



*Helping Crime Survivors Find Their Justice*

# OVC FY 2024 Improving Outcomes for Child and Youth Victims of Human Trafficking Orientation

The webinar will begin shortly.

1

## Ice Breakers

Get to Know Each Other

2

## Introductions

OVC, RTI and Grantee Introductions

3

## Program Overview

Learning more about the iO program

4

## Overview of Training and Technical Assistance

Learn more about RTI and your TTA

5

## Reminders, Next Steps, Resources and Questions

Clarifications, reminders, and explanations



# Our Agenda

# Ice Breaker

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- What are you most looking forward to this Autumn?

<https://www.menti.com> 15629030





# OVC Grant Manager Introductions



**OVC**  
Office for Victims of Crime

*Helping Crime Survivors Find Their Justice*

# Natalia Aguirre

Victim Justice Specialist



## About Me:

- Fun Fact: Is learning how to watercolor
- Is based in Washington, D.C.

[Natalia.Aguirre@usdoj.gov](mailto:Natalia.Aguirre@usdoj.gov)  
(202) 880-7367

## Assigned iO Sites:

- RTI – TTA
- Maryland provider
- Ohio
- Louisiana
- Michigan
- Delaware

## Expertise:

- Polyvictimization
- Family Justice Centers & Collaboratives
- TTA

? Arrives at least 2 hours prior to a domestic flight? Yes / No?

# Lindsay Waldrop

Senior Advisor on  
Anti-Trafficking TTA



## About Me:

- Fun Fact: lover of cheese- sadly unrequited
- Full-time remote work from Florida
- Eastern Time Zone

[Beatrice.L.Waldrop@usdoj.gov](mailto:Beatrice.L.Waldrop@usdoj.gov)  
(202) 598-5791

## Assigned iO Sites:

- Minnesota
- Oregon
- Colorado

## Expertise:



- Training and Technical Assistance
- Children and Youth
- OVC Historian

? Arrives at least 2 hours prior to a domestic flight? Yes / No?



# Training and Technical Assistance Team



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# Project Staff

IMPROVING OUTCOMES TTA



**Stacey  
Starseed  
Cutbush, PhD**

Director, Violence  
Prevention and Harm  
Reduction Research  
Program, RTI  
International

Project Director  
Individual TTA Provider



**Samantha  
Charm**

Research Public  
Health Analyst,  
RTI International

Associate Project Director  
Individual TTA Provider







# Project Staff

IMPROVING OUTCOMES TTA



## Shani Bacy

Research Analyst &  
Training and Technical  
Assistance Provider,  
RTI International

Resource & Dissemination Lead  
Individual TTA Provider



## Hannah Feeney, PhD

Community  
Psychologist,  
RTI International

Group TTA Lead  
Individual TTA Provider





# Project Staff

IMPROVING OUTCOMES TTA



**Brianna  
D'Arcangelo**

Project Manager and  
Technical Assistance  
Provider, RTI  
International

Project Manager



**Leanne  
McCallum  
Desselle**

Research Analyst &  
Training and Technical  
Assistance Provider, RTI  
International

Individual TTA Lead  
Individual TTA Provider





# FY2024 Grantee Introduction



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# Illinois

- **Lead agency**

- Illinois Department of Human Services (DHS)  
Bureau of Domestic Violence, Sexual Assault  
and Human Trafficking (DVSAHT)

- **Partners:**

- Illinois Department of Children and Family  
Services
- Illinois State Police
- Child Advocacy Centers of Illinois



# Illinois



## Statewide Strategies

- Develop and implement a statewide, trauma-informed plan for responding to child and youth victims of sex and labor trafficking in Illinois.
- Create coordinated, trauma-informed protocols for multidisciplinary actors to deliver victim-centered services that are age-appropriate, culturally specific, and protect victim privacy.
- Identify challenges and gaps to improve coordinated services for child and youth trafficking victims.
- Develop and implement screening tools for multidisciplinary actors to identify child and youth trafficking victims.
- Establish trauma-informed training standards and strategies for statewide actors to recognize and respond to trafficking indicators.
- Build a data collection and information-sharing system to track coordinated responses while ensuring victim confidentiality.

