

Frequently Asked Questions



This Year's Format

Q. How can I access the 2021 National Crime Victims' Rights Week (NCVRW) Resource Guide?

A. To view or download the *2021 NCVRW Resource Guide*, visit www.ovc.ojp.gov/ncvrw2021. The resource guide contains a wide range of practical, adaptable information to support and augment your outreach efforts, including extensive how-to and sample resources to help you build a successful public awareness campaign.

Professional artwork is available in high-resolution formats for print applications as well as graphics specially sized for use online. All artwork is available in both English and Spanish, including the following:

- **Theme poster**, available in two sizes: 22" x 28" and 11" x 17".
- **Theme artwork**, including an array of outreach materials and web ads.
- **Awareness posters** on human trafficking, elder abuse, and victim compensation.

A limited number of flat 22" x 28" theme posters—as well as packages of the awareness posters and folded theme poster—are available for a small shipping and handling fee. Details are available at <https://ovc.ojp.gov/ncvrw2021/ncvrw-artwork/theme-posters>.

Q. How can I receive next year's print materials and electronic notifications?

A. Whether you are a new or returning participant, to ensure that you receive email announcements and materials for 2022 NCVRW, please submit or confirm your contact information at <https://ovc.ncjrs.gov/ncvrw/> subscribe. Through the NCVRW subscription list, you will receive—

- print products, such as the 22" x 28" NCVRW theme poster and 8.5" x 11" awareness posters;
- email notification when the *2022 NCVRW Resource Guide* is available to download from the OVC website; and
- details concerning the National Crime Victims' Service Awards Ceremony.

Q. How can I receive more copies of this year's theme poster?

A. If you missed this year's theme poster mailing, would like additional copies, or need a flat (un-creased) copy, you can order the theme poster online for a small shipping and handling fee (limited supply available). All materials, including the theme poster, are also available for free download. Visit <https://ovc.ojp.gov/ncvrw2021/ncvrw-artwork/theme-posters> to explore viewing, printing, signup, and ordering options.

Q. Can I order a Spanish-language version of the theme poster?

A. Hardcopies of the theme poster are available only in English. To download the Spanish-language artwork in a variety of formats suitable for printing, visit <https://ovc.ojp.gov/ncvrw2021/ncvrw-artwork>.

Technical Assistance

Q. May I reproduce, modify, or repurpose the materials included on the website?

- A. Yes! To promote community awareness of crime victims' rights, all materials that use the 2021 NCVRW theme design developed by the Office for Victims of Crime (OVC) are in the public domain, and reprint permission is not required. You may use any resource guide text verbatim and may also translate it into any language. The entire contents of the *2021 NCVRW Resource Guide*, including theme artwork files, are available for download at www.ovc.ojp.gov/ncvrw2021.

NOTE: The OVC logo is the exclusive property of OVC and may not be used or reproduced without written permission. See OVC's Reuse Policy for more information.

Q. My Internet access is slow/restricted. How can I view the 2021 NCVRW Resource Guide?

- A. If you are unable to download this year's resource guide components, please contact the Office for Victims of Crime Resource Center at askovc@ncjrs.gov for assistance in accessing these materials.

Q. How can we arrange for a speaker at our event?

- A. The OVC Training and Technical Assistance Center (TTAC) can help you find expert consultants, victim service professionals, and survivors to speak at a conference; conduct a training designed to meet your organization's specific needs; perform a needs assessment; or design, implement, or evaluate a training program. Contact OVC TTAC at—

9300 Lee Highway, Fairfax, VA 22031-6050

Phone: 866-OVC-TTAC (866-682-8822)

TTY: 866-682-8880

Fax: 703-225-2338

Email: ttac@ovcttac.org

Website: www.ovcttac.gov

Online Requests for Training and Technical Assistance:
www.ovcttac.gov/HowWeCanHelp

Q. How do I search for NCVRW events in my area or publicize an NCVRW event?

- A. Publicize your event by adding it to the Victim Assistance-Related Events at <https://ovc.ojp.gov/events>. This list is meant to help victims, victim service providers, allied professionals, and other interested individuals plan, promote, and locate events of interest to those serving, supporting, and working with victims in their community. Your submission will be reviewed and, if approved, posted on the web for public view. There is no charge for posting events.

