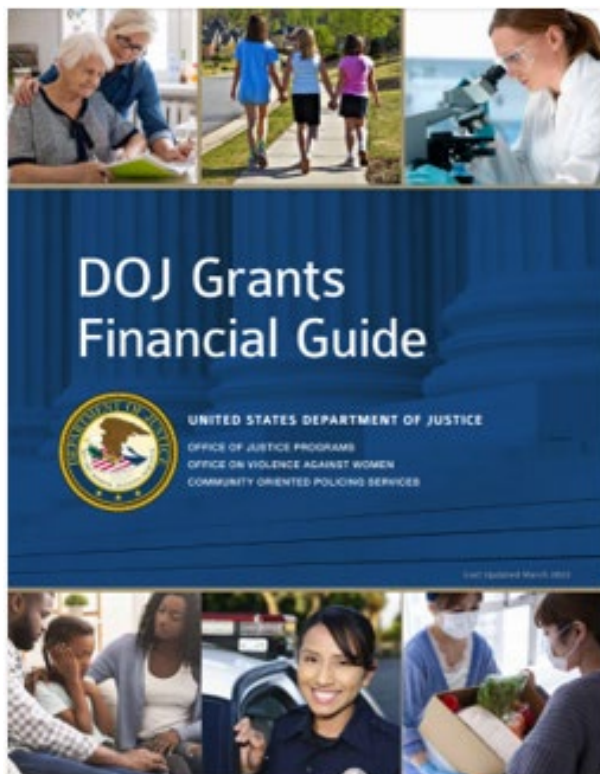
Micro-learning videos



The screenshot shows a "Job Aid Reference Guide" for "Award Conditions". The title is "Award Conditions Job Aid Reference Guide". The main heading is "Step 1: View Award Conditions". Below this, there is a "Select Award Conditions" section with a screenshot of the JustGrants system interface. The interface shows a table with columns for "Award ID", "Award Title", "Award Status", "Award Type", "Award Category", "Award Subcategory", "Award Start Date", "Award End Date", "Award Budget", "Award Amount", "Award Currency", "Award Unit", "Award Location", "Award Country", "Award State", "Award County", "Award City", "Award Zip", "Award Address", "Award Phone", "Award Email", "Award Website", "Award Logo", "Award Description", "Award Notes", "Award Comments", "Award Attachments", "Award Documents", "Award Images", "Award Videos", "Award Audio", "Award Other". A red circle highlights the "Award Conditions" tab in the interface. Below the screenshot, there is a note: "Award Conditions are read-only." and a numbered list: "1) From within the Funded Award, open the Award Conditions tab." The page number "12" is visible in the bottom right corner.

Job Aid Reference Guides

DOJ Grants Financial Guide



As a starting point for all recipients and subrecipients of DOJ grants and cooperative agreements in ensuring the effective day-to-day management of awards consult the DOJ Grants Financial Guide: <https://ojp.gov/financialguide/DOJ/index.htm>.

TOP 10 TOPICS

1. Financial Management Systems	6. Audit Requirements
2. Allowable Costs	7. Conference Costs
3. Unallowable Costs	8. Adjustments to Awards
4. Federal Financial Reports	9. Accounting by Approved Budget Category
5. Performance Reports	10. Subrecipient Monitoring

Information on Grant Measurement Reporting

Overview of performance measurement activities at OJP:

<https://ojp.gov/performance/>

Applicant Resources

Grant Performance Measurement and Progress Reporting Information [🔗](#)

Welcome to the Office of Justice Programs (OJP) Grant Performance Measurement and Progress Reporting Information Portal! This page provides OJP grant applicants and grantees with an overview of performance measurement activities at OJP.

Applicants [🔗](#)

Applicants are encouraged to review the following information when completing their application. Each solicitation requires applicants to respond with a detailed description of how the required performance data will be collected.

Overview

Grants 101

OJP Grant Process

Frequently Asked Questions

2014 OJP Financial Guide

Other Application Requirements



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Follow: <https://twitter.com/OJPOVC>



Watch: www.youtube.com/user/OJPOVC

Questions?



To submit a question, use the [Q&A Box](#) and select [All Panelists](#)