# Virginia

- **Lead agency**

- The Virginia Office of the Attorney General (OAG)

- **Partners:**

- The Center for Public Policy at the Wilder School with Virginia Commonwealth University (VCU)
- ImPACT



# Virginia



## Statewide Strategies

- Form a state-wide working group in Virginia to end minor trafficking, ensuring high-level support.
- Conduct a state-wide study to identify gaps and promising practices in assisting trafficked minors, focusing on labor and male victims.
- Update Virginia's Human Trafficking Toolkit to improve resources for male and labor trafficking victims.
- Train staff at Bon Air Juvenile Facility to better identify and support trafficking victims, especially male and labor victims.
- Host five regional training events to improve collaboration and skills for identifying and referring trafficked minors, focusing on male and labor victims.



# Improving Outcomes Program Overview

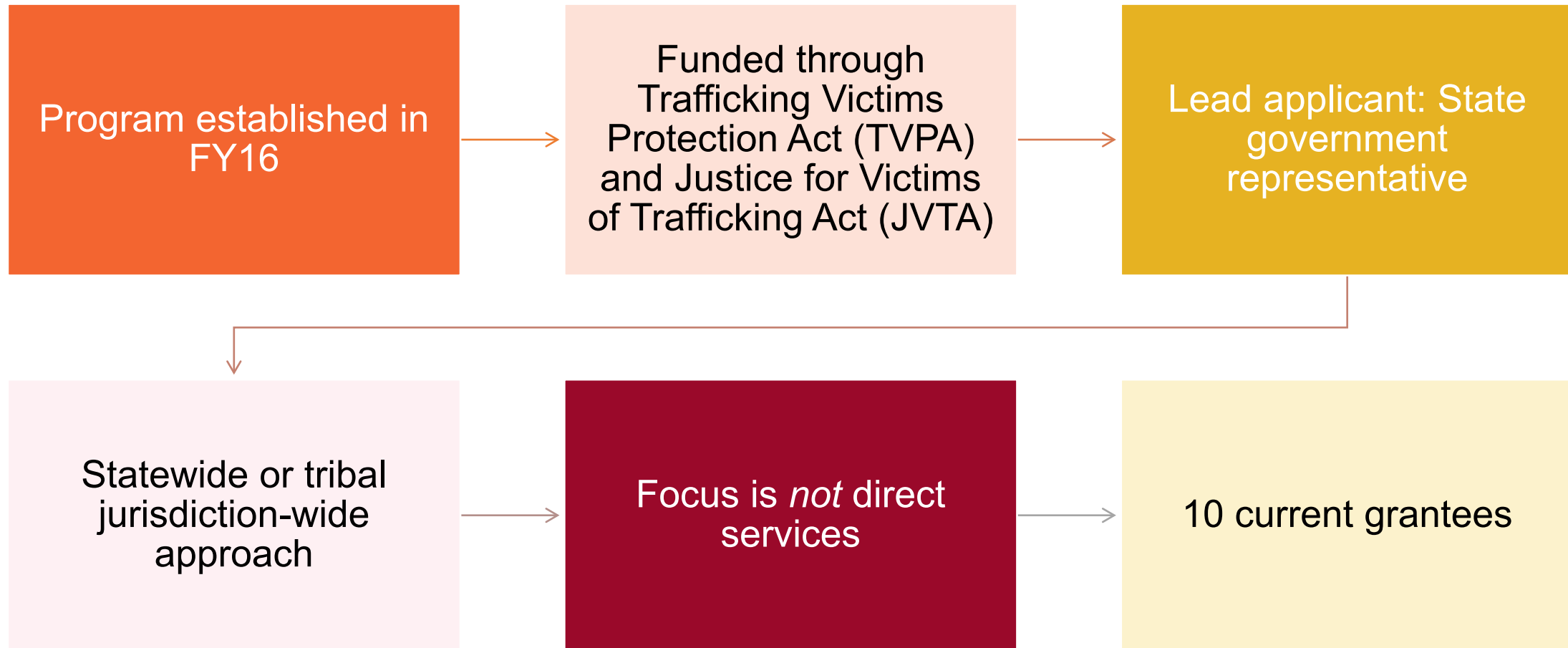


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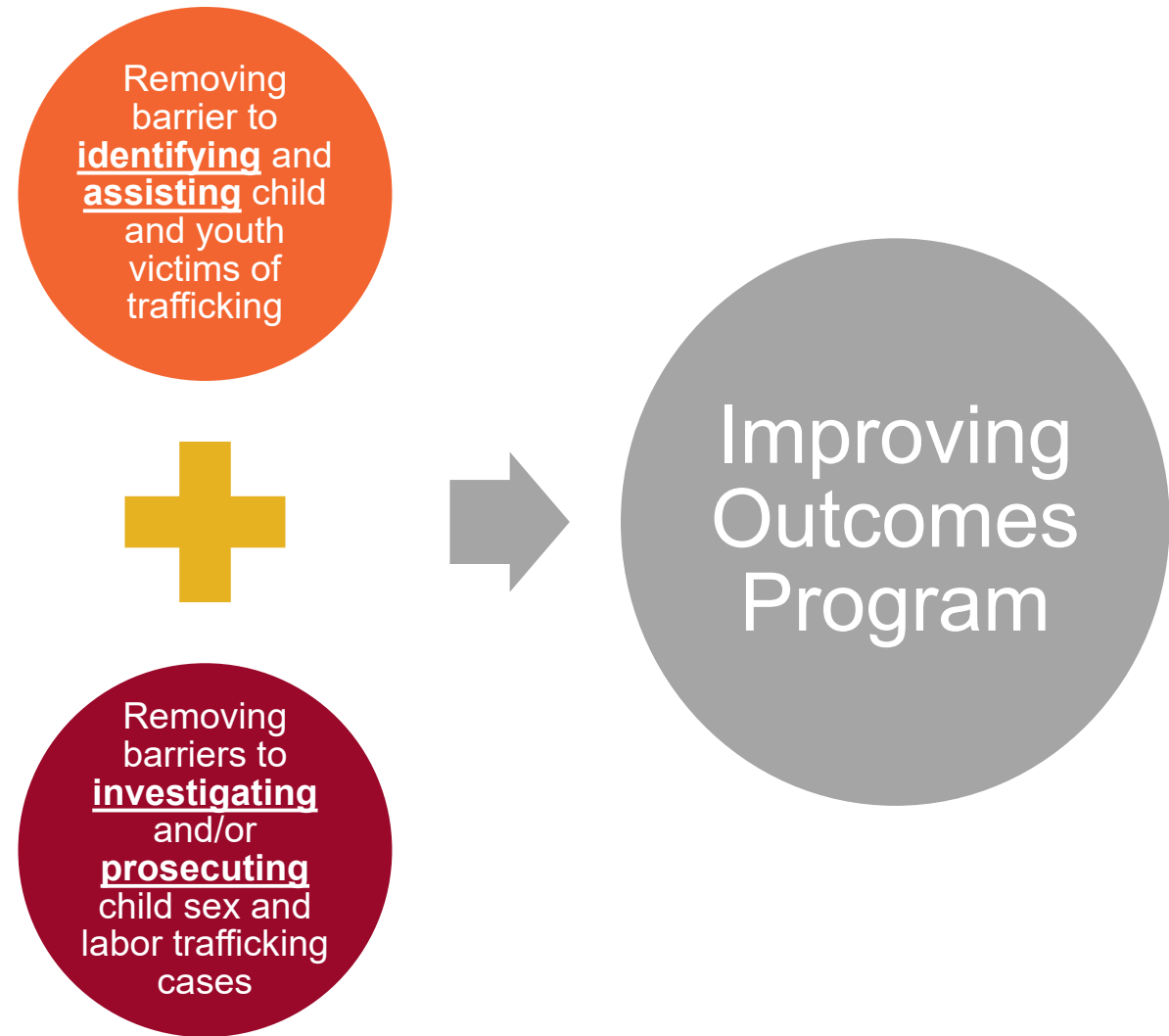