Q. Where can I find additional information, services, and resources related to crime, victim assistance, and public safety?

- A. OVC is one of six components within the Office of Justice Programs (OJP) at the U.S. Department of Justice. OJP provides federal leadership, grants, training, technical assistance, and other resources to improve the Nation's capacity to prevent and reduce crime, assist victims, and enhance the rule of law by strengthening the criminal and juvenile justice systems. Visit www.ojp.gov to access the following:
- Extensive reference and referral services to help you find answers to your questions about crime, victim assistance, and justice-related research, policy, and practice.
 - An information network. Register to stay informed about new publications, funding opportunities, and other news and announcements.
 - A virtual library with a collection that includes thousands of victim-related publications and other products, available through one of the largest criminal and juvenile justice libraries and databases in the world.
 - Information about upcoming conferences, webinars, trainings, and other events, searchable by focus areas, geographical location, or dates. Increase exposure and participation at your upcoming conferences by adding your event to the calendar.



SUPPORT VICTIMS. BUILD TRUST. ENGAGE COMMUNITIES.

Q. Is funding available for organizing NCVRW events?

- A. Yes! Each year, OVC makes funding available for local communities to organize, publicize, and host NCVRW events. Community Awareness Project (CAP) grants are awarded through the National Association of VOCA Assistance Administrators and can provide financial assistance of up to a designated amount (\$5,000 for 2021 projects).

The 2021 NCVRW CAP awards have already been made. To be notified when the 2022 NCVRW CAP applications are available, please sign up at <https://navaa.org/community-awareness-project>.

Using the Artwork

Q. May we add our contact information and logo to the artwork provided in the resource guide? May we use the artwork to create a custom outreach piece or invitation?

- A. Yes! Much of the resource guide theme artwork is designed with space for your organization's contact information or logo, as are all of the awareness posters. The PDFs include fillable form fields so you can easily incorporate your local information, giving victims a place to turn within their own community. (Download the free Adobe Reader at www.adobe.com.) The theme artwork source files may also be used to develop custom pieces.

Printing companies that use quality presses, inks, and paper will produce the highest quality products and can often be found through referrals or a quick Internet search. Many local quick-copy vendors and office supply stores can also meet your printing needs. These shops will usually be more cost effective for small quantities. Your local printer or office supply store staff may help you format your piece, insert your contact information, or create a custom outreach product.

Please note that the use of all font files and any photographic materials is restricted to reproduction only. For inquiries about licensing these elements for other uses, please contact the Office for Victims of Crime Resource Center at askovc@ncjrs.gov.

Q. I need help customizing this year's campaign materials. Where can I get assistance?

- A. If you would like help customizing this year's theme artwork, we recommend that you contact a local printing company, which you can find through referrals or a quick Internet search. For the best results, choose a company that uses quality presses, inks, and paper. (See the previous question for recommendations.)

Q. Where can I find the NCVRW theme design for use in my organization's own campaign materials?

- A. The NCVRW theme design can be downloaded at www.ovc.ojp.gov/ncvrw2021. Theme artwork images (including logos, bookmarks, and letterhead) are also available in a variety of formats, such as JPG and PDF, that are easy to apply to your campaign materials. Should you want to create your own design using specific elements of the 2021 NCVRW theme design, the Adobe Creative Cloud source files for those designs are included as well.

Q. Is there a way to reprint the 8.5" x 11" awareness posters or NCVRW-specific theme artwork in a larger size?

- A. The artwork and posters are designed to print at specific dimensions, and scaling them up or altering the width-to-height ratio may distort them. If you are thinking about producing a larger piece, please contact your local printer or office supply store for assistance.

For questions about the 2021 NCVRW Resource Guide, please contact the Office for Victims of Crime Resource Center at askovc@ncjrs.gov.