# Program Overview

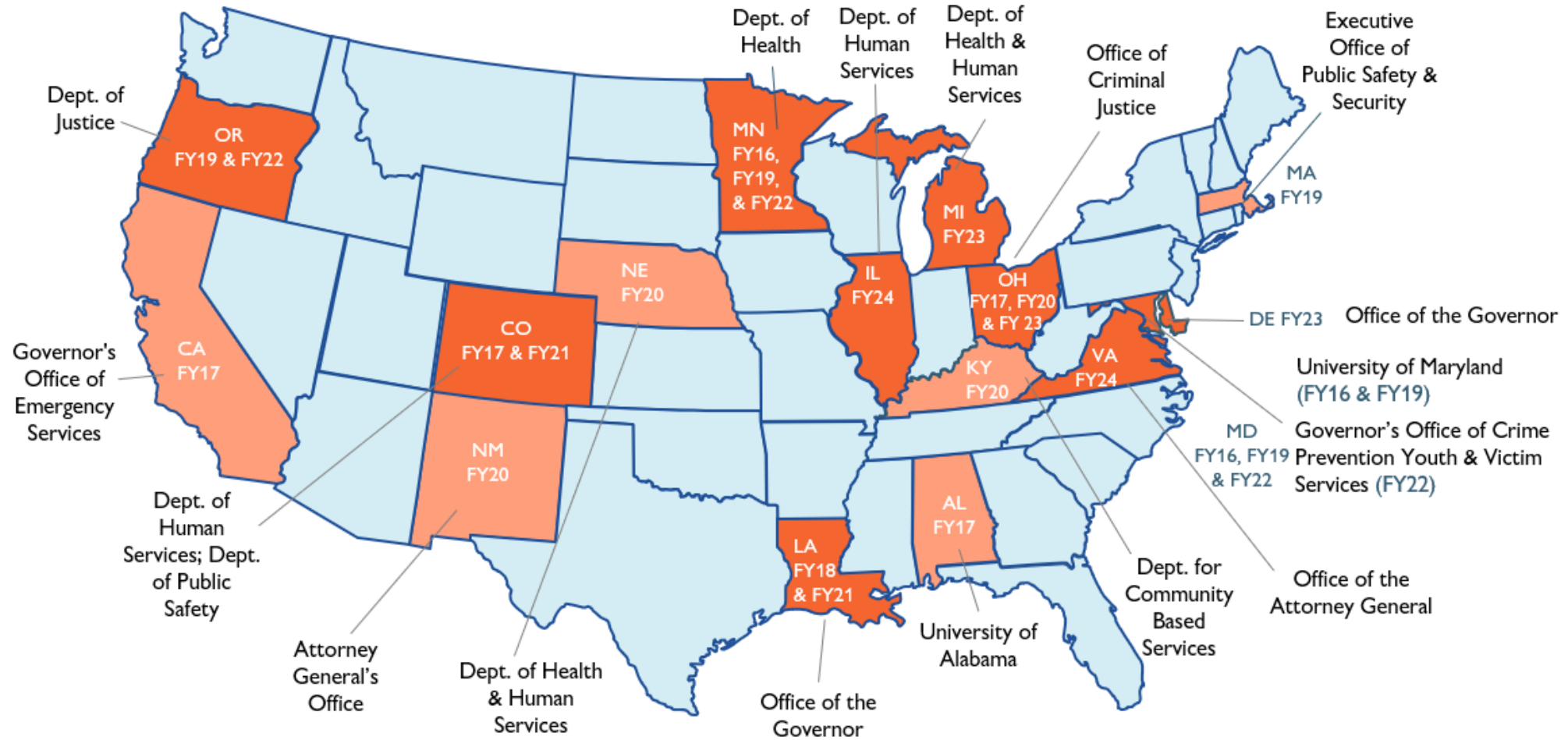


# Program Goal

To improve responses to and outcomes for child and youth victims of **sex and labor trafficking** through *increased collaboration* at the statewide or Tribal jurisdiction level and to *create effective change across systems*.



# Improving Outcomes Grantees



# Varied Approaches

Multidisciplinary Teams, Task Forces, Steering Committees

Policies, Practices, and Guidelines

Screening and Identification

Training and Outreach

Research, Evaluation, and Data systems

Needs Assessment, Resource Mapping

Enhanced investigation and prosecution



# Program Objectives

- Develop and implement a state or Tribal **jurisdiction-wide strategy** to tackle the greatest identified challenges
- Develop **protocols and procedures within and across systems** to ensure appropriate services
- **Strengthen data collection and information sharing**
- Develop a **unified strategy to provide training to professionals** throughout the jurisdiction
- **Identify and fill gaps in services and coordinate responses** in existing anti-trafficking and youth-serving efforts
- Collect data and engage in [performance measurement](#) activities

# Mandatory Program Requirements (solicitation page 6-9)

1. Ensuring civil rights
2. Strengthening response to labor trafficking
3. Ensuring access to support male victims
4. Input from individuals with lived experience
5. Enhancing access to services and promoting survivor autonomy
6. Privacy and confidentiality guidance
7. Guidance on service provision for programs serving children and youth

## Ensuring Civil Rights

Ensure policies and procedures follow applicable federal and state laws protecting the civil rights of program participants and staff. [Learn more.](#)

What this means in practice or application:

- Ensure program participants/ employees and prospective employees that you do not discriminate in the delivery of services based on race, color, national origin, religion, sex, disability, and age as well as sexual orientation and gender identity.
- Develop written policies or procedures for notifying employees and applicants how to file complaints alleging discrimination.
- Established steps to meaningfully provide access to programs and activities to persons with limited English proficiency. Develop a written language access policy.
- Provide services to eligible participants regardless of religion, religious belief, a refusal to hold a religious belief, or a refusal to attend or participate in religious practice.



Describe ongoing efforts to enhance responses to labor trafficking as part of routine programmatic reporting.

What this means in practice or application:

- Make sure you continue to include updates and conversations with RTI/OVC on labor trafficking efforts.
- Include a section on labor trafficking efforts in your semi-annual report and or to include them throughout your narrative responses.
- Weaving labor trafficking into your strategic planning process and identifying stakeholders who focus on labor trafficking (consider nontraditional partners e.g. the Dept. of Energy; unions and trade organizations, Dept. of Labor).





## Ensuring Access to Support for Male Victims

- Applicants should consider the needs of these victims in the proposal narrative and propose community partnerships or collaborations that are required to respond to this population.

What this means in practice or application:

- Ensure you have stakeholders who are serving male victims of crime as part of your strategic planning process.
- You may include a working group or a goal/objective related to serving underserved victims of human trafficking that focuses on male victims.
- You may want to conduct needs assessments or surveys to understand gaps or challenges for providers and or male survivors of human trafficking in your state.



## Input from Lived Experience Experts

- OVC encourages applicants to propose and implement intentional and sustainable engagement from individuals with lived experience and/or members of impacted communities to enhance their anti-trafficking programming. Upon award, OVC grantees may reach out to the SETTA team to submit a request for training and technical assistance.

What this means in practice or application:

- Ensure you include lived experience experts from the beginning of the project. Find different ways to engage them throughout.
- Review material on this topic [Practical Guide: Survivor-Informed Services](#) and [Updated Toolkit: Building Survivor-Informed Organizations](#)
- Contact [OVC SETTA](#) team to learn more about how you can engage survivors from the beginning of your work.



## Enhancing access to services and promoting survivor autonomy.

- Programs funded under this solicitation will engage in practices that remove barriers to receiving services and support survivor autonomy. Such practices will reduce requirements to engage in services, promote survivors' choice within service delivery, and protect victim privacy and confidentiality.

What this means in practice or application:

- Review your work to ensure it is [trauma informed, victim-centered, survivor informed, culturally competent and evidence based](#). This may be something you want to identify through standards of care in your jurisdiction.
- Review your policies and procedures to ensure they do not require victims to take certain actions to be eligible.



## Privacy and Confidentiality

- The recipient (and any “subrecipient” at any tier) must have, or be actively working with OVC to establish, privacy and confidentiality policies and procedures that conform with the requirements of 34 U.S.C. 12291(b)(2). Section 12291(b)(2) is the confidentiality and privacy condition applicable to awards under the Violence Against Women Act of 1994, commonly referred to as the “VAWA Confidentiality Provision.” For purposes of this OVC program, the phrase “under this subchapter” in the VAWA Confidentiality Provision shall be understood as referring to “under this OVC program.”
- With prior approval from OVC, recipients may use award funds to develop policies and procedures that comply with the VAWA Confidentiality Provision. For more information on the VAWA Confidentiality Provision, please see <https://www.justice.gov/ovw/page/file/1006896/download>
- Note there will be TTA from OVC that specifically focuses on privacy and confidentiality.



## Guidance on service provision for programs serving children and youth.

- Programs that provide services to child and youth victims of crime, services must be tailored to ensure that they are developmentally appropriate, culturally responsive, victim-centered, and trauma-informed. In addition to encouraging use of a shared decision-making model, OVC promotes the use of evidence-based and evidence-informed practices when working with children and youth victims of crime.

What this means in practice or application:

- Review materials on [shared decision-making models](#).
- Consider how your program supports the creation of developmentally appropriate responses to child and youth.
- Find ways to incorporate voices and feedback of children and youth in your program (eg. Youth advisory boards, lived experienced expert consultants, etc.)



Provide all grant-funded staff at least one session of training (to be delivered by individuals or organizations with reasonable and demonstrable expertise) related to diversity, equity, inclusion, and/or accessibility and tied to program goals and objectives annually.

- This training may be already happening in-house and/or already exists.
- This may be fulfilled via TTA providers. HTC has a series on this topic specifically. Must be documented in your semi-annual reports.

# Deliverables Summary



A WRITTEN  
STRATEGIC PLAN  
– END OF YEAR 1



A WRITTEN  
TRAINING PLAN  
– END OF YEAR 1



DOCUMENTED  
LESSONS  
LEARNED



WRITTEN  
PROTOCOLS AND  
PROCEDURES



OUTREACH AND  
AWARENESS  
MATERIALS



REGULAR  
PERFORMANCE  
REPORTS



# Overview of Training and Technical Assistance



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# *Improving Outcomes Training & Technical Assistance*



Monthly calls with RTI and OVC



Community of Practice Quarterly Grantee Meetings



Newsletters



Webinars and Roundtables



Subject Matter Experts



Peer to Peer Engagement



Compendium of Resources



Website



Annual Grantee Meeting



... and more!

# Planning for Project Success

- Strategic Planning (also a deliverable!) – Should be...
  - ❖ a “living” document
  - ❖ Created with your partners and stakeholders
  - ❖ Updated based on data and lessons learned
- Planning for Staff Turnover
  - ❖ Key to success and implementation
  - ❖ Staff turnover, *team* leaving, changes in administration
- Sustainability Planning
  - ❖ Policy change
  - ❖ Budget line
  - ❖ Reminder that this is federal discretionary funding (so plan accordingly)



# Resources

## Available Resources

- Improving Outcomes Website
- Improving Outcomes Compendium of Resources
- Human Trafficking Screening Tool Matrix
- Screening Tool Factsheet
- Grantee Spotlights
- Survivor Engagement Resources

## Forthcoming Resources

- Onboarding Guide
- Strategic Planning Guide



# Other Important Reminders and Next Steps



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# OVC Checklist for Foundational Trainings

Orientations are mandatory for FY 24 grantees and therefore a way to document compliance is needed.

Checklist: [OVC Anti-Trafficking Grantee Foundation Trainings | Office for Victims of Crime \(ojp.gov\)](#)

Can be used by any grantee to track orientation attendance, new staff attendance, or any training attended throughout the year.

## Checklist for OVC Anti-Trafficking Grantee Trainings



### Foundational Trainings

Participation in OVC foundational trainings is a requirement for new OVC anti-trafficking grantees and the trainings identified below with an asterisk (\*) are mandatory. Track compliance with this grant requirement by completing the form below with names and dates of staff attendance and submit with your progress report in JustGrants. Staff are highly encouraged to take trainings, especially as new staff onboard, throughout the year. While not mandatory, this form can also be used to document any trainings attended by staff through the award. Upload this form as an attachment with your next progress report once complete or as updated.

	Name:	Date
Human Trafficking Program Orientation*		
New Grantee Performance Management Team Training*		
	Name:	Date



# Recommended Next Steps

- Review the [FY24 Improving Outcomes solicitation](#), your application, and your award conditions.
  - Be sure to share these with your staff, partners, and those you are onboarding
- Review OVC and RTI resources – including this presentation
- Document and submit a list of the mandatory trainings to your OVC grant manager.
- Set up monthly call with OVC and RTI
- Sign up for [the RTI newsletter](#) and for the [OVC listserv](#)
- If you are the Grant Award Administrator/ Financial Point of Contact review and complete the [Financial Management Training](#)



# Expectations with OVC and RTI

## Communication

- Set up check ins with your RTI TA provider and OVC grant manager.
- Discuss ideas for project amendments and timelines and be sure to document as needed.
- Ask questions to clarify! We are here to support you and succeed!

## Collaboration

- Participate in TTA meetings and OVC required meetings (in person and virtually)
- Include 2-weeks for RTI liaison and OVC grant manager to review and provide meaningful input in resource development
- Work with RTI and OVC to share your program outcomes/lessons learned or process as requested for conferences, webinar presentations, community or practices etc.

## Documentation

- If it isn't in JustGrants, it didn't happen! Submit deliverables on JustGrants **after** RTI/OVC review.
- Write detailed and thorough narrative reports (semi-annually)
- Retain training/conference documentation per DOJ financial guide for conferences.

# Expectations Continued

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## Developing Quality Training Materials

- Considers accessibility
- Trauma informed and victim centered
- Utilizes existing resources and materials
- Must include TVPA definition of HT
- Ensures adequate citations for data in presentations
- Does not conflate or confuse Human Trafficking with CSEC

## Material Review

- Ensure adequate time (two weeks each) for review from RTI and OVC
- Be mindful of program end dates and internal timelines





# Resources



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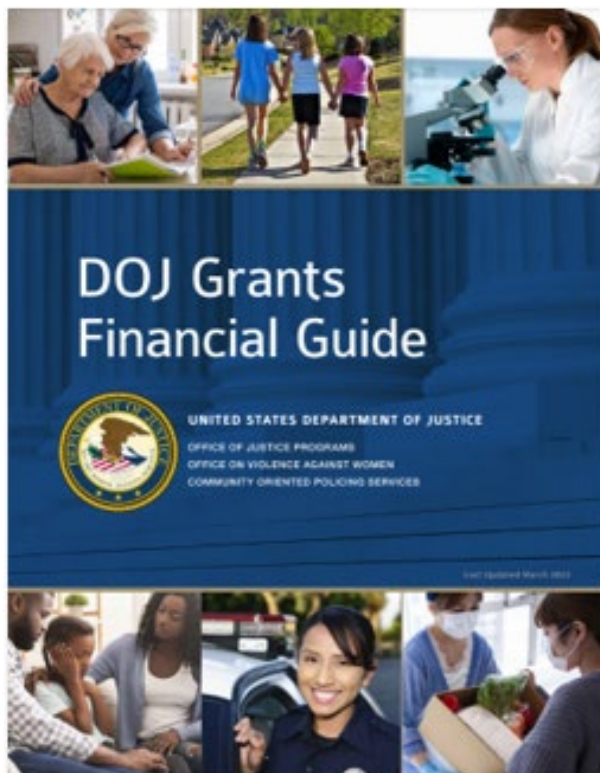
# Understanding Human Trafficking



## [Understanding Human Trafficking Training](#)

- The *Understanding Human Trafficking* training is a series of five interactive online modules that offer foundational learning on trauma-informed and victim-centered approaches to human trafficking. The modules are designed so that a wide audience can benefit. Potential learners include—
  - Victim service providers who want to build their capacity.
  - Allied professionals who wish to learn more about human trafficking, including first responders, government employees, and staff at community and faith-based organizations.
  - Members of the general public who are interested in human trafficking, including students, researchers, academics, and others.

# DOJ Grants Financial Guide



As a starting point for all recipients and subrecipients of DOJ grants and cooperative agreements in ensuring the effective day-to-day management of awards consult the DOJ Grants Financial Guide: <https://www.ojp.gov/funding/financialguidedojo>.

## TOP 10 TOPICS

- |   |   |
|---|---|
| 1. <a href="#">Financial Management Systems</a> | 6. <a href="#">Audit Requirements</a>                     |
| 2. <a href="#">Allowable Costs</a>              | 7. <a href="#">Conference Costs</a>                       |
| 3. <a href="#">Unallowable Costs</a>            | 8. <a href="#">Adjustments to Awards</a>                  |
| 4. <a href="#">Federal Financial Reports</a>    | 9. <a href="#">Accounting by Approved Budget Category</a> |
| 5. <a href="#">Performance Reports</a>          | 10. <a href="#">Subrecipient Monitoring</a>               |

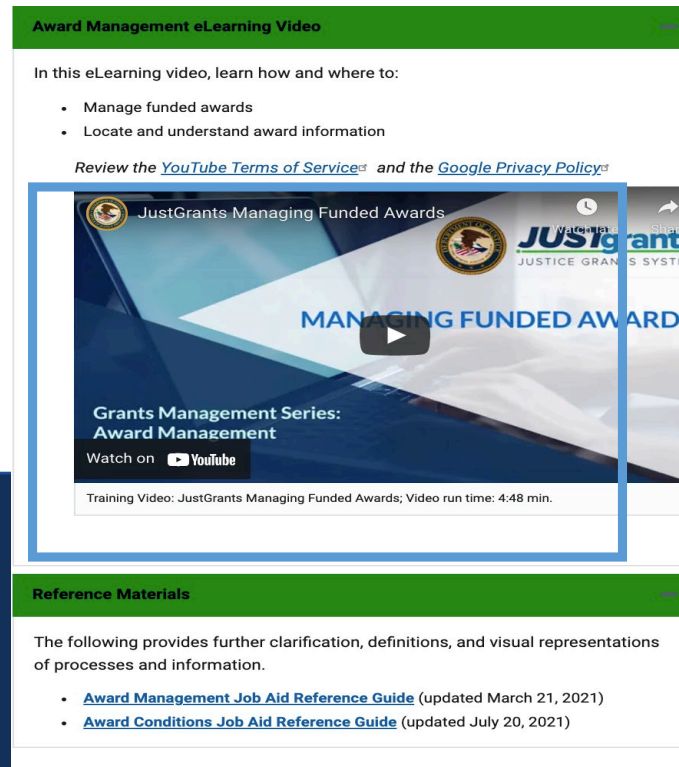
# JustGrants Training Resources

Visit: <https://justicegrants.usdoj.gov>



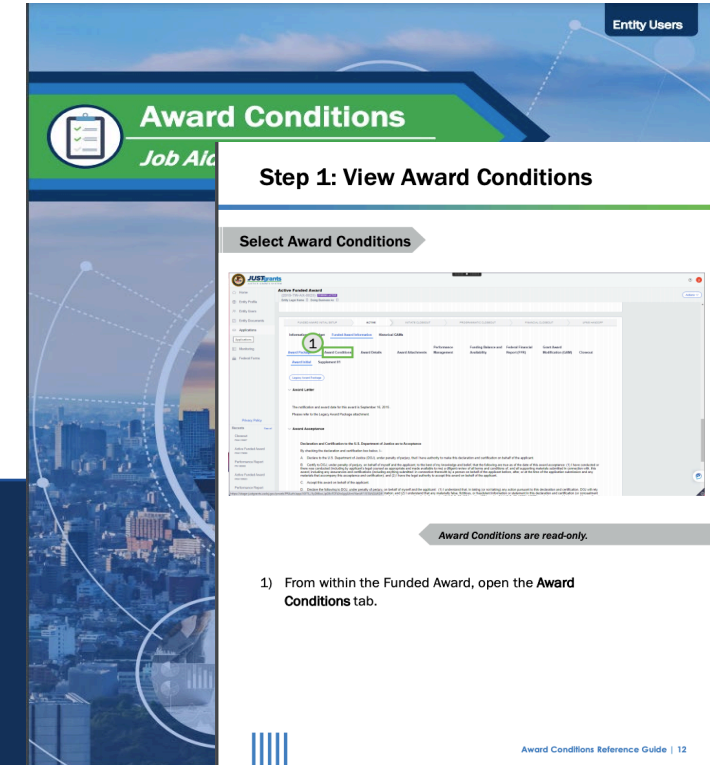
The screenshot shows the JustGrants website header with the DOJ logo and the text "JUSTgrants JUSTICE GRANTS SYSTEM". A navigation menu is open, listing various topics: Training, Entity Management, Entity User Experience, Application Submission, Grant Award Acceptance, Award Management, Grant Award Modifications, Financial Reporting, Performance Reporting, Monitoring, Closeout, and Virtual Q&A Sessions. Below the menu, a paragraph states: "The Department of Justice (DOJ) grant making components—the Office, the Office of Justice Programs (OJP), and the Office on to serve as a resource hub for their grants management system of which launched on October 15, 2020."

Organized by Topics



The screenshot shows an eLearning video player titled "Award Management eLearning Video". It includes a list of topics: "Manage funded awards" and "Locate and understand award information". Below the list, it says "Review the [YouTube Terms of Service](#) and the [Google Privacy Policy](#)". The video player shows a thumbnail for "JustGrants Managing Funded Awards" with a play button and the text "Grants Management Series: Award Management". Below the video, it says "Watch on YouTube" and "Training Video: JustGrants Managing Funded Awards; Video run time: 4:48 min.". A "Reference Materials" section follows, providing further clarification and definitions, with links to "Award Management Job Aid Reference Guide" (updated March 21, 2021) and "Award Conditions Job Aid Reference Guide" (updated July 20, 2021).

Micro-learning videos



The screenshot shows a "Job Aid Reference Guide" for "Award Conditions". It features a "Step 1: View Award Conditions" section with a "Select Award Conditions" button. Below this, there is a screenshot of the JustGrants system interface showing a table of award conditions. A red circle highlights a specific row in the table. Below the screenshot, it says "Award Conditions are read-only." and "1) From within the Funded Award, open the Award Conditions tab." The page number "Award Conditions Reference Guide | 12" is visible in the bottom right corner.

Job Aid Reference Guides

# Important Contact Information



JustGrants: 833-872-5175 |  
[JustGrants.Support@usdoj.gov](mailto:JustGrants.Support@usdoj.gov)



**Performance Measurement Platform**

OVC PMT Help Desk at  
[ovcpmt@usdoj.gov](mailto:ovcpmt@usdoj.gov) or call toll-free 1-  
844-884-2503.



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Watch: [www.youtube.com/user/OJPOVC](http://www.youtube.com/user/OJPOVC)

# Questions?



To submit a question, use the [Q&A Box](#) and select [All Panelists](#